

Data Coordinator Monthly Call

November 7, 2024



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Data Sharing Agreements



Data Sharing Agreements

Pursuant to R.S. 17:3914, school systems are required to have a contract or data sharing agreement in place with private vendors that deliver services in order to share personally identifiable student data (PII).

For the 2024-2025 school year, school systems will need to opt-in to any new or expiring data sharing agreements. Please use the [Data Sharing Agreement Tracker](#) for downloading agreements and for uploading agreements with the appropriate approvals.

For questions or concerns with Data Sharing Agreements, contact ldedata@la.gov.



Data Collections Calendar



Benchmark Calendar 2024-2025



Collection	2024					2025								
	August	September	October	November	December	January	February	March	April	May	June	July	August	September
2023-24 EOY Dropout Corrections	8/19/2024				12/13/2024									
Fall LEAP 2025 HS Assessments	8/19/2024	9/27/2024												
KEA			10/1/2024-10/18/2024	11/1/2024										
Oct 1 MFP/IDEA	8/19/2024		10/18/2024											
Mentor & Resident Teacher Collection	8/19/2024			11/1/2024										
Oct 1 Staff Vacancy Collection	8/19/2024			11/15/2024										
Oct CLASS (Staff and Student)	8/19/2024					1/10/2025								
Spring LEAP 2025 HS Assessments						1/1/2025	2/7/2025							
STS Mid-Year in (Legacy System)					12/2/2024		2/24/2025							
Feb 1 MFP	8/19/2024						2/21/2025							
Feb 1 Staff Vacancy	8/19/2024						2/28/2025							
CVR (View Only)								3/17/2025		3/17-5/2/25 Update daily from Edlink to CVR				
CVR (Verification)										5/5-5/30/25 Verify in CVR Only by COB 5/30/25				
SRO School Resource Officer	8/19/2024									5/30/2025				
Student End-Of-Year							2/24/2025					7/11/2025		
EOY Mentor and Resident						1/1/2025						7/31/2025		
Staff End-Of-Year						1/12/2025							8/8/2025	
STS End-Of-Year (Legacy System)					12/2/2024									9/12/2025



EdLink Security



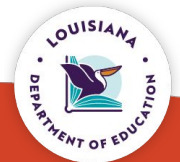
EdLink Security

LDOE is undergoing a multi-year process to integrate all LDOE data systems with EdLink Security.

- During this time, security will be provisioned for legacy systems through [TAS](#).
 - Users must be granted access by the TAS District Security Coordinator.
- All systems that are new or have been recently enhanced will be provisioned through [EdLink Security](#).
 - Users must request and be approved by the EdLink Security Coordinator for system access.

Provisioning Access for the 2024-25 Cycle of Collections

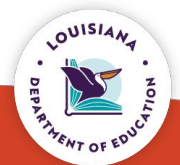
Totally Automated System (TAS)	EdLink Security Registration Portal
<ul style="list-style-type: none">● LEADS Portal● STS - Student Transcript System● SPS - Sponsor Site System● AFR - Annual Financial Reporting System● CIS - Compass	<ul style="list-style-type: none">● EdLink Security● EdLink 360● EdLink Ops Portal● eSER● Canopy● Louisiana Education Portal (LEP)● Supplemental Course Allocation (SCA)



EdLink Security Available Application Roles

EdLink360	EdLink Security
<ul style="list-style-type: none">● Data Analyst● District Administrator● Principal Administrator● Homeless● Accountability● CTE Supervisor● Finance (Business Manager)● Human Resources● School Counselor	<ul style="list-style-type: none">● District Security Coordinator● Local Security Coordinator-School Level● eSER Coordinator● EdLink 360 Coordinator● Canopy Coordinator● LES Coordinator

See all available application role and permission descriptions in the [EdLink Applications: Available Roles and Permissions Guide](#).



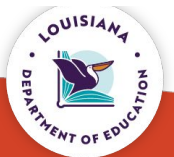
Creating an EdLink Security Account

All PK-12 teachers, administrators, and counselors must have an active [EdLink Security](#) account.

Please see the guide to [Creating Your EdLink Security Account](#) for step-by-step instructions for new EdLink Security users.

Helpful Tips and Links:

- First and Last Name in the eScholar record and MyLa account must match **exactly**.
- The [MyLa FAQ](#) can help troubleshoot MyLa account issues.
- Permission guidance can be found in the [EdLink Security Guide](#).
- Allow one day after EdLink 360 permission is granted for your district dashboard to populate.
- Email systemsupport@la.gov for user access issues.

