

Data Coordinator Monthly Call

December 5, 2024



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Data Sharing Agreements



Data Sharing Agreements

Pursuant to R.S. 17:3914, school systems are required to have a contract or data sharing agreement in place with private vendors that deliver services in order to share personally identifiable student data (PII).

For the 2024-2025 school year, school systems will need to opt-in to any new or expiring data sharing agreements. Please use the [Data Sharing Agreement Tracker](#) for downloading agreements and for uploading agreements with the appropriate approvals.

For questions or concerns with Data Sharing Agreements, contact ldedata@la.gov.



Data Collections Calendar



Benchmark Calendar 2024-2025



Collection	2024					2025								
	August	September	October	November	December	January	February	March	April	May	June	July	August	September
2023-24 EOY Dropout Corrections	8/19/2024				12/13/2024									
Fall LEAP 2025 HS Assessments	8/19/2024	9/27/2024												
KEA			10/1/2024-10/18/2024	11/1/2024										
Oct 1 MFP/IDEA	8/19/2024		10/18/2024											
Mentor & Resident Teacher Collection	8/19/2024			11/1/2024										
Oct 1 Staff Vacancy Collection	8/19/2024			11/15/2024										
Oct CLASS (Staff and Student)	8/19/2024					1/10/2025								
Spring LEAP 2025 HS Assessments						1/1/2025	2/7/2025							
STS Mid-Year in (Legacy System)					12/2/2024		2/24/2025							
Feb 1 MFP	8/19/2024						2/21/2025							
Feb 1 Staff Vacancy	8/19/2024						2/28/2025							
CVR (View Only)								3/17/2025						
CVR (Verification)										3/17-5/2/25 Update daily from Edlink to CVR				
SRO School Resource Officer	8/19/2024									5/5-5/30/25 Verify in CVR Only by COB 5/30/25				
Student End-Of-Year							2/24/2025					7/11/2025		
EOY Mentor and Resident						1/1/2025						7/31/2025		
Staff End-Of-Year						1/12/2025							8/8/2025	
STS End-Of-Year (Legacy System)					12/2/2024									9/12/2025



EdLink Security



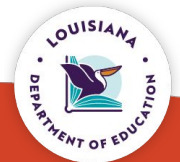
EdLink Security

LDOE is undergoing a multi-year process to integrate all LDOE data systems with EdLink Security.

- During this time, security will be provisioned for legacy systems through [TAS](#).
 - Users must be granted access by the TAS District Security Coordinator.
- All systems that are new or have been recently enhanced will be provisioned through [EdLink Security](#).
 - Users must request and be approved by the EdLink Security Coordinator for system access.

Provisioning Access for the 2024-25 Cycle of Collections

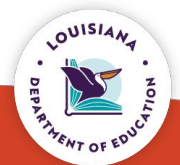
Totally Automated System (TAS)	EdLink Security Registration Portal
<ul style="list-style-type: none">• LEADS Portal• STS - Student Transcript System• SPS - Sponsor Site System• AFR - Annual Financial Reporting System• CIS - Compass	<ul style="list-style-type: none">• EdLink Security• EdLink 360• EdLink Ops Portal• eSER• Canopy• Louisiana Education Portal (LEP)• Supplemental Course Allocation (SCA)



EdLink Security Available Application Roles

EdLink360	EdLink Security
<ul style="list-style-type: none">● Data Analyst● District Administrator● Principal Administrator● Homeless● Accountability● CTE Supervisor● Finance (Business Manager)● Human Resources● School Counselor	<ul style="list-style-type: none">● District Security Coordinator● Local Security Coordinator-School Level● eSER Coordinator● EdLink 360 Coordinator● Canopy Coordinator● LES Coordinator

See all available application role and permission descriptions in the [EdLink Applications: Available Roles and Permissions Guide](#).



SER Security Coordinator Update

District and Local EdLink Security Coordinators must now request the additional role of SER Security Coordinator to be able to approve or reject SER requests.

- This is the only additional security role needed for EdLink Security Coordinators.
- There is no need to request security coordinator access for other applications.
- The EdLink Security Coordinator role allows the coordinator to approve or reject all applications except SER.

Please refer to the updated [Security Coordinator Guide](#) for more information on security coordinator roles and responsibilities.

Districts **without** a SER Security Coordinator in place can be found in this [list](#).



