

Data Coordinator Monthly Call

January 9, 2025



Agenda

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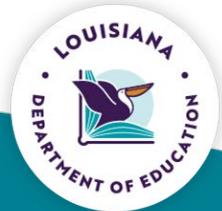
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Data Sharing Agreements



Data Sharing Agreements

Pursuant to R.S. 17:3914, school systems are required to have a contract or data sharing agreement in place with private vendors that deliver services in order to share personally identifiable student data (PII).

For the 2024-2025 school year, school systems will need to opt-in to any new or expiring data sharing agreements. Please use the [Data Sharing Agreement Tracker](#) for downloading agreements and for uploading agreements with the appropriate approvals.

For questions or concerns with Data Sharing Agreements, contact ldedata@la.gov.



Data Collections Calendar



Benchmark Calendar 2024-2025



| Collection | 2024 | | | | | 2025 | | | | | | | | |
|--------------------------------------|-----------|-----------|----------------------|------------|------------|-----------|-----------|-----------|-------|--|------|-----------|----------|-----------|
| | August | September | October | November | December | January | February | March | April | May | June | July | August | September |
| 2023-24 EOY Dropout Corrections | 8/19/2024 | | | | 12/13/2024 | | | | | | | | | |
| Fall LEAP 2025 HS Assessments | 8/19/2024 | 9/27/2024 | | | | | | | | | | | | |
| KEA | | | 10/1/2024-10/18/2024 | 11/1/2024 | | | | | | | | | | |
| Oct 1 MFP/IDEA | 8/19/2024 | | 10/18/2024 | | | | | | | | | | | |
| Mentor & Resident Teacher Collection | 8/19/2024 | | | 11/1/2024 | | | | | | | | | | |
| Oct 1 Staff Vacancy Collection | 8/19/2024 | | | 11/15/2024 | | | | | | | | | | |
| Oct CLASS (Staff and Student) | 8/19/2024 | | | | | 1/10/2025 | | | | | | | | |
| Spring LEAP 2025 HS Assessments | | | | | | 1/1/2025 | 2/7/2025 | | | | | | | |
| STS Mid-Year in (Legacy System) | | | | | 12/2/2024 | | 2/24/2025 | | | | | | | |
| Feb 1 MFP | 8/19/2024 | | | | | | 2/21/2025 | | | | | | | |
| Feb 1 Staff Vacancy | 8/19/2024 | | | | | | 2/28/2025 | | | | | | | |
| CVR (View Only) | | | | | | | | 3/17/2025 | | 3/17-5/2/25 Update daily from Edlink to CVR | | | | |
| CVR (Verification) | | | | | | | | | | 5/5-5/30/25 Verify in CVR Only by COB 5:30 PM | | | | |
| SRO School Resource Officer | 8/19/2024 | | | | | | | | | 5/30/2025 | | | | |
| Student End-Of-Year | | | | | | | 2/24/2025 | | | | | 7/11/2025 | | |
| EOY Mentor and Resident | | | | | | 1/1/2025 | | | | | | 7/31/2025 | | |
| Staff End-Of-Year | | | | | | 1/12/2025 | | | | | | | 8/8/2025 | |
| STS End-Of-Year (Legacy System) | | | | | 12/2/2024 | | | | | | | | | 9/12/2025 |



EdLink Security



EdLink Security

LDOE is undergoing a multi-year process to integrate all LDOE data systems with EdLink Security.

- During this time, security will be provisioned for legacy systems through [TAS](#).
 - Users must be granted access by the TAS District Security Coordinator.
- All systems that are new or have been recently enhanced will be provisioned through [EdLink Security](#).
 - Users must request and be approved by the EdLink Security Coordinator for system access.

Provisioning Access for the 2024-25 Cycle of Collections

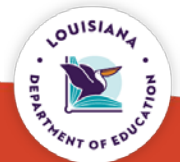
| Totally Automated System (TAS) | EdLink Security Registration Portal |
|--|--|
| <ul style="list-style-type: none">● LEADS Portal● STS - Student Transcript System● SPS - Sponsor Site System● AFR - Annual Financial Reporting System● CIS - Compass | <ul style="list-style-type: none">● EdLink Security● EdLink 360● EdLink Ops Portal● eSER● Canopy● Louisiana Education Portal (LEP)● Supplemental Course Allocation (SCA) |



EdLink Security Available Application Roles

| EdLink360 | EdLink Security |
|--|---|
| <ul style="list-style-type: none">● Data Analyst● District Administrator● Principal Administrator● Homeless● Accountability● CTE Supervisor● Finance (Business Manager)● Human Resources● School Counselor | <ul style="list-style-type: none">● District Security Coordinator● Local Security Coordinator- School Level● eSER Coordinator● EdLink 360 Coordinator● Canopy Coordinator● LES Coordinator |

See all available application role and permission descriptions in the [EdLink Applications: Available Roles and Permissions Guide](#).



SER Security Coordinator Update

District and Local EdLink Security Coordinators must now request the additional role of SER Security Coordinator to be able to approve or reject SER requests.

- This is the only additional security role needed for EdLink Security Coordinators.
- There is no need to request security coordinator access for other applications.
- The EdLink Security Coordinator role allows the coordinator to approve or reject all applications except SER.