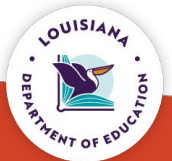


Important MyLa Account Creation Update

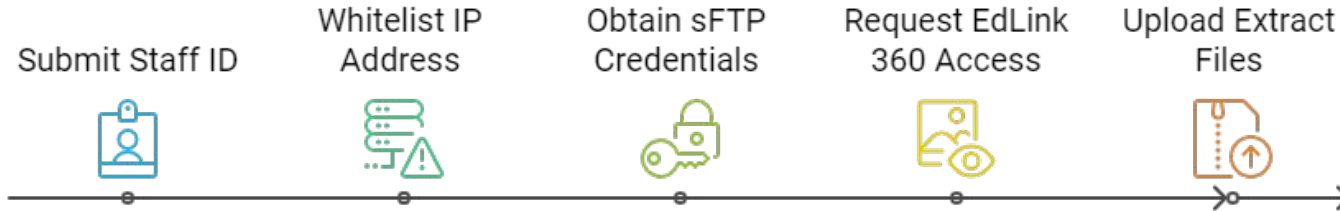
K-12 P users are now encouraged to use a **personal email** when creating their MyLa account. The email used to create the MyLa account will populate in EdLink Security as the **user email**.

This ensures the account can transition with the educator throughout their career.

District Data Managers should submit staff **district emails** through the eScholar staff record or the EdLink 360 staff file, which will populate in EdLink Security as the **staff email**.



Security Criteria for EdLink 360 Extract Uploads



- A StaffID must be assigned in eScholar/EdLink Security in order to report staff in the EdLink 360 extracts. Please contact your Security Coordinator or your eScholar StaffID administrator to verify a StaffID.
- Servers must be whitelisted in order to upload extract files to the PowerSchool sFTP. Whitelisting is performed by PowerSchool.
- A Username and Password are required to access the PowerSchool sFTP for uploading extract files. These credentials are assigned by PowerSchool.
- The District Security Coordinators are responsible for approving access to EdLink 360. Security Coordinators will need to request EdLink 360 Data Analyst access through EdLink Security. These approvals are performed by LDOE.

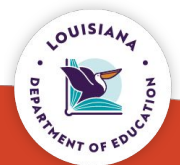
EdLink 360 Staff File and User Access



Staff access to the **Canopy Learner** role and **LES Educator Profile** depends on the accurate and timely submission of the 2024-25 EdLink 360 staff extract file.

If your district has not yet submitted this file, please do so to ensure your staff has the necessary access to these systems.

If you have submitted the file and staff are reporting access issues for Canopy or LES, please ensure that the staff information including the location assignment is correct.



eSER



eSER Reminders: Locations

The following sites are invalid in eSER. Any student still housed at one of these sites, need to be moved to Central Office (700). Students remaining at invalid sites will not be counted for IDEA and MFP.

- Administrative Services (000)
- Non/Public/Homeschooled (888)
- District Route To for Unknown (999)



eSER Reminders: Closing a Student

- When closing out a student
 - Jurisdiction should be left open. A student is “owned” by a single Local Education Agency (LEA) at all times. There are no gaps when a student is transferred from one LEA to another. The **end date** of an LEA’s jurisdiction is automatically calculated when another LEA assumes jurisdiction.
 - Services should be closed.
 - Any draft IEPs should be completed and submitted or deleted.
 - Any evaluations and RDRs should be completed.



eSER Reminders: Relinking

- Relinking from eScholar to eSER **updates:**
 - Student name
 - Student DOB
 - Student status as active or inactive
- Relinking from eScholar to eSER **does not update:**
 - Grade
 - Gender
 - Ethnicity
 - Language
 - These can be manual changes made on the **student profile page**



eSER Reminders: Relinking

- If you cannot relink a student:
 - **Check the grade in eScholar.** The grade must be recognized in eSER.
 - Use Code 20 (SPED 3-5) instead of Code 18 (Prek3) or Code 24 (PreK4)
 - Use Code 15 (Infant 0-2) instead of Code 16 (infant) or Code 17 (toddler)
 - If the grades align, and the student still cannot be relinked, send a ticket to systemsupport@la.gov with the LASID. **Do not send a student name or DOB. This violates student privacy laws.** System support cannot update the student, but will investigate why the student cannot be relinked.



eSER Reminders: Medicaid Eligibility

- The Medicaid Eligibility report in eSER will be retired in the next few months. eScholar **Direct Match** should be used instead. Contact your escholar Direct Match manager to download Medicaid matches.

Medicaid Eligibility

- If the Medicaid Eligibility report is still needed, please contact reagan.lincoln@la.gov.
- The LDH file share for students transitioning from Part C to B will remain.