Superintendent Role in EdLink Security

District Security Coordinator Requests

- **Approval Required:** All requests for District Security Coordinators, including for SER, EdLink 360, Canopy, and LEP, must first be approved by the **superintendent** through EdLink Security.
- **Superintendent Enrollment:** Superintendents must:
 - Have an active EdLink Security account.
 - Be enrolled as the superintendent in EdLink Security to receive notifications and approve or reject requests.
- If your superintendent has not yet enrolled in EdLink Security, please refer to the [Superintendent Access Guide](#) for detailed instructions.



Reports Available for Security Coordinators

December is a perfect time to conduct a mid-year security audit or user access.

- There are several reports available to Security Coordinators.

District Reporting	Local Reporting
Active Staff With EdLink Security Registration	All Approved Users Access
All Approved Users Access	EdLink 360 Staff PII - PI Access
EdLink 360 Staff PII - PI Access	EdLink 360 Student PII Access
EdLink 360 Student PII Access	eScholar e360 Staff Location Mismatch
eScholar e360 Staff Location Mismatch	
Staff With No Active Permissions	

Use the **All Approved Users Access Report** to review and audit user permissions.

Ensure that access is removed for any users who are no longer employed by the district or whose roles have changed.



Creating an EdLink Security Account

All PK-12 teachers, administrators, and counselors must have an active [EdLink Security](#) account.

Please see the guide to [Creating Your EdLink Security Account](#) for step-by-step instructions for new EdLink Security users.

Helpful Tips and Links:

- First and Last Name in the eScholar record and MyLa account must match **exactly**.
- The [MyLa FAQ](#) can help troubleshoot MyLa account issues.
- Permission guidance can be found in the [EdLink Security Guide](#).
- Allow one day after EdLink 360 permission is granted for your district dashboard to populate.
- Email systemsupport@la.gov for user access issues.



Important MyLa Account Creation Update

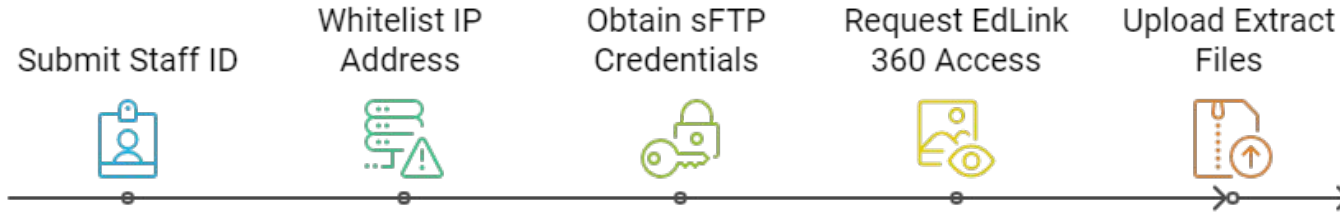
K-12 P users are now encouraged to use a **personal email** when creating their MyLa account. The email used to create the MyLa account will populate in EdLink Security as the **user email**.

This ensures the account can transition with the educator throughout their career.

District Data Managers should submit staff **district emails** through the eScholar staff record or the EdLink 360 staff file, which will populate in EdLink Security as the **staff email**.



Security Criteria for EdLink 360 Extract Uploads



- A StaffID must be assigned in eScholar/EdLink Security in order to report staff in the EdLink 360 extracts. Please contact your Security Coordinator or your eScholar StaffID administrator to verify a StaffID.
- Servers must be whitelisted in order to upload extract files to the PowerSchool sFTP. Whitelisting is performed by PowerSchool.
- A Username and Password are required to access the PowerSchool sFTP for uploading extract files. These credentials are assigned by PowerSchool.
- The District Security Coordinators are responsible for approving access to EdLink 360. Security Coordinators will need to request EdLink 360 Data Analyst access through EdLink Security. These approvals are performed by LDOE.

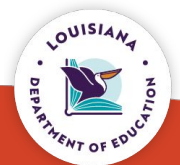
EdLink 360 Staff File and User Access



Staff access to the **Canopy Learner** role and **LES Educator Profile** depends on the accurate and timely submission of the 2024-25 EdLink 360 staff extract file.

If your district has not yet submitted this file, please do so to ensure your staff has the necessary access to these systems.

