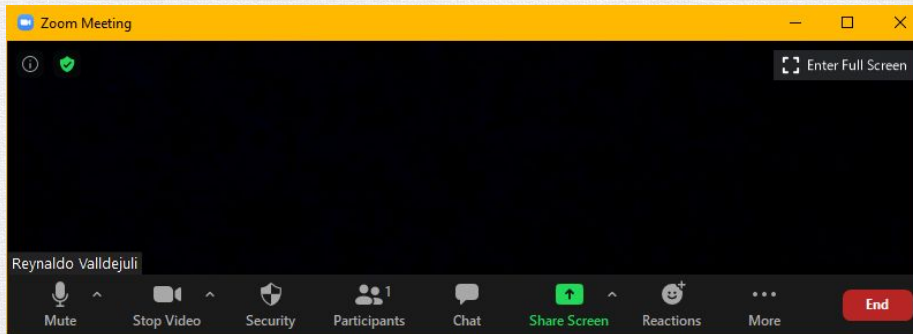


# Zoom Meeting Preparation

- Please make sure your phone or computer is muted to minimize background noise.
  - To do this, hover over the bottom left-hand side of your screen and click “Mute.”
- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
  - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”
- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.



**NOTICE:** In accordance with the Americans with Disabilities Act, if you need special assistance at this meeting please contact [ldoecommunications@la.gov](mailto:ldoecommunications@la.gov)



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# Special Education Reporting (SER) System

IDEA Child Count Office Hour  
**October 14, 2021**

Visit the [System Support page](#) for a copy of this webinar.

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# Agenda

- 2021-2022 Data Reporting and Snapshots
- 2021-2022 IDEA Child Count
- EdLink 360 Reported Issues
- Data Reporting Resources



# 2021-2022 Data Reporting and Snapshots



# Application Systems for 2021-2022 Data Reporting



## eScholar

- [Uniq-ID](#)
- [DirectMatch](#)
- [StaffID](#)

[eScholar Resources](#)



## [LEADS Portal](#)

- Special Education Reporting (SER)
- Annual Financial Reporting (AFR)<sup>2020-21</sup>
- Student Transcript System (STS)

[System support page](#)



## [EdLink 360](#)

- Calendars
- Student data
- Staff data

[EdLink 360 support page](#)

# 2021-2022 Benchmark Calendar

## Application systems:

Data is reported during scheduled collection periods with specific open/close dates.

**EdLink 360:** Data is reported daily (when available) with snapshots taken at specific times during the school year

## SNAPSHOT PERIODS:

**FALL**

**SPRING**

**END-OF-YEAR**

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Verification Systems: eScholar Uniq-ID, eScholar DirectMatch, eScholar StaffID, Other Systems: Special Education Reporting (SER), Sponsor Site (SPS), Compass (HCS)											
	Oct 1 MFP/IDEA					Feb 1 MFP					
	K-3 Assessment										
	CLASS								CVR		
	LEAP 2025 Fall Assessments					LEAP 2025 Spring Assessments					
	STS End-Of-Year (Prior Year)					STS Mid-Year			STS End-of-Year		
								End-Of-Year (Student data)			
	End-Of-Year (Staff data)								End-of-Year (Staff data)		
	AFR End-Of-Year (Prior Year)										
	Student Dropout Corrections										

# 2021-2022 Benchmark Calendar and Snapshots

- [2021-2022 Benchmark Calendar](#) - List of activities with benchmark and snapshot dates
  - eScholar applications (Uniq-ID, DirectMatch, StaffID)
  - LEADS Portal applications (SER, STS, HCS, SPS, AFR<sup>20-21</sup>, etc.)
  - EdLink Snapshot Dates and list of extracts for each snapshot group

School Year	Snapshot Group	Snapshot Start Date	Snapshot End Date	As of Date
2021-2022	LEAP 2025	08/01/2021	10/04/2021	N/A
2021-2022	K3 Assessments	08/01/2021	10/29/2021	N/A
2021-2022	Oct MFP	08/01/2021	11/19/2021	10/01/2021
2021-2022	Class	08/01/2021	01/07/2022	10/01/2021



# **IDEA/Counted/Not Counted Reports**



# October 1 IDEA Collection

## Special Education Reporting System (SER)

**IDEA SER Data Criteria:** Students with disabilities must have the following in SER to be included in the IDEA Child Count

- a current Evaluation,
- a current IEP,
- and receiving services as of October 1 to be included in the IDEA Child Count.