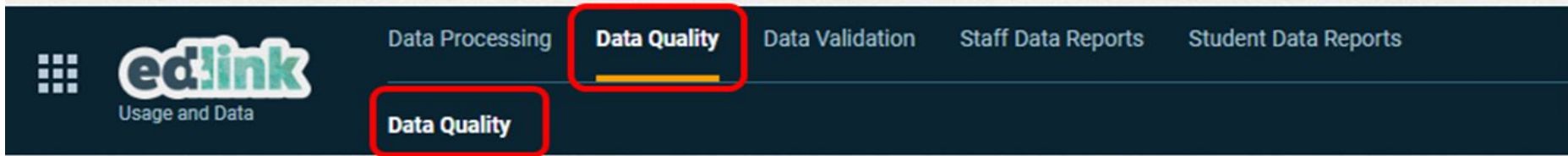
LDH File Share		
LEA: Acadia Parish School System		
File Name	Last Modified	File Size
Early Steps October2024.csv	10/9/2024	5087 bytes
September2024 Early Steps.csv	9/9/2024	5625 bytes



eScholar

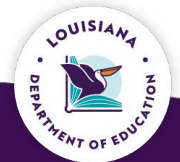


EdLink: Audit Codes U01, U02, U05



- Scroll through each Data Quality Measures
- Click on any of the hyperlinks

AUDIT CODE	MEASURE NAME
<u>U01</u>	<u>LASID Invalid</u>
<u>U02</u>	<u>LASID does not exist</u>
<u>U05</u>	<u>Student LocalID does not match</u>



EdLink: Audit Codes U01, U02, U05

U01 - Student 0123456789 during 2024-2025 does not exist in the eScholar active state IDs list.

- LASID submitted to EdLink does not exist in eScholar PersonID database.
- Remove the LASID that is in your local SIS and resubmit the student to eScholar PersonID; the application will assign a LASID for the student

U02 - Student 0012345678 during 2024-2025 does not exist in eScholar at the same District for current school year

- The LASID in eScholar PersonID is from a previous school year.
- The district should submit the student to eScholar PersonID for ESSY 2025.

U05 - Student 000234567 has an enrollment at Site ABC001 beginning on 08/08/2024 does not have the same STUDENT_local ID (123456) for the current school year.

- The LocalID submitted to EdLink is different than then LocalID submitted to eScholar PersonID. District should either correct the LocalID in their local SIS or submit the student to eScholar PersonID with the correct LocalID.



eScholar DirectMatch

September - June:

- LDOE will run the statewide DirectMatch and provide the batch number to school systems.
 - October SNAP K12 Student Batch # 9786
 - October TANF K12 Student Batch # 9785
 - October Medicaid Free Lunch K12 Student Batch #
 - October Medicaid Reduced Lunch K12 Student Batch #
 - October Medicaid All K12 Student Batch #
- School systems will be responsible for resolving their near matches and loading the data into their local systems. Districts should load the SNAP, TANF, Medicaid Free and Medicaid Reduced files into their food service system and/or local SIS. **Do not load the Medicaid ALL file.**
- LDOE will run the Address Matching; districts will resolve the near matches. LDOE will send the matched LASIDs to the districts. Mark these students are Directly Certified (DC) Extended free lunch in your food service system and/or local SIS.
- DirectMatch resources are available on the [eScholar Support pg.](#)

Please contact Jayanthi.Sothirajah@la.gov with questions.



eScholar StaffID

- Submit your 2024-2025 staff to [eScholar StaffID](#) for ID assignment
 - Submit returning and new staff at the beginning of the school year
 - Submit new staff hires throughout the year
- Staff who need EdLink dashboard or eSER access must be submitted to StaffID for the current year. **ESSY = 2025**
- If you do not have a current year record in eScholar StaffID you will see the error message below when you log into EdLink.

You do not have a valid user ID and staff ID linked. Please contact your local security coordinator for assistance