Please refer to the updated [Security Coordinator Guide](#) for more information on security coordinator roles and responsibilities.

Districts without a SER Security Coordinator in place can be found in this [list](#).



Superintendent Role in EdLink Security

District Security Coordinator Requests

- **Approval Required:** All requests for District Security Coordinators, including for SER, EdLink 360, Canopy, and LEP, must first be approved by the **superintendent** through EdLink Security.
- **Superintendent Enrollment:** Superintendents must:
 - Have an active EdLink Security account.
 - Be enrolled as the superintendent in EdLink Security to receive notifications and approve or reject requests.
- If your superintendent has not yet enrolled in EdLink Security, please refer to the [Superintendent Access Guide](#) for detailed instructions.



Reports Available for Security Coordinators

December is a perfect time to conduct a mid-year security audit or user access.

- There are several reports available to Security Coordinators.

| District Reporting | Local Reporting |
|--|---------------------------------------|
| Active Staff With EdLink Security Registration | All Approved Users Access |
| All Approved Users Access | EdLink 360 Staff PII - PI Access |
| EdLink 360 Staff PII - PI Access | EdLink 360 Student PII Access |
| EdLink 360 Student PII Access | eScholar e360 Staff Location Mismatch |
| eScholar e360 Staff Location Mismatch | |
| Staff With No Active Permissions | |

Use the **All Approved Users Access Report** to review and audit user permissions.

Ensure that access is removed for any users who are no longer employed by the district or whose roles have changed.



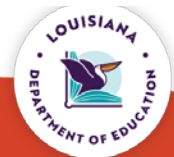
Creating an EdLink Security Account

All PK-12 teachers, administrators, and counselors must have an active [EdLink Security](#) account.

Please see the guide to [Creating Your EdLink Security Account](#) for step-by-step instructions for new EdLink Security users.

Helpful Tips and Links:

- First and Last Name in the eScholar record and MyLa account must match **exactly**.
- The [MyLa FAQ](#) can help troubleshoot MyLa account issues.
- Permission guidance can be found in the [EdLink Security Guide](#).
- Allow one day after EdLink 360 permission is granted for your district dashboard to populate.
- Email systemsupport@la.gov for user access issues.



Important MyLa Account Creation Update

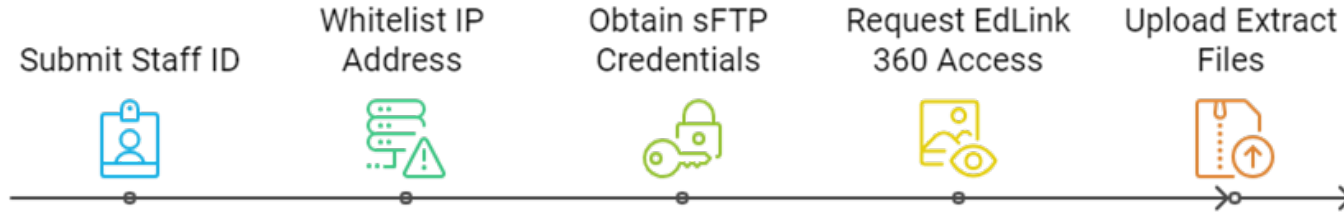
K-12 users are now encouraged to use a **personal email** when creating their MyLa account. The email used to create the MyLa account will populate in EdLink Security as the **user email**.

This ensures the account can transition with the educator throughout their career.

District Data Managers should submit staff **district emails** through the eScholar staff record or the EdLink 360 staff file, which will populate in EdLink Security as the **staff email**.



Security Criteria for EdLink 360 Extract Uploads



- A StaffID must be assigned in eScholar/EdLink Security in order to report staff in the EdLink 360 extracts. Please contact your Security Coordinator or your eScholar StaffID administrator to verify a StaffID.
- Servers must be whitelisted in order to upload extract files to the PowerSchool sFTP. Whitelisting is performed by PowerSchool.
- A Username and Password are required to access the PowerSchool sFTP for uploading extract files. These credentials are assigned by PowerSchool.
- The District Security Coordinators are responsible for approving access to EdLink 360. Security Coordinators will need to request EdLink 360 Data Analyst access through EdLink Security. These approvals are performed by LDOE.

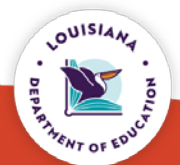
EdLink 360 Staff File and User Access



Staff access to the **Canopy Learner** role and **LES Educator Profile** depends on the accurate and timely submission of the 2024-25 EdLink 360 staff extract file.

If your district has not yet submitted this file, please do so to ensure your staff has the necessary access to these systems.

If you have submitted the file and staff are reporting access issues for Canopy or LES, please ensure that the staff information including the location assignment is correct.












eSER



eSER Updates:

On the IEP List summary page, there is a change to the “Submitted?” column. It reflects the submission date of the IEP instead of “Yes”. If the IEP has not been submitted, the entry shows “No”.

IEP List

| Team Meeting Date ↓ | IEP Type | Current Grade | Status | Submitted? | Create Date | View | Download | Delete |
|---------------------|---------------------------|---------------|----------|------------|-------------|---|---|---|
| | Gifted/Talented - Review | 5th | Draft | No | 12/19/2024 |  |  |  |
| 2/7/2023 | Gifted/Talented - Review | 3rd | Official | 03/08/2023 | 1/25/2023 |  |  |  |
| 2/11/2022 | Gifted/Talented - Initial | 2nd | Official | 02/18/2022 | 2/3/2022 |  |  |  |

Results per page: 10 ▾ Records 1 to 3 of 3 Page 1 of 1



eSER Updates:

Under Supporting Documentation in the PLRE section of the IEP, the **Assistive Technology Consideration Checklist** is hyperlinked.

Supporting Documentation

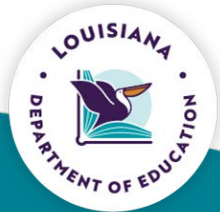
Have the following documents been added to the IEP? Click the upload button

- [Individual Healthcare Plan](#)
- [Individual Prescription for Instruction](#)
- [Individual Graduation Plan](#)
- [Parental Consent Form for Connections for 8th Graders](#)
- [Summary of Performance Criteria Form](#)
- [Parental Consent form for Medicaid Billing](#)
- [Individual Graduation Plan for LEAP Connect Students](#)
- [Educational/Career Plan for LEAP Connect Students](#)
- [Behavior Intervention Plan](#)
- [Communication Plan](#)
- [Assistive Technology Consideration Checklist](#)
- [Unique Accommodations Request](#)
- [K-2 Alternate Assessment Participation Decision-Making Tool](#)



eSER Updates:

- Gifted IEPs should no longer show an ESY error which was preventing submission.



eSER Updates:

- **Personnel Detail Report** should be working correctly. Issues fixed:
 - Removed:
 - Staff not in district
 - Gifted/talented personnel
 - Missing or incorrect data
 - Providers names now populate
 - Providers “services provided” status reflects correctly
 - If there are any staff showing with an incorrect services provided status, please submit individual staff IDs to systemsupport@la.gov
 - If additional data is reflected incorrectly, please check the EdLink 360 staff file and make corrections there.



eSER Procedure Reminder:

Students with a secondary exceptionality of gifted/talented should use a **regular IEP** and the special factor/instructional plan selection should be **Academic (Cognitive or Enrichment)**. Users *should not* create a regular IEP and then *switch it* to a gifted/talented IEP in order to select **Academic and/or Enrichment**.

If there are issues with submitting a **regular IEP**, please check the instructional plan and change to instructional plans from **Academic and/or Enrichment** to **Academic (Cognitive or Enrichment)**.

Academic and/or Enrichment

Communication

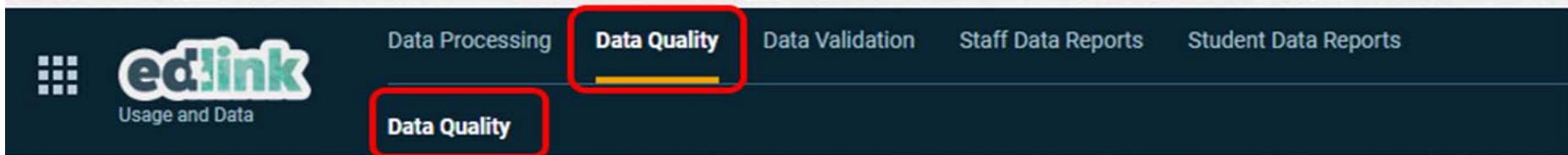
Academic and/or Enrichment



eScholar



EdLink: Audit Codes U01, U02, U05



- Scroll through each Data Quality Measures
- Click on any of the hyperlinks

| AUDIT CODE | MEASURE NAME |
|-------------------|--|
| <u>U01</u> | <u>LASID Invalid</u> |
| <u>U02</u> | <u>LASID does not exist</u> |
| <u>U05</u> | <u>Student LocalID does not match</u> |



EdLink: Audit Codes U01, U02, U05

U01 - Student 0123456789 during 2024-2025 does not exist in the eScholar active state IDs list.

- LASID submitted to EdLink does not exist in eScholar PersonID database.
- Remove the LASID that is in your local SIS and resubmit the student to eScholar PersonID; the application will assign a LASID for the student

U02 - Student 0012345678 during 2024-2025 does not exist in eScholar at the same District for current school year

- The LASID in eScholar PersonID is from a previous school year.
- The district should submit the student to eScholar PersonID for ESSY 2025.

U05 - Student 000234567 has an enrollment at Site ABC001 beginning on 08/08/2024 does not have the same STUDENT_local ID (123456) for the current school year.

- The LocalID submitted to EdLink is different than then LocalID submitted to eScholar PersonID. District should either correct the LocalID in their local SIS or submit the student to eScholar PersonID with the correct LocalID.



eScholar DirectMatch

September - June:

- LDOE will run the statewide DirectMatch and provide the batch number to school systems once they got loaded into escholar.
 - December SNAP K12 Student Batch # 9959
 - December TANF K12 Student Batch # 9958
 - November Medicaid Free Lunch K12 Student Batch # 9897
 - November Medicaid Reduced Lunch K12 Student Batch # 9890
 - November Medicaid All K12 Student Batch # 9889
- School systems will be responsible for resolving their near matches and loading the data into their local systems. Districts should load the SNAP, TANF, Medicaid Free and Medicaid Reduced files into their food service system and/or local SIS. **Do not load the Medicaid ALL file.**
- LDOE will run the Address Matching; districts will resolve the near matches. LDOE will send the matched LASIDs to the districts. Mark these students are Directly Certified (DC) Extended free lunch in your food service system and/or local SIS.
- DirectMatch resources are available on the [eScholar Support pg.](#)