**IDEA Preliminary Reports: Reports to run and verify**

- IDEA - IDEA Counted, Not Counted, NEW FAPE Counted, Not Counted, and summary, FED Eval Listing Pub/Private and summary, SER/SIS, SER/SIS (Child Count Compare), SIS/SER Cross Checks
- Personnel Table - Personnel Table 2 Detail, Personnel Table 2 Summary, and IDEA Services Listings

# Child Count Reports

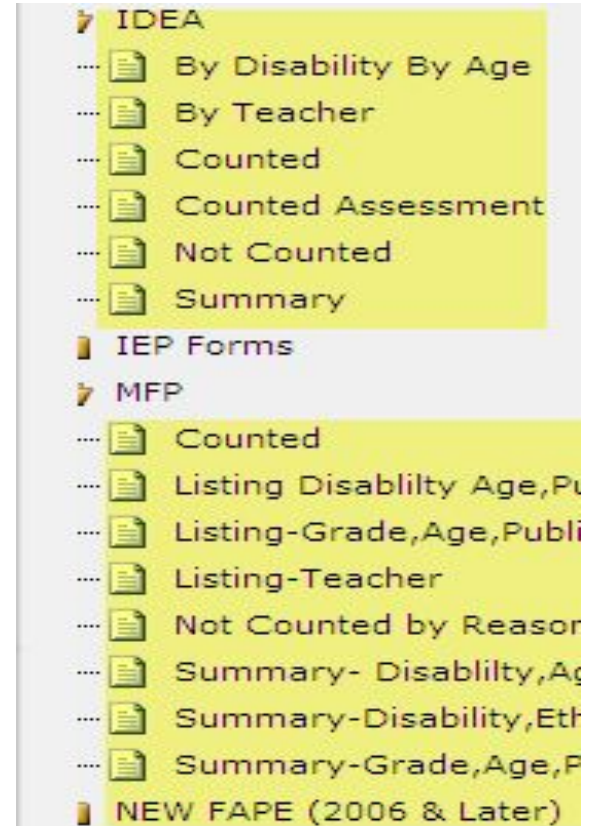
There are two child count collection periods throughout the school year.

- Individuals with Disabilities Education Act (IDEA) – October 1
- Minimum Foundation Program (MFP) – February 1

MFP and IDEA Reports can be found under the Reports tab.

# Child Count Reports

- Counted report is an alpha listing of all the students included in your child count.
- Not Counted report is a list of students not included in child count by reason.
- Listing by teacher is used to ensure that students are assigned to the correct teachers (LEADS, HQ).
- Summary report provides a child count total by race, exceptionality, gender, etc.



# Child Count Reports: Not Counted Report

- Displays a student's record as of the count date (October 1 or February 1)
- Groups students by reasons they are showing on the not counted report
- Reason prompts necessary action to resolve the error
- Students move to the Counted Report once the error has been corrected

# Not Counted Reports

The report looks at each student as though today's date is 10/1 (the IDEA count date).

## IDEA Child Count

Alphabetical Listing of Students Not Counted by Reason

Louisiana Department of Education

\*\* Count Date: 10/01/2010 \*\*

School System: **ITD - Iberville Parish**

**Reason: Invalid IEP/placement and/or services plan**

Last Name	First Name	Middle Name	State ID Number	Local ID Number	School Code	Date of Birth	Age as of 10/01/2010	IEP/IFSP/Service Plan Date	Exceptionality
LAST-2040343	FIRST	MIDDLE	992-04-0343	00000000		11/08/1996	13	09/30/2009	Emotional Disturbance
LAST-2040661	FIRST	MIDDLE	992-04-0661	00000000		02/09/2000	10	09/29/2009	Specific Learning Disabilities
LAST-2040749	FIRST	MIDDLE	992-04-0749	00000000		11/14/1999	10	09/22/2009	Specific Learning Disabilities
LAST-2040798	FIRST	MIDDLE	992-04-0798	00000000		12/03/2004	05		Developmental Delay
LAST-2041287	FIRST	MIDDLE	992-04-1287	00000000		12/29/2005	04		Speech or Language Impairments
LAST-2041948	FIRST	MIDDLE	992-04-1948	00000000		02/11/2004	06	09/30/2009	Speech or Language Impairments
LAST-2043706	FIRST	MIDDLE	992-04-3706	00000000		08/24/1992	18		Other Health Impairments
LAST-2044139	FIRST	MIDDLE	992-04-4139	00000000		01/04/2005	05		Speech or Language Impairments
LAST-2047170	FIRST	MIDDLE	992-04-7170	00000000		12/25/2003	06		Mental Disabilities
LAST-2048401	FIRST	MIDDLE	992-04-8401	00000000		09/29/2005	05		Developmental Delay
LAST-2048702	FIRST	MIDDLE	992-04-8702	00000000					Emotional Disturbance
LAST-2048835	FIRST	MIDDLE	992-04-8835	00000000					Developmental Delay
LAST-2049631	FIRST	MIDDLE	992-04-9631	00000000					Developmental Delay
LAST-2049791	FIRST	MIDDLE	992-04-9791	00000000					Specific Learning Disabilities
LAST-2049970	FIRST	MIDDLE	992-04-9970	00000000		07/24/2000	10		Specific Learning Disabilities
LAST-2050082	FIRST	MIDDLE	992-05-0082	00000000		04/24/2006	04		Developmental Delay
LAST-2050536	FIRST	MIDDLE	992-05-0536	00000000		05/15/2002	08		Specific Learning Disabilities
LAST-2050540	FIRST	MIDDLE	992-05-0540	00000000		12/19/2000	09		Specific Learning Disabilities
LAST-2050819	FIRST	MIDDLE	992-05-0819	00000000		04/23/2006	04		Developmental Delay
LAST-2050820	FIRST	MIDDLE	992-05-0820	00000000		09/21/2006	04		Developmental Delay
LAST-2051260	FIRST	MIDDLE	992-05-1260	00000000		02/01/2001	09		Specific Learning Disabilities

Note that even though the report was run on 9/6 the IEPs due at the end of September are on this report as being invalid

BECAUSE....

If today were 10/1, they would not have a current IEP/SP.

# Not Counted Reports

Reason: No active services found as of count

Last Name	First Name	Middle Name	State ID Number	Local ID Number	School Code	Date of Birth	Age as of 10/01/2010	Current DRDS Date	Exceptionality
LAST-1997359	FIRST	MIDDLE	991-99-7359	000000000		04/12/2002	08	03/18/2010	Specific Learning Disabilities
LAST-2000488	FIRST	MIDDLE	992-00-0488	000000000		11/08/2004	05	02/21/2008	Speech or Language Impairments
LAST-2001179	FIRST	MIDDLE				11/21/1993	16	01/23/2009	Mental Disabilities
LAST-2004948	FIRST	MIDDLE				03/20/2003	07	05/31/2010	Speech or Language Impairments
LAST-2018410	FIRST	MIDDLE				05/15/1995	15	03/17/2009	Specific Learning Disabilities
LAST-2026028	FIRST	MIDDLE				09/07/2004	06	04/01/2009	Developmental Delay
LAST-2032729	FIRST	MIDDLE	992-03-2729	000000000		04/13/1991	19	05/28/2009	Mental Disabilities
LAST-2038887	FIRST	MIDDLE	992-03-8887	000000000		12/12/2005	04	11/19/2009	Developmental Delay

Look up students to see why no services are open.