EdLink 360 Data Collections



Benchmark Calendar 2024-2025

2024-2025 EdLink 360 Data Submissions	All extract submissions are expected to be submitted daily by 5:00pm if the data is available.	Fall Collections						
As of		8/19/24	10/1/24	1/1/25	12/2/24	1/31/25	8/19/24	
Snapshot Start Date			8/19/24			8/19/24	8/19/24	
Collection End Date (Snapshot or System Close)		11/8/24	11/15/24	1/10/25	2/7/25	2/24/25	2/21/25	2/28/25
EdLink 360 Extract Data Type	EdLink 360 Extract File	Amplify Middle of Year (MOY) Literacy Assessments Student File Submission	Oct 1 Staff Vacancy Collection	Oct CLASS (Staff and Student)	Spring LEAP 2025 HS Assessments	STS Mid-Year in (Legacy System)	Feb 1 MFPP	Feb 1 Staff Vacancy
CALENDARS	calendars.tsv calendars_ext.tsv	X	X	X	X		X	X
COURSE OFFERINGS	course_offerings.tsv course_offerings_ext.tsv	X		X	X		X	
STUDENTS	students.tsv students_ext.tsv	X		X	X		X	
ENROLLMENTS	enrollments.tsv enrollments_ext.tsv	X		X	X		X	
ASSESSMENTS	k3_assessments.tsv							
HOMELESS	homeless_services.tsv			X			X	
DISCIPLINE - Incidents	discipline_incidents.tsv discipline_incidents_ext.tsv			X			X	
DISCIPLINE - Offenses	discipline_offenses.tsv discipline_offenses_ext.tsv			X			X	
DISCIPLINE - Actions	discipline_actions.tsv discipline_actions_ext.tsv			X			X	
DISCIPLINE - Persons	discipline_persons.tsv			X			X	
PROGRAM MEMBERSHIP	program_membership.tsv			X			X	
ATTENDANCE	attendance.tsv			X			X	
STUDENT - Class Schedules	student_schedules.tsv	X		X	X		X	
STUDENT MARKS (Optional)	student_marks.tsv			X			X	
STUDENT - Interventions (Optional)	students_interventions.tsv			X			X	
STAFF - Demographics	staff.tsv staff_ext.tsv	X		X	X			
STAFF-Assignments	staff_assignments.tsv staff_assignments_ext.tsv	X		X	X			
STAFF - Class Schedules	staff_course_offering_link.tsv	X		X	X			
STAFF - Payroll	payroll_ldoe.tsv			X				
STAFF - ABSENCES	staff_absences.tsv			X				
MENTOR TEACHER and RESIDENT TEACHER	mentor_teacher_link.tsv							
VACANT STAFF - Demographics	vacant_staff.tsv vacant_staff_ext.tsv		X	X	X			X
VACANT STAFF - Assignments	vacant_staff_assignments.tsv vacant_staff_assignments_ext.tsv		X	X	X			X
VACANT STAFF - Class Schedules	vacant_staff_course_offering_link.tsv		X	X	X			X
VACANT STAFF - Payroll	vacant_payroll_ldoe.tsv		X	X				X
CONTRACT STAFF - Demographics	contract_staff.tsv contract_staff_ext.tsv	X		X	X			
CONTRACT STAFF - Assignments	contract_staff_assignments.tsv contract_staff_assignments_ext.tsv	X		X	X			
CONTRACT STAFF - Class Schedules	contract_staff_course_offering_link.tsv	X		X	X			

Please refer to the [2024-2025 Benchmark Calendar](#) for a list of extracts that should be submitted.



Fall Collections

			10/1/24				10/1/24
8/12/24	8/12/24	8/12/24	8/12/24	8/12/24		8/12/24	8/12/24
12/13/24	9/27/24	11/1/24	10/18/24	11/1/24	11/8/24	11/15/24	1/10/25
2023-24 EOY Dropout Corrections	Fall LEAP 2025 HS Assessments	KEA	Oct 1 MFP/IDEA	Mentor & Resident Teacher Collection	Amplify Middle of Year (MOY) Literacy Assessments Student File Submission	Oct 1 Staff Vacancy Collection	Oct CLASS (Staff and Student)

Fall Collections

2023-2024 Dropout Corrections

School Year	Snapshot Group	Snapshot Start Date	Snapshot End Date
2023-2024	EOY Dropout Corrections	8/12/24	12/13/24

Visit the Dropout Corrections Module in EdLink360 to resolve dropouts.

Please refer to the [2024-2025 Benchmark Calendar](#) for a list of extracts that should be submitted.



Staff Vacancy Collection

School Year	Snapshot Group	Snapshot End Date
2024-2025	Staff Vacancy Collection (Oct 1, Feb 1 & EOY)	Oct 1: 11/15/24 Feb 1: 2/28/25 EOY: 8/8/25

Staff Vacancy Data: CALENDARS, VACANT STAFF - Demographics, VACANT STAFF - Assignments, VACANT STAFF - Class Schedules

In order to identify staffing vacancies across the state and within school systems, the Department is compiling current teaching vacancy data. It is crucial for the Department to have a complete set of data and understand current realities regarding vacancies; therefore, we are asking school systems to complete the “Vacant Staff” extract in Edlink360 by September 30. The data collected from Edlink360 will be used to support school systems with the recruitment and retention of educators throughout the state, and will be reported to BESE.

Please refer to the [2024-2025 Benchmark Calendar](#) for a list of extracts that should be submitted.

October 1 CLASS - Staff & Student

School Year	Snapshot Group	Snapshot Start Date	Snapshot End Date
2024-2025	Oct 1 CLASS	8/12/24	1/10/25

This snapshot will capture data for students enrolled and staff on Tuesday, Oct 1, 2024, which is the count date.

CALENDARS, COURSE_OFFERINGS, STUDENTS, ENROLLMENTS, HOMELESS, DISCIPLINE, PROGRAM_MEMBERSHIP, ATTENDANCE, STUDENT -Class Schedules, STAFF -Demographics, Assignments, Class Schedules, Payroll, Absences, VACANT