Please contact Wanggan.Yang@la.gov with questions.



eScholar Person ID

Type 2 Charters and Residential Addresses

- Type 2 charters and SSDs are required to report the students' residential addresses in eScholar PersonID.
- Any student who has no address or Residing District Code in eScholar will be excluded from the official MFP count.
- The MFP audit process will review documentation in the following months and the funding for these students will be adjusted later in the year, in the same way as multiple and duplicate students are handled.
- Resubmit your students to eScholar PersonID with their addresses
- Ensure that each student record has a Residing District Code

Residing District Code

- This is the 2-digit parish/city code of the public school district (attendance zone) in which the student lives or if student is enrolled in a residential school, the school district in which the legal guardian lives
- Parish/city codes: 01-69

EdLink Audit Code: E01, E02

- Resubmit the students with their address and residing district code to eScholar PersonID

Please contact Wanggan.Yang@la.gov with questions.



EdLink 360 Data Collections



Benchmark Calendar 2024-2025

| 2024-2025 EdLink 360 Data Submissions | All extract submissions are expected to be submitted daily by 5:00pm if the data is available. | Fall Collections | | | | | | |
|---------------------------------------|--|---|--------------------------------|-------------------------------|---------------------------------|---------------------------------|------------|---------------------|
| | | As of | 8/19/24 | 8/19/24 | 10/1/24 | 1/1/25 | 12/2/24 | 1/31/25 |
| Snapshot Start Date | Collection End Date (Snapshot or System Close) | 11/8/24 | 11/15/24 | 1/10/25 | 2/7/25 | 2/24/25 | 2/21/25 | 2/28/25 |
| EdLink 360 Extract Data Type | EdLink 360 Extract File | Amplify Middle of Year (MOY) Literacy Assessments Student File Submission | Oct 1 Staff Vacancy Collection | Oct CLASS (Staff and Student) | Spring LEAP 2025 HS Assessments | STS Mid-Year in (Legacy System) | Feb 1 MFPP | Feb 1 Staff Vacancy |
| CALENDARS | calendars.tsv calendars_ext.tsv | X | X | X | X | | X | X |
| COURSE OFFERINGS | course_offerings.tsv course_offerings_ext.tsv | X | | X | X | | X | |
| STUDENTS | students.tsv students_ext.tsv | X | | X | X | | X | |
| ENROLLMENTS | enrollments.tsv enrollments_ext.tsv | X | | X | X | | X | |
| ASSESSMENTS | k3_assessments.tsv | | | | | | | |
| HOMELESS | homeless_services.tsv | | | X | | | X | |
| DISCIPLINE - Incidents | discipline_incidents.tsv discipline_incidents_ext.tsv | | | X | | | X | |
| DISCIPLINE - Offenses | discipline_offenses.tsv discipline_offenses_ext.tsv | | | X | | | X | |
| DISCIPLINE - Actions | discipline_actions.tsv discipline_actions_ext.tsv | | | X | | | X | |
| DISCIPLINE - Persons | discipline_persons.tsv | | | X | | | X | |
| PROGRAM MEMBERSHIP | program_membership.tsv | | | X | | | X | |
| ATTENDANCE | attendance.tsv | | | X | | | X | |
| STUDENT - Class Schedules | student_schedules.tsv | X | | X | X | | X | |
| STUDENT MARKS (Optional) | student_marks.tsv | | | X | | | X | |
| STUDENT - Interventions (Optional) | students_interventions.tsv | | | X | | | X | |
| STAFF - Demographics | staff.tsv staff_ext.tsv | X | | X | X | | | |
| STAFF-Assignments | staff_assignments.tsv staff_assignments_ext.tsv | X | | X | X | | | |
| STAFF - Class Schedules | staff_course_offering_link.tsv | X | | X | X | | | |
| STAFF - Payroll | payroll_ldoe.tsv | | | X | | | | |
| STAFF - ABSENCES | staff_absences.tsv | | | X | | | | |
| MENTOR TEACHER and RESIDENT TEACHER | mentor_teacher_link.tsv | | | | | | | |
| VACANT STAFF - Demographics | vacant_staff.tsv vacant_staff_ext.tsv | | X | X | X | | | X |
| VACANT STAFF - Assignments | vacant_staff_assignments.tsv vacant_staff_assignments_ext.tsv | | X | X | X | | | X |
| VACANT STAFF - Class Schedules | vacant_staff_course_offering_link.tsv | | X | X | X | | | X |
| VACANT STAFF - Payroll | vacant_payroll_ldoe.tsv | | X | X | | | | X |
| CONTRACT STAFF - Demographics | contract_staff.tsv contract_staff_ext.tsv | X | | X | X | | | |
| CONTRACT STAFF - Assignments | contract_staff_assignments.tsv contract_staff_assignments_ext.tsv | X | | X | X | | | |
| CONTRACT STAFF - Class Schedules | contract_staff_course_offering_link.tsv | X | | X | X | | | |

Please refer to the [2024-2025 Benchmark Calendar](#) for a list of extracts that should be submitted.