If you have submitted the file and staff are reporting access issues for Canopy or LES, please ensure that the staff information including the location assignment is correct.



eSER



eSER Reminders: Closing a Student

- When closing out a student
 - Jurisdiction should be left open. A student is “owned” by a single Local Education Agency (LEA) at all times. There are no gaps when a student is transferred from one LEA to another. The **end date** of an LEA’s jurisdiction is automatically calculated when another LEA assumes jurisdiction.
 - Services should be closed.
 - Any draft IEPs should be completed and submitted or deleted.
 - Any evaluations and RDRs should be completed.



eSER Reminders: Relinking

- Relinking from eScholar to eSER **updates:**
 - Student name
 - Student DOB
 - Student status as active or inactive
- Relinking from eScholar to eSER **does not update:**
 - Grade
 - Gender
 - Ethnicity
 - Language
 - These can be manual changes made on the **student profile page**



eSER Reminders: Relinking

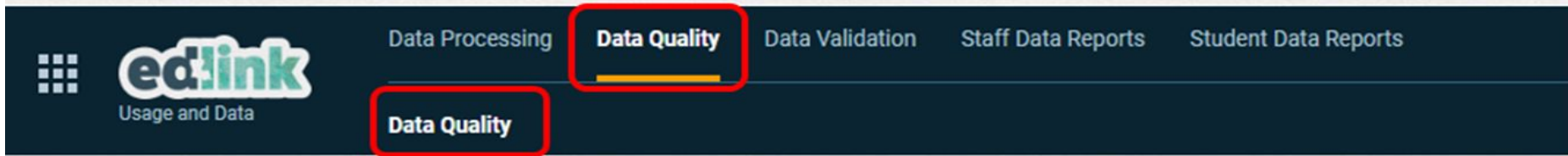
- If you cannot relink a student:
 - **Check the grade in eScholar.** The grade must be recognized in eSER.
 - Use Code 20 (SPED 3-5) instead of Code 18 (Prek3) or Code 24 (PreK4)
 - Use Code 15 (Infant 0-2) instead of Code 16 (infant) or Code 17 (toddler)
 - If the grades align, and the student still cannot be relinked, send a ticket to systemsupport@la.gov with the LASID. **Do not send a student name or DOB. This violates student privacy laws.** System support cannot update the student, but will investigate why the student cannot be relinked.



eScholar

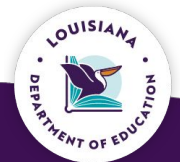


EdLink: Audit Codes U01, U02, U05



- Scroll through each Data Quality Measures
- Click on any of the hyperlinks

AUDIT CODE	MEASURE NAME
<u>U01</u>	<u>LASID Invalid</u>
<u>U02</u>	<u>LASID does not exist</u>
<u>U05</u>	<u>Student LocalID does not match</u>



EdLink: Audit Codes U01, U02, U05

U01 - Student 0123456789 during 2024-2025 does not exist in the eScholar active state IDs list.

- LASID submitted to EdLink does not exist in eScholar PersonID database.
- Remove the LASID that is in your local SIS and resubmit the student to eScholar PersonID; the application will assign a LASID for the student

U02 - Student 0012345678 during 2024-2025 does not exist in eScholar at the same District for current school year

- The LASID in eScholar PersonID is from a previous school year.
- The district should submit the student to eScholar PersonID for ESSY 2025.

U05 - Student 000234567 has an enrollment at Site ABC001 beginning on 08/08/2024 does not have the same STUDENT_local ID (123456) for the current school year.

- The LocalID submitted to EdLink is different than then LocalID submitted to eScholar PersonID. District should either correct the LocalID in their local SIS or submit the student to eScholar PersonID with the correct LocalID.



eScholar DirectMatch

September - June:

- LDOE will run the statewide DirectMatch and provide the batch number to school systems once they got loaded into escholar.
 - November SNAP K12 Student Batch #
 - November TANF K12 Student Batch #
 - November Medicaid Free Lunch K12 Student Batch #
 - November Medicaid Reduced Lunch K12 Student Batch #
 - November Medicaid All K12 Student Batch #
- School systems will be responsible for resolving their near matches and loading the data into their local systems. Districts should load the SNAP, TANF, Medicaid Free and Medicaid Reduced files into their food service system and/or local SIS. **Do not load the Medicaid ALL file.**
- LDOE will run the Address Matching; districts will resolve the near matches. LDOE will send the matched LASIDs to the districts. Mark these students are Directly Certified (DC) Extended free lunch in your food service system and/or local SIS.
- DirectMatch resources are available on the [eScholar Support pg.](#)

Please contact Jayanthi.Sothirajah@la.gov with questions.



D-SNAP

On September 24, 2024, the U.S. Department of Agriculture (USDA) announced that low-income Louisiana residents in eight parishes (**Ascension, Assumption, Lafourche, St. Charles, St. James, St. John, St. Mary, and Terrebonne**) recovering from the impact of Hurricane Francine that began on September 11, 2024, could be eligible for a helping hand from the USDA's Disaster Supplemental Nutrition Assistance Program (D-SNAP).

LDOE ran the statewide matching for D-SNAP:

- Public: **batch # 9837**

The 8 districts should resolve the near matches and download the matched records. The D-SNAP students should be considered as SNAP students. If your charter school is located in any of these 8 parishes, please resolve the near matches.

	9837	DSNAP K12	State Batch	11/25/2024	1357 of 20418	-----	Resolve
	DM Person ID (State)	Student		8:15 PM	PENDING	Pending: Near Match(s/es)	⋮



EdLink 360 Data Collections



Benchmark Calendar 2024-2025

2024-2025 EdLink 360 Data Submissions	All extract submissions are expected to be submitted daily by 5:00pm if the data is available.	Fall Collections						
As of			8/19/24	10/1/24			1/31/25	
Snapshot Start Date			8/19/24	8/19/24	1/1/25	12/2/24	8/19/24	8/19/24
Collection End Date (Snapshot or System Close)		11/8/24	11/15/24	1/10/25	2/7/25	2/24/25	2/21/25	2/28/25
EdLink 360 Extract Data Type	EdLink 360 Extract File	Amplify Middle of Year (MOY) Literacy Assessments Student File Submission	Oct 1 Staff Vacancy Collection	Oct CLASS (Staff and Student)	Spring LEAP 2025 HS Assessments	STS Mid-Year in (Legacy System)	Feb 1 MFPP	Feb 1 Staff Vacancy
CALENDARS	calendars.tsv calendars_ext.tsv	X	X	X	X		X	X
COURSE OFFERINGS	course_offerings.tsv course_offerings_ext.tsv	X		X	X		X	X
STUDENTS	students.tsv students_ext.tsv	X		X	X		X	X
ENROLLMENTS	enrollments.tsv enrollments_ext.tsv	X		X	X		X	X
ASSESSMENTS	k3_assessments.tsv							
HOMELESS	homeless_services.tsv			X			X	
DISCIPLINE - Incidents	discipline_incidents.tsv discipline_incidents_ext.tsv			X			X	
DISCIPLINE - Offenses	discipline_offenses.tsv discipline_offenses_ext.tsv			X			X	
DISCIPLINE - Actions	discipline_actions.tsv discipline_actions_ext.tsv			X			X	
DISCIPLINE - Persons	discipline_persons.tsv			X			X	
PROGRAM MEMBERSHIP	program_membership.tsv			X			X	
ATTENDANCE	attendance.tsv			X			X	
STUDENT - Class Schedules	student_schedules.tsv	X		X	X		X	X
STUDENT MARKS (Optional)	student_marks.tsv			X			X	X
STUDENT - Interventions (Optional)	students_interventions.tsv			X			X	
STAFF - Demographics	staff.tsv staff_ext.tsv	X		X	X			
STAFF-Assignments	staff_assignments.tsv staff_assignments_ext.tsv	X		X	X			
STAFF - Class Schedules	staff_course_offering_link.tsv	X		X	X			
STAFF - Payroll	payroll_ldoe.tsv			X				
STAFF - ABSENCES	staff_absences.tsv			X				
MENTOR TEACHER and RESIDENT TEACHER	mentor_teacher_link.tsv							
VACANT STAFF - Demographics	vacant_staff.tsv vacant_staff_ext.tsv		X	X	X			X
VACANT STAFF - Assignments	vacant_staff_assignments.tsv vacant_staff_assignments_ext.tsv		X	X	X			X
VACANT STAFF - Class Schedules	vacant_staff_course_offering_link.tsv		X	X	X			X
VACANT STAFF - Payroll	vacant_payroll_ldoe.tsv		X	X				X
CONTRACT STAFF - Demographics	contract_staff.tsv contract_staff_ext.tsv	X		X	X			
CONTRACT STAFF - Assignments	contract_staff_assignments.tsv contract_staff_assignments_ext.tsv	X		X	X			
CONTRACT STAFF - Class Schedules	contract_staff_course_offering_link.tsv	X		X	X			

Please refer to the [2024-2025 Benchmark Calendar](#) for a list of extracts that should be submitted.



Fall Collections

			10/1/24				10/1/24
8/12/24	8/12/24	8/12/24	8/12/24	8/12/24		8/12/24	8/12/24
12/13/24	9/27/24	11/1/24	10/18/24	11/1/24	11/8/24	11/15/24	1/10/25
2023-24 EOY Dropout Corrections	Fall LEAP 2025 HS Assessments	KEA	Oct 1 MFP/IDEA	Mentor & Resident Teacher Collection	Amplify Middle-of-Year (MOY) Literacy Assessments Student File Submission	Oct 1 Staff Vacancy Collection	Oct CLASS (Staff and Student)

Fall Collections

2023-2024 Dropout Corrections

School Year	Snapshot Group	Snapshot Start Date	Snapshot End Date
2023-2024	EOY Dropout Corrections	8/12/24	12/13/24

Visit the Dropout Corrections Module in EdLink360 to resolve dropouts.

Please refer to the [2024-2025 Benchmark Calendar](#) for a list of extracts that should be submitted.



October 1 CLASS - Staff & Student

School Year	Snapshot Group	Snapshot Start Date	Snapshot End Date
2024-2025	Oct 1 CLASS	8/12/24	1/10/25

This snapshot will capture data for students enrolled and staff on Tuesday, Oct 1, 2024, which is the count date.

CALENDARS, COURSE_OFFERINGS, STUDENTS, ENROLLMENTS, HOMELESS, DISCIPLINE, PROGRAM_MEMBERSHIP, ATTENDANCE, STUDENT -Class Schedules, STAFF -Demographics, Assignments, Class Schedules, Payroll, Absences, VACANT STAFF -Demographics, Assignments, Class Schedules, Payroll, CONTRACT STAFF -Demographics, Assignments, Class Schedules

This collection of data is used for calculating Value Added Model (VAM), Interest and Opportunities (I&O), Budgeted salary reporting, teacher pay raise and CTE and CDF Funding.

Please refer to the [2024-2025 Benchmark Calendar](#) for a list of extracts that should be submitted.

Oct 1 CLASS Support Structure

Email Outreach	<ul style="list-style-type: none">• Weekly
Targeted Phone Calls (Daily)	<ul style="list-style-type: none">• 11/12/24 - 12/6/24
Superintendent Email (4 weeks out)	<ul style="list-style-type: none">• 12/4/24
<u>1:1 Critical Support Meetings</u>	<ul style="list-style-type: none">• 12/9/24 - 1/9/25
Superintendent Email (2 weeks out)	<ul style="list-style-type: none">• 12/18/24
Accountability Outreach	<ul style="list-style-type: none">• Week of 1/20/25



EdLink 360 - Tips for Success

Checking File Record Rejection



Usage and Data > Data Processing > File Record Rejection

- Why are the files not loading at 100%?
- Rejected records will cause K-codes
- Nearly all K-codes can be cleared by resolving File Record Rejection

The screenshot shows the edlink web application interface. On the left, there is a hamburger menu icon and the edlink logo with the text "Usage and Data" below it. The main navigation bar is dark blue and contains several menu items: "Data Processing" (highlighted with a red box), "Data Quality", "Data Validation", "Staff Data Reports", "Student Data Reports", and "Class Data Reports". Below this bar, there are two sub-menu items: "File Errors" and "File Record Rejection" (highlighted with a red box). At the bottom left of the interface, there is a blue button labeled "Filter Data" with a downward-pointing arrow.



How to read Data Processing File Record Rejections

FILE TYPE	LINE NUMB...	REJECT COLUMN	MESSAGE
EXTRACT STAFF_ASSIGNMENTS	2	PRIMARY_ASSIGNMENT_IND	Required field contains null value
EXTRACT STAFF_ASSIGNMENTS	2	STAFF_ASSIGNMENT_END_DATE	Required field contains null value
EXTRACT STAFF_ASSIGNMENTS_EXT	2	ANNUAL_MINUTES_WORKED	Required field contains null value
EXTRACT STAFF_ASSIGNMENTS_EXT	2	FUNCTION_CODE	Required field contains null value
EXTRACT STAFF_ASSIGNMENTS_EXT	2	OBJECT_CODE	Required field contains null value
EXTRACT STAFF_ASSIGNMENTS_EXT	2	OBJECT_CODE	Unaccepted value
EXTRACT STAFF_ASSIGNMENTS	3	PRIMARY_ASSIGNMENT_IND	Required field contains null value
EXTRACT STAFF_ASSIGNMENTS	3	STAFF_ASSIGNMENT_END_DATE	Required field contains null value

Duplicate Rejected Records are often resolved by correcting other rejections



Data Processing > File Record Rejection

Row Labels	PAYROLL_LDOE	STAFF	STAFF_ASSIGNMENTS	STAFF_ASSIGNMENTS_EXT	STAFF_COURSE_OFFERING_LINK	STAFF_EXT	Grand Total
SCHOOL_YEAR	133	155	166	1906	2137	174	4671
OBJECT_CODE	22			1845			1867
ANNUAL_MINUTES_WORKED				1055			1055
LOCAL_ASSIGNMENT_KEY	14		31	901			946
FUNCTION_CODE	20			906			926
ED_LEVEL_CODE						653	653
FUND_CODE	578						578
LOCAL_STAFF_KEY		30	33		465	39	567
STAFF_CLASS_END_DATE					539		539
HEADERS						205	205
EMPLOYEE_STATUS_CODE						147	147
CONTRACT_DAY_COUNT						122	122
DISTRICT_CODE	20	28	36			37	121
PART_FULL_TIME_CODE						104	104
LOCAL_SCHOOL_KEY	21		78				99
Grand Total	808	213	344	6613	3141	1481	12600

Rejected records do not make it to Data Quality or Data Validation



Data Processing > File Record Rejection

Row Labels	COURSE_OFFERINGS	COURSE_OFFERINGS_EXT	STUDENT_SCHEDULES	Grand Total
COURSE_SECTION_END_DATE	35			35
COURSE_SECTION_START_DATE	13			13
LOCAL_COURSE_KEY			57	57
LOCAL_STUDENT_KEY			13	13
SCHEDULE_END_DATE			104	104
SCHOOL_DEPARTMENT_CODE	106			106
SCHOOL_YEAR	344	563	4951	5858
STARTING_SEMESTER		2250		2250
Grand Total	498	2813	5125	8436

Rejected records do not make it to Data Quality or Data Validation



Data Processing > File Record Rejection

Row Labels	ENROLLMENTS	ENROLLMENTS_EXT	HOMELESS_SERVICES	STUDENTS	STUDENTS_EXT	Grand Total
ENGLISH_PROFICIENCY_CODE		298				298
READ_MATH_ACCOM_CODE					238	238
READ_SCI_ACCOM_CODE					238	238
READ_SS_ACCOM_CODE					238	238
READ_ELA_ACCOM_CODE					226	226
LOCAL_STUDENT_KEY				101	101	202
STUDENT_LANGUAGE				197		197
TRUANCY_INDICATOR		135				135
STUDENT_STATE_ID				101		101
HOMELESS_REASON_CODE		48				48
HOMELESS_STUDENT_TYPE			41			41
ADMISSION_DATE	7					7
HOMELESS_CODE		5				5
Grand Total	7	486	41	4399	1041	1974

Rejected records do not make it to Data Quality or Data Validation



Students Interventions Extract



Update on the Student Intervention File Type

As part of our ongoing efforts to enhance our educational resources, we have made a few modifications to the INTERVENTION_TYPE codes. Specifically, code 01 (High Dosage Tutoring -HDT) will no longer be active, and we have added codes 02 (HDT ELA) and 03 (HDT Math), which are designed to better support data reporting and alignment with our students needs.

The new codes have been developed with careful consideration and aim to improve the efficiency and effectiveness of our intervention strategies and reporting.

INTERVENTION_TYPE:

- 01: HDTRead (High-Dosage Tutoring) **Expired 11/1/2024**
- 02: High-Dosage Tutoring (ELA) **New 2024-2025**
- 03: High-Dosage Tutoring (Math) **New 2024-2025**

The students_interventions.tsv extract sample and student reference table have been updated on the [EdLink Support Page](#). In addition, our coding reference table for “INTRVTP” has been updated.

Please work with your vendor to expire code 01 and add codes 02 (HDT ELA) and 03 (HDT Math).

Ad Hoc Collections



School Resource Officer

R.S. 17:3911, R.S. 17:3912, R.S. 17:416.19 (Act 148 of the 2019 Legislative Session) requires LDOE to collect the number of School Resource Officers by site.

JotForm Link: [School Resource Officer 24/25 Collection](#)

Only 38 Districts have submitted this collection data through JotForm.



Student Transcript System (STS)



2024-2025 STS

School Year	System	Collection Start Date	Collection End Date
2024-2025	STS (Mid-Year Grads)	<u>12/9/2024</u>	2/24/2025
2024-2025	STS	<u>12/9/2024</u>	9/12/2025



STS Enhancements - 020 Record

148	FAFSA Application Flag	1	A	<p>Indicates whether a FAFSA application has been completed by the student. Required for Graduates, optional for non-graduates. Allowed Values:</p> <ul style="list-style-type: none">• 1 = FAFSA Completion• 2 = TOPS Form Completion• 3 = Parent/Guardian Waiver (Expire 24-25)• 4 = Hardship Waiver (Expire 24-25)• 5 = No Responses Received (New 24-25)	Optional
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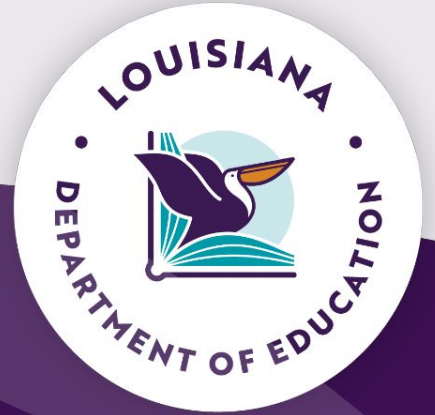


STS Enhancements - 030 Record

238	Internship Type	2	A	0	<p>For ONLY the course codes listed below, systems are required to report whether the internship is paid or unpaid. If this new field is blank for the below course codes, a transcript error will be returned.</p> <p><u>Courses</u> 080202-CDF-Qualifying CTE Internship I (1 CREDIT) 080200-CDF-Qualifying CTE Internship I (2 CREDITS) 080203-CDF-Qualifying CTE Internship II (1 CREDIT) 080201-CDF-Qualifying CTE Internship II (2 CREDITS)</p> <p>Code Values (INTRNTYP):</p> <p><i>01: Paid</i> <i>02: Unpaid</i></p>	Required for the course codes in the description column.
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Canopy



LDOE Professional Learning Platform - Canopy

- System and school level leaders can create professional learning modules in the LDOE Professional Learning Platform, known as Canopy.
- Access the [Canopy Training Videos](#) public collection for resources on best practices and how-to guides to leverage Canopy as a Learner, Instructor, and Leader.
- To access [Canopy](#), users need to complete all of the [steps to create](#) an EdLink Security Account.

Contact amanda.slaughter@la.gov with questions.



Louisiana Evaluation System (LES)



Louisiana Evaluation System (LES)

[LES](#) is live and all 2024-2025 evaluation data for educators can now be entered. It is encouraged to collaborate with your LES system contact person to ensure that educators are able to access LES.

Some notes about LES:

- Rosters pre-populate from EdLink.
- Staff information related to eScholar and EdLink 360 data should be up to date.
- Users will access [EdLink Security](#) for LES.
- **NEW:** [Guide for Setup and Troubleshooting Steps for Common Issues](#)

Please contact leads@la.gov with questions.



Resources



EdLink 360 Support Page

EdLink 360 Support Page

- Announcements & Reminders
- Webinar Slide Decks
- Benchmark Calendar
- System Enhancements
- User Guides
- File Layouts and File Samples
- Code Reference Tables
- District Contact List
- One-Pager Guidance
- ADQ List
- Collection Training

2024-2025 EdLink360

2024-2025 System Enhancements

- [2024-2025 System Enhancements](#)
- [2024-2025 System Enhancements RECORDING](#)
- [ENROLLMENTS LAYOUT](#)
- [ENROLLMENTS SAMPLE](#)
- [STUDENTS LAYOUT](#)
- [STUDENTS SAMPLE](#)
- [STUDENT REFERENCE TABLE](#)
- [students_interventions.tsv](#)
- [STS 020 Record Layout](#)
- [STS 030 Record Layout](#)

NEW [2024-2025 Benchmark Calendar](#)

2024-2025 User Guides for data Included in EdLink 360

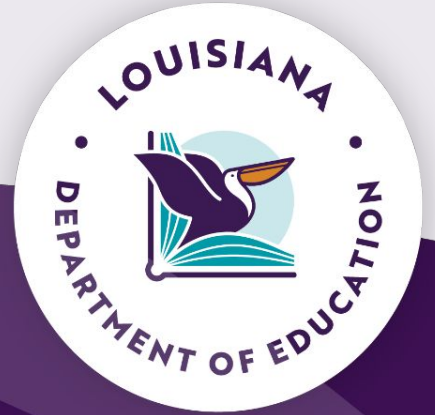
- **NEW** Calendars and Attendance: [2024-2025 Calendars and Attendance User Guide](#)
- **NEW** Student Data Extracts: [2024-2025 Student User Guide](#)
- **NEW** Staff Data Extracts: [2024-2025 Staff User Guide](#)
- **NEW** Dropout Corrections: [2024-2025 Dropouts User Guide](#)
- [EdLink Frequently Asked Questions \(FAQ\)](#)

For troubleshooting and reporting issues, please email systemsupport@la.gov

2024-2025 STUDENT DATA File Layouts and Samples	2024-2025 STAFF DATA File Layouts and Samples
<p>Audit Codes and Messages-Tool for Correcting Errors</p> <p>CALENDARS</p> <ul style="list-style-type: none">• calendars.tsv• calendars_ext.tsv<ul style="list-style-type: none">• SAMPLE calendars extracts <p>STUDENTS</p> <ul style="list-style-type: none">• students.tsv• students_ext.tsv<ul style="list-style-type: none">• SAMPLE students extracts <p>STUDENT ATTENDANCE</p> <ul style="list-style-type: none">• attendance.tsv<ul style="list-style-type: none">• SAMPLE attendance extract	<p>Audit Codes and Messages-Tool for Correcting Errors</p> <p>STAFF</p> <ul style="list-style-type: none">• staff.tsv• staff_ext.tsv• staff_assignments.tsv• staff_assignments_ext.tsv• staff_course_offering_link.tsv• staff_absences.tsv• payroll_idoe.tsv• mentor_teacher_link.tsv <p>SAMPLE STAFF extracts</p>



Support Meetings



Weekly Support Calls

- All Data Collection questions to be emailed to systemsupport@la.gov.
- EdLink Weekly Calls:

<u>EdLink Weekly Q&A Session</u> <u>Tuesdays @ 11:00AM</u>	
Month	Session Dates
August	8/13, 8/20, 8/27
September	9/3, 9/10, 9/17, 9/24
October	10/1, 10/8, 10/15, 10/22, 10/29
November	11/5, 11/12, 11/19, 11/26
December	12/3, 12/10, 12/17
January	1/7, 1/14, 1/21, 1/28
February	2/4, 2/11, 2/18, 2/25
March	3/4, 3/11, 3/18, 3/25
April	4/1, 4/8, 4/15, 4/22, 4/29
May	5/6, 5/13, 5/20, 5/27
June	6/3, 6/10, 6/17, 6/24
July	7/1, 7/8, 7/15, 7/22, 7/29



Monthly Support Calls

- All Data Collection questions to be emailed to systemsupport@la.gov.
- EdLink Monthly Calls:

<u>Data Coordinator Monthly Webinar</u> <u>@ 1:00pm</u>	
Month	Session Dates
August	Thursday, August 15, 2024 (Bootcamp)
September	Thursday, September 05, 2024
October	Thursday, October 03, 2024
November	Thursday, November 07, 2024
December	Thursday, December 05, 2024
January	Thursday, January 09, 2025
February	Thursday, February 06, 2025
March	Thursday, March 06, 2025
April	Thursday, April 10, 2025
May	Thursday, May 08, 2025
June	Thursday, June 05, 2025
July	Thursday, July 10, 2025

Each month, Webinar materials are posted on the [Webinar Support page](#)

→ [Register](#) for the
2024-2025
School Year.



eScholar Support Calls

- All Data Collection questions to be emailed to systemsupport@la.gov.
- eScholar Office Hours:

2024-2025 eScholar Office Hours - Thursdays @ 10:00AM

Month	Session Dates
August	8/1, 8/15, 8/29
September	9/12, 9/26
October	10/10, 10/24
November	11/7, 11/21
December	12/5, 12/19
January	1/16, 1/30
February	2/6, 2/20
March	3/6, 3/20
April	4/3, 4/17
May	5/1, 5/15, 5/29
June	6/12, 6/26

Each month, Webinar materials are posted on the [eScholar Support page](#)



Helpful Links

Websites
EdLink 360
EdLink Security
eSER
STS
AFR
CVR
Office Hours and Webinars
eScholar

Topic	Email
System Support <ul style="list-style-type: none"> • AFR • LEA Contact List Updates • CVR • EdLink Security • eSER • EdLink360 • STS • Sponsor Site 	systemsupport@la.gov
eScholar	Jayanthi.Sothirajah@la.gov or Wanggan.Yang@la.gov
Canopy	amanda.slaughter@la.gov
Louisiana Evaluation System (LES)	leads@la.gov
Interests & Opportunities Act 1 LA GATOR	accountability@la.gov

Contact List



Contact List Updates

Please take a moment to verify the [contact list](#) posted on the [EdLink 360 Support Page](#).

The EIC Team has made **over 400 calls** over the past two and a half weeks, but are finding that some contact list phone numbers and email addresses are not up to date.

It's very important for the System Support Team to have updated and accurate contact information, so that as we review and analyze current collection data, we can contact Data Managers.

