



LOUISIANA DEPARTMENT OF EDUCATION

Fiscal Year 2015-2016 Special Reporting Certification Form For

Site Code & LEA Name

1. **Secondary Project Codes** - the column and key punch code (kpc) where amounts are entered in the secondary project codes should be included in the same column and kpc in the primary project code (AA0). All secondary project codes **may not** be submitted by all LEAs.
 - ___ AB1 – MFP At-Risk
 - ___ DF1 – Flood Preparation & Recovery
 - ___ DH1 – Hurricane Recovery

Note if your LEA did not submit a secondary project code, please note N/A above.

2. **Maintenance of Effort** - all funds reported in the General Fund **do not** include any Federal funds (NCLB & IDEA programs). Federal funds must be reported in either Special Fund Federal (column 5) or Federal NCLB Funds (column 6).

Failure to demonstrate Maintenance of Effort (MOE) for NCLB may require a reduction in your next year's allocation. Failure to demonstrate MOE for IDEA may result in repayment of funds to the federal awarding agency by your LEA.

3. **Indirect Cost Data – Subaward Reporting (Action Required)**
LDOE currently calculates the Indirect Cost Rate for each LEA annually based on the expenditure data reported in the AFR. In order to maintain compliance with LDOE's current Indirect Cost agreement with USDOE, LEAs are required to provide additional financial data to capture subaward amounts during the FY 2015-2016 AFR submission. Detailed information regarding Subaward Reporting can be found in the *Subaward For Indirect Costs Calculation Users Guide* on the AFR web page. For questions concerning sub-awards and indirect costs, contact Monique Livious at Monique.Livious2@la.gov.

- ___ Subaward data entry for FY 14-15
- ___ Subaward data entry for FY 15-16

Business Manager or Designee Signature

Date

Louisiana Believes