Fall Collections

| | | | | | | | |
|--|--|----------------|---------------------------|---|--|---|--|
| | | | 10/1/24 | | | | 10/1/24 |
| 8/12/24 | 8/12/24 | 8/12/24 | 8/12/24 | 8/12/24 | | 8/12/24 | 8/12/24 |
| 12/13/24 1/17/25 | 9/27/24 | 11/1/24 | 10/18/24 | 11/1/24 | 11/8/24 | 11/15/24 | 1/10/25 |
| 2023-24 EOY Dropout Corrections | Fall LEAP 2025 HS Assessments | KEA | Oct 1 MFP/IDEA | Mentor & Resident Teacher Collection | Amplify Middle-of-Year (MOY) Literacy Assessments Student File Submission | Oct 1 Staff Vacancy Collection | Oct CLASS (Staff and Student) |

Fall Collections

2023-2024 Dropout Corrections

| School Year | Snapshot Group | Snapshot Start Date | Snapshot End Date |
|-------------|-------------------------|---------------------|--------------------------------|
| 2023-2024 | EOY Dropout Corrections | 8/12/24 | 12/13/24 1/17/25 |

Visit the Dropout Corrections Module in EdLink360 to resolve dropouts.

Please refer to the [2024-2025 Benchmark Calendar](#) for a list of extracts that should be submitted.



October 1 CLASS - Staff & Student

| School Year | Snapshot Group | Snapshot Start Date | Snapshot End Date |
|-------------|----------------|---------------------|-------------------|
| 2024-2025 | Oct 1 CLASS | 8/12/24 | 1/10/25 |

This snapshot will capture data for students enrolled and staff on Tuesday, Oct 1, 2024, which is the count date.

CALENDARS, COURSE_OFFERINGS, STUDENTS, ENROLLMENTS, HOMELESS, DISCIPLINE, PROGRAM_MEMBERSHIP, ATTENDANCE, STUDENT - Class Schedules, STAFF - Demographics, Assignments, Class Schedules, Payroll, Absences, VACANT STAFF - Demographics, Assignments, Class Schedules, Payroll, CONTRACT STAFF - Demographics, Assignments, Class Schedules

This collection of data is used for calculating Value Added Model (VAM), Interest and Opportunities (I&O), Budgeted salary reporting, teacher pay raise and CTE and CDF Funding.

Please refer to the [2024-2025 Benchmark Calendar](#) for a list of extracts that should be submitted.

Oct 1 CLASS Support Structure

| | |
|--------------------------------------|--|
| Email Outreach | <ul style="list-style-type: none">• Weekly |
| Targeted Phone Calls (Daily) | <ul style="list-style-type: none">• 11/12/24 - 12/6/24 |
| Superintendent Email (4 weeks out) | <ul style="list-style-type: none">• 12/4/24 |
| <u>1:1 Critical Support Meetings</u> | <ul style="list-style-type: none">• 12/9/24 - 1/9/25 |
| Superintendent Email (2 weeks out) | <ul style="list-style-type: none">• 12/18/24 |
| Accountability Outreach | <ul style="list-style-type: none">• Week of 1/20/25 |



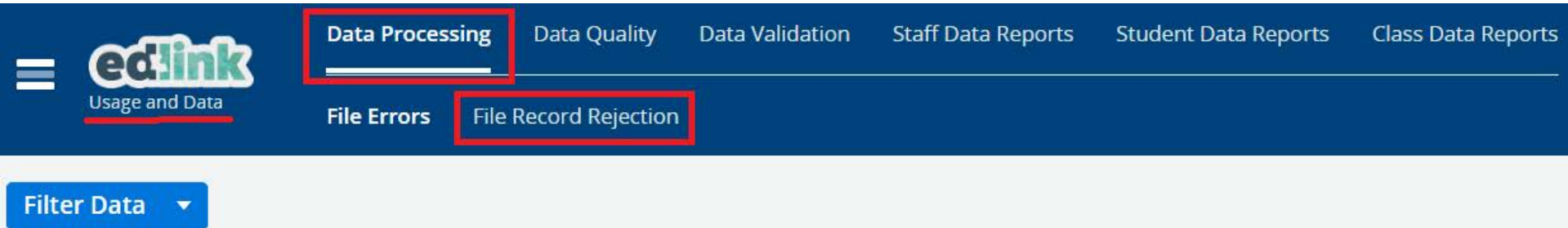
EdLink 360 - Tips for Success

Checking File Record Rejection



Usage and Data > Data Processing > File Record Rejection

- Why are the files not loading at 100%?
- Rejected records will cause K-codes
- Nearly all K-codes can be cleared by resolving File Record Rejection



The screenshot shows the navigation menu of the edlink application. The menu is dark blue with white text. On the left, there is a hamburger menu icon and the edlink logo with the text "Usage and Data" below it. The main navigation items are: "Data Processing" (highlighted with a red box), "Data Quality", "Data Validation", "Staff Data Reports", "Student Data Reports", and "Class Data Reports". Below these, there are two sub-items: "File Errors" and "File Record Rejection" (highlighted with a red box). At the bottom left of the menu area, there is a blue button labeled "Filter Data" with a downward arrow.



How to read Data Processing File Record Rejections

| FILE TYPE | LINE NUMB... | REJECT COLUMN | MESSAGE |
|-------------------------------|--------------|---------------------------|------------------------------------|
| EXTRACT STAFF_ASSIGNMENTS | 2 | PRIMARY_ASSIGNMENT_IND | Required field contains null value |
| EXTRACT STAFF_ASSIGNMENTS | 2 | STAFF_ASSIGNMENT_END_DATE | Required field contains null value |
| EXTRACT STAFF_ASSIGNMENTS_EXT | 2 | ANNUAL_MINUTES_WORKED | Required field contains null value |
| EXTRACT STAFF_ASSIGNMENTS_EXT | 2 | FUNCTION_CODE | Required field contains null value |
| EXTRACT STAFF_ASSIGNMENTS_EXT | 2 | OBJECT_CODE | Required field contains null value |
| EXTRACT STAFF_ASSIGNMENTS_EXT | 2 | OBJECT_CODE | Unaccepted value |
| EXTRACT STAFF_ASSIGNMENTS | 3 | PRIMARY_ASSIGNMENT_IND | Required field contains null value |
| EXTRACT STAFF_ASSIGNMENTS | 3 | STAFF_ASSIGNMENT_END_DATE | Required field contains null value |

Duplicate Rejected Records are often resolved by correcting other rejections



Data Processing > File Record Rejection

| Row Labels | PAYROLL_LDOE | STAFF | STAFF_ASSIG NMENTS | STAFF_ASSIGNMEN TS_EXT | STAFF_COURSE_OFFE RING_LINK | STAFF_EXT | Grand Total |
|-----------------------------|--------------|----------|--------------------|------------------------|-----------------------------|------------|-------------|
| LOCAL_STAFF_KEY | | | 6 | | 484 | | 490 |
| FUND_CODE | 241 | | | | | | 241 |
| EMPLOYEE_STATUS_CODE | | | | | | 203 | 203 |
| ED_LEVEL_CODE | | | | | | 151 | 151 |
| OBJECT_CODE | | | | 23 | | | 23 |
| STAFF_CLASS_END_DATE | | | | | 18 | | 18 |
| CONTRACT_DAY_COUNT | | | | | | 17 | 17 |
| ANNUAL_MINUTES_WORKED | | | | 15 | | | 15 |
| PART_FULL_TIME_CODE | | | | | | 15 | 15 |
| LOCAL_SCHOOL_KEY | | | 14 | | | | 14 |
| SCHOOL_YEAR | 1 | | 13 | | | | 14 |
| STAFF_CLASS_START_DATE | | | | | 11 | | 11 |
| STAFF_ASSIGNMENT_END_DATE | | | 8 | | | | 8 |
| STAFF_ASSIGNMENT_START_DATE | | | 7 | | | | 7 |
| Grand Total | 242 | 0 | 48 | 38 | 513 | 386 | 1227 |

Rejected records do not make it to Data Quality or Data Validation



Data Processing > File Record Rejection

| Row Labels | EXTRACT COURSE_OFFERINGS | EXTRACT COURSE_OFFERINGS_EXT | EXTRACT STUDENT_SCHEDULES | Grand Total |
|---------------------------|-----------------------------|---------------------------------|------------------------------|----------------|
| COURSE_SECTION_END_DATE | 21 | | | 21 |
| COURSE_SECTION_START_DATE | 13 | | | 13 |
| LOCAL_COURSE_KEY | | | 15 | 15 |
| LOCAL_STUDENT_KEY | | | 20 | 20 |
| SCHEDULE_END_DATE | | | 37 | 37 |
| SCHOOL_DEPARTMENT_CODE | 22 | | | 22 |
| STARTING_SEMESTER | | 612 | | 612 |
| Grand Total | 56 | 612 | 72 | 740 |

Rejected records do not make it to Data Quality or Data Validation



Data Processing > File Record Rejection

| Row Labels | ENROLLMENTS | ENROLLMENTS_EXT | STUDENTS | STUDENTS_EXT | Grand Total |
|--------------------------|-------------|-----------------|------------|--------------|-------------|
| ENGLISH_PROFICIENCY_CODE | | 337 | | | 337 |
| LOCAL_STUDENT_KEY | 39 | | 148 | 149 | 336 |
| STUDENT_LANGUAGE | | | 211 | | 211 |
| STUDENT_STATE_ID | | | 148 | | 148 |
| TRUANCY_INDICATOR | | 136 | | | 136 |
| HOMELESS_REASON_CODE | | 43 | | | 43 |
| READ_MATH_ACCOM_CODE | | | | 22 | 22 |
| READ_SCI_ACCOM_CODE | | | | 22 | 22 |
| READ_SS_ACCOM_CODE | | | | 22 | 22 |
| READ_ELA_ACCOM_CODE | | | | 10 | 10 |
| HOMELESS_CODE | | 4 | | | 4 |
| PK_FUNDING_CODE | | 1 | | | 1 |
| Grand Total | 39 | 521 | 507 | 225 | 1292 |

Rejected records do not make it to Data Quality or Data Validation



Students Interventions Extract



Update on the Student Intervention File Type

As part of our ongoing efforts to enhance our educational resources, we have made a few modifications to the INTERVENTION_TYPE codes. Specifically, code 01 (High Dosage Tutoring -HDT) will no longer be active, and we have added codes 02 (HDT ELA) and 03 (HDT Math), which are designed to better support data reporting and alignment with our students needs.

The new codes have been developed with careful consideration and aim to improve the efficiency and effectiveness of our intervention strategies and reporting.

INTERVENTION_TYPE:

- 01: HDTRed (High-Dosage Tutoring) **Expired 11/1/2024**
- 02: High-Dosage Tutoring (ELA) **New 2024-2025**
- 03: High-Dosage Tutoring (Math) **New 2024-2025**

The students_interventions.tsv extract sample and student reference table have been updated on the [EdLink Support Page](#). In addition, our coding reference table for “INTRVTP” has been updated.

Please work with your vendor to expire code 01 and add codes 02 (HDT ELA) and 03 (HDT Math).

Ad Hoc Collections



School Resource Officer

R.S. 17:3911, R.S. 17:3912, R.S. 17:416.19 (Act 148 of the 2019 Legislative Session) requires LDOE to collect the number of School Resource Officers by site.

JotForm Link: [School Resource Officer 24/25 Collection](#)

Only 51 Districts have submitted this collection data through JotForm (as of 1/9/25).



Student Transcript System (STS)



2024-2025 STS

| School Year | System | Collection Start Date | Collection End Date |
|-------------|----------------------|-----------------------|---------------------|
| 2024-2025 | STS (Mid-Year Grads) | <u>12/9/2024</u> | 2/24/2025 |
| 2024-2025 | STS | <u>12/9/2024</u> | 9/12/2025 |



STS Enhancements - 020 Record

| | | | | | |
|-----|------------------------|---|---|--|----------|
| 148 | FAFSA Application Flag | 1 | A | Indicates whether a FAFSA application has been completed by the student. Required for Graduates, optional for non-graduates. Allowed Values: <ul style="list-style-type: none">• 1 = FAFSA Completion• 2 = TOPS Form Completion• 3 = Parent/Guardian Waiver (Expire 24-25)• 4 = Hardship Waiver (Expire 24-25)• 5 = No Responses Received (New 24-25) | Optional |
|-----|------------------------|---|---|--|----------|



STS Enhancements - 030 Record

| | | | | | | |
|-----|-----------------|---|---|---|---|--|
| 238 | Internship Type | 2 | A | 0 | <p>For ONLY the course codes listed below, systems are required to report whether the internship is paid or unpaid. If this new field is blank for the below course codes, a transcript error will be returned.</p> <p><u>Courses</u> 080202-CDF-Qualifying CTE Internship I (1 CREDIT) 080200-CDF-Qualifying CTE Internship I (2 CREDITS) 080203-CDF-Qualifying CTE Internship II (1 CREDIT) 080201-CDF-Qualifying CTE Internship II (2 CREDITS)</p> <p>Code Values (INTRNTYP):</p> <p><i>01: Paid</i> <i>02: Unpaid</i></p> | Required for the course codes in the description column. |
|-----|-----------------|---|---|---|---|--|



Louisiana Evaluation System (LES)



Louisiana Evaluation System (LES)

[LES](#) is live and all 2024-2025 evaluation data for educators can now be entered. It is encouraged to collaborate with your LES system contact person to ensure that educators are able to access LES.

Some notes about LES:

- Rosters pre-populate from EdLink.
- Staff information related to eScholar and EdLink 360 data should be up to date.
- Users will access [EdLink Security](#) for LES.
- **NEW:** [Guide for Setup and Troubleshooting Steps for Common Issues](#)

Please contact leads@la.gov with questions.



Phishing emails



Phishing Emails

At the beginning of this calendar year, there were reports of phishing emails that looked like they were sent from LDOE. These emails did not come from our inboxes or email addresses and were phishing attempts. Thank you to those of you who caught it and reported it to us immediately! Please continue to use caution when clicking links in your emails. As many of you did, please also continue to reach out to LDOE if you are concerned about a suspicious email. We will continue to respond letting you know whether or not you should regard it as an authentic email.



Resources



EdLink 360 Support Page

[EdLink 360 Support Page](#)

- Announcements & Reminders
- Webinar Slide Decks
- Benchmark Calendar
- System Enhancements
- User Guides
- File Layouts and File Samples
- Code Reference Tables
- District Contact List
- One-Pager Guidance
- ADQ List
- Collection Training

2024-2025 EdLink360

2024-2025 System Enhancements

- [2024-2025 System Enhancements](#)
- [2024-2025 System Enhancements RECORDING](#)
- [ENROLLMENTS LAYOUT](#)
- [ENROLLMENTS SAMPLE](#)
- [STUDENTS LAYOUT](#)
- [STUDENTS SAMPLE](#)
- [STUDENT REFERENCE TABLE](#)
- [students_interventions.tsv](#)
- [STS 020 Record Layout](#)
- [STS 030 Record Layout](#)

NEW [2024-2025 Benchmark Calendar](#)

2024-2025 User Guides for data Included in EdLink 360

- **NEW** Calendars and Attendance: [2024-2025 Calendars and Attendance User Guide](#)
- **NEW** Student Data Extracts: [2024-2025 Student User Guide](#)
- **NEW** Staff Data Extracts: [2024-2025 Staff User Guide](#)
- **NEW** Dropout Corrections: [2024-2025 Dropouts User Guide](#)
- [EdLink Frequently Asked Questions \(FAQ\)](#)

For troubleshooting and reporting issues, please email systemsupport@la.gov

| 2024-2025 STUDENT DATA File Layouts and Samples | 2024-2025 STAFF DATA File Layouts and Samples |
|---|--|
| <p>Audit Codes and Messages-Tool for Correcting Errors</p> <p>CALENDARS</p> <ul style="list-style-type: none">• calendars.tsv• calendars_ext.tsv<ul style="list-style-type: none">• SAMPLE calendars extracts <p>STUDENTS</p> <ul style="list-style-type: none">• students.tsv• students_ext.tsv<ul style="list-style-type: none">• SAMPLE students extracts <p>STUDENT ATTENDANCE</p> <ul style="list-style-type: none">• attendance.tsv<ul style="list-style-type: none">• SAMPLE attendance extract | <p>Audit Codes and Messages-Tool for Correcting Errors</p> <p>STAFF</p> <ul style="list-style-type: none">• staff.tsv• staff_ext.tsv• staff_assignments.tsv• staff_assignments_ext.tsv• staff_course_offering_link.tsv• staff_absences.tsv• payroll_idoe.tsv• mentor_teacher_link.tsv <p>SAMPLE STAFF extracts</p> |



Support Meetings



Weekly Support Calls

- All Data Collection questions to be emailed to systemsupport@la.gov.
- EdLink Weekly Calls:

| <u>EdLink Weekly Q&A Session</u> <u>Tuesdays @ 11:00AM</u> | |
|---|---------------------------------|
| Month | Session Dates |
| August | 8/13, 8/20, 8/27 |
| September | 9/3, 9/10, 9/17, 9/24 |
| October | 10/1, 10/8, 10/15, 10/22, 10/29 |
| November | 11/5, 11/12, 11/19, 11/26 |
| December | 12/3, 12/10, 12/17 |
| January | 1/7, 1/14, 1/21, 1/28 |
| February | 2/4, 2/11, 2/18, 2/25 |
| March | 3/4, 3/11, 3/18, 3/25 |
| April | 4/1, 4/8, 4/15, 4/22, 4/29 |
| May | 5/6, 5/13, 5/20, 5/27 |
| June | 6/3, 6/10, 6/17, 6/24 |
| July | 7/1, 7/8, 7/15, 7/22, 7/29 |



Monthly Support Calls

- All Data Collection questions to be emailed to systemsupport@la.gov.
- EdLink Monthly Calls:

| <u>Data Coordinator Monthly Webinar</u> <u>@ 1:00pm</u> | |
|--|--------------------------------------|
| Month | Session Dates |
| August | Thursday, August 15, 2024 (Bootcamp) |
| September | Thursday, September 05, 2024 |
| October | Thursday, October 03, 2024 |
| November | Thursday, November 07, 2024 |
| December | Thursday, December 05, 2024 |
| January | Thursday, January 09, 2025 |
| February | Thursday, February 06, 2025 |
| March | Thursday, March 06, 2025 |
| April | Thursday, April 10, 2025 |
| May | Thursday, May 08, 2025 |
| June | Thursday, June 05, 2025 |
| July | Thursday, July 10, 2025 |



[Register](#) for
the 2024-2025
School Year.

Each month, Webinar materials are posted on the [Webinar Support page](#)



eScholar Support Calls

- All Data Collection questions to be emailed to systemsupport@la.gov.
- eScholar Office Hours:

2024-2025 eScholar Office Hours - Thursdays @ 10:00AM

| Month | Session Dates |
|-----------|-----------------|
| August | 8/1, 8/15, 8/29 |
| September | 9/12, 9/26 |
| October | 10/10, 10/24 |
| November | 11/7, 11/21 |
| December | 12/5, 12/19 |
| January | 1/16, 1/30 |
| February | 2/6, 2/20 |
| March | 3/6, 3/20 |
| April | 4/3, 4/17 |
| May | 5/1, 5/15, 5/29 |
| June | 6/12, 6/26 |

Each month, Webinar materials are posted on the [eScholar Support page](#)



Helpful Links

Websites

[EdLink 360](#)

[EdLink Security](#)

[eSER](#)

[STS](#)

[AFR](#)

[CVR](#)

[Office Hours and Webinars](#)

[eScholar](#)

Topic

Email

System Support

- AFR
- LEA Contact List Updates
- CVR
- EdLink Security
- eSER
- EdLink360
- STS
- Sponsor Site

systemsupport@la.gov

eScholar

Jayanthi.Sothirajah@la.gov
or Wanggan.Yang@la.gov

Canopy

amanda.slaughter@la.gov

Louisiana Evaluation System (LES)

leads@la.gov

Interests & Opportunities
Act 1 LA GATOR

accountability@la.gov

Contact List



Contact List Updates

Please take a moment to verify the [contact list](#) posted on the [EdLink 360 Support Page](#).

The EIC Team has made **over 700 calls** over the past two and a half weeks, but are finding that some contact list phone numbers and email addresses are not up to date.

It's very important for the System Support Team to have updated and accurate contact information, so that as we review and analyze current collection data, we can contact Data Managers.