Total Students Not Counted: 339

Reason: Primary Exceptionality is Developmental Delay and student's age is greater than or equal to 9.

Last Name	First Name	Middle Name	State ID Number	Local ID Number	School Code	Date of Birth	Age as of 10/01/2010	IEP/IFSP/ *Service
LAST-1850857	FIRST	MIDDLE	991-85-0857	000000000		02/02/1999	12	03/18/2010

contact your pupil appraisal staff to do a reevaluation on this student

# SER IDEA Child Count Statement of Affirmation

The *SER IDEA Child Count Statement of Affirmation* will be provided to school systems by being dropped on the [DM FTP](#) (Data Validation folder) **November 19, 2021**.

Submit the completed form with signatures using the [SER Oct 1 IDEA Statement of Affirmation](#) form link by **December 3, 2021**.



## IDEA Child Count Statement of Affirmation

Special Education Reporting System (SER)  
Fiscal Year 2019-2020  
IDEA Count Date: 10/01/19

I hereby certify that the Special Education Reporting (SER) data submitted by this school district for the IDEA final submission are true and accurate.

Sponsor Code: «SponsorCd» Sponsor Name: «SponsorName»

Date: \_\_\_\_\_

Special Education Supervisor/Director: \_\_\_\_\_  
(Sp.Ed. Supervisor/Director name - print or type)

Signature: \_\_\_\_\_  
(Sp.Ed. Supervisor/Director signature)

Superintendent: \_\_\_\_\_  
(District Superintendent name - print or type)

Signature: \_\_\_\_\_  
(District Superintendent signature)

COMMENTS:

Please submit the completed form with signatures by **December 6, 2019** using the [SER Oct 1 IDEA Statement of Affirmation Return](#) form link



# EdLink 360 Reported Issues



# Student/SER Crosscheck Report Errors

- LDOE has resolved the issues surrounding the SER/Student and Student/SER Cross Check reports. [LDOESER-461](#)
- LDOE is aware that these reports are taking some time to finish processing in general and especially for our larger districts. We are still working to resolve this part of the issue.



## Data Reporting Resources

# Reevaluation Data Review

- Beginning with the 2021-2022 school year, the Add Triennial Waiver tab was replaced with the new Reevaluation Data Review (RDR) link in SER.
- This link allows teams to document the data review process, bringing them to the point of making the decision to waive the full triennial evaluation.
- Use of the RDR link is *optional*. For G/T teams that choose to use the link, input from participants can be collected at the IEP meeting and entered under the RDR link.
- Whether or not teams choose to use the RDR link, reevaluations must still be entered under the Evaluation link in SER to be reported as compliant.
- RDR [guidance](#) and a [sample printout](#) are available in the [Students with Disabilities library](#).

# Data Reporting Resources

EdLink 360 resources are posted and/or linked on the [EdLink 360 support page](#)

- 2021-2022 Benchmark Calendar with Snapshots
- EdLink Extract File Layouts and SAMPLES
- EdLink 360 User Guides (Calendars & Attendance, Student, Staff)
- EdLink Student and Staff Reference Tables
- EdLink Frequently Asked Questions (FAQ)
- EdLink Security Information
- eScholar Applications Information (Uniq-ID, DirectMatch, StaffID)
- 2021-22 System Enhancements (EdLink and STS)
- Training Schedules / Slide deck and recording for previous trainings
- Webinar and Office Hours Schedules
- Login URLs and Email addresses for support



## Data Coordinator Webinar

- Data Coordinator Webinar **1:00 pm**
- Thursday 10/14
- [Registration Link](#)

## Data Coordinator Office Hours

- Data Coordinator Office Hours **1:00 pm** – each Thursday except Thursdays when the monthly Data Coordinator webinar is held
- <https://ldoe.zoom.us/j/93069704449>

## eScholar Office Hours

- eScholar Office Hours **10:00 am** – each Thursday
- <https://ldoe.zoom.us/j/96648596634>



**Questions???**