

2015–2016 STUDENT TRANSCRIPT SYSTEM BENCHMARK CALENDAR

AUGUST 2015

SYSTEM	CATEGORY	DATE	ACTION ITEM
STS	PCharv	Friday, August 14	BOR Extracts for Parental Consent Updates
STS	SepHarv	Monday, August 17	Collection begins for uploading <i>summer transcripts</i> for all 2014–2015 students (grades T9–12)*. Reports to run and verify after each submission: STSQ08 (validate part numbers), STSQ04 (validate Core Progress), STSQ11 (validate data to be sent to BOR). <i>Refer to STS User Guide.</i>

SEPTEMBER 2015

SYSTEM	CATEGORY	DATE	ACTION ITEM
STS	SepHarv	Monday, September 7	Deadline to complete <i>summer transcripts</i> for all students (grades T9–12) for September BOR Harvest. Certify senior summer graduates.
STS	SepHarv	Tuesday, September 15	<i>September BOR Harvest</i>
STS	Rollover	Thursday, September 17	Deadline to submit any corrected data to 2014–2015 School year prior to rollover to 2015–2016 school year.
STS	Closure	Thursday, September 17	System Closure for programming conversion to Non PII System

OCTOBER 2015

SYSTEM	CATEGORY	DATE	ACTION ITEM
STS	Rollover	Friday, October 16	LDOE will roll STS over to 2015–2016 School Year
STS	Rollover	Saturday, October 17	Begin updating data for 2015–2016 school year, delete students, add new 9th graders, promote students and remove any students now attending a different school.

JANUARY 2016

SYSTEM	CATEGORY	DATE	ACTION ITEM
STS	FebHarv	Monday, January 18	Collection begins for uploading <i>mid-year transcripts</i> for all students (grades T9–12). Reports to run and verify after each submission: STSQ08 (validate part numbers), STSQ04 (validate Core Progress), STSQ11 (validate data to be sent to BOR). <i>Refer to STS User Guide.</i>

FEBRUARY 2016

SYSTEM	CATEGORY	DATE	ACTION ITEM
STS	FebHarv	Monday, February 8	Deadline to complete <i>mid-year transcripts</i> for all students (grades T9–12) for February BOR Harvest. Certify senior mid-year graduates. Run and review STS Preliminary Graduate Roster Reports
STS	FebHarv	Monday, February 15	<i>February BOR Harvest</i>

MARCH 2016

SYSTEM	CATEGORY	DATE	ACTION ITEM
STS	PCHarv	Wednesday, March 16	BOR begins pulling extracts for Parental Consent Updates. Extracts from STS are run monthly through August.

APRIL 2016

SYSTEM	CATEGORY	DATE	ACTION ITEM
STS	PCHarv	Monday, April 18	BOR Extracts for Parental Consent Updates

MAY 2016

SYSTEM	CATEGORY	DATE	ACTION ITEM
STS	PCHarv	Monday, May 16	BOR Extracts for Parental Consent Updates
STS	JuneHarv	Monday, May 16	Collection begins for uploading <i>final semester transcripts</i> for all students (grades T9–12). Reports to run and verify after each submission: STSQ08 (validate part numbers), STSQ04 (validate Core Progress), STSQ11 (validate data to be sent to BOR). <i>Refer to STS User Guide.</i>
STS	JuneHarv	Tuesday, May 31	Deadline to complete <i>final semester transcripts</i> for all students (grades T9–12) for June BOR Harvest. Certify senior year-end graduates.

JUNE 2016

SYSTEM	CATEGORY	DATE	ACTION ITEM
STS	JuneHarv	Wednesday, June 1	LOSFA begins Initial Eligibility Processing for 2015–2016 grads. Extracts from STS are run weekly.
STS	JuneHarv	Wednesday, June 15	<i>June BOR Harvest</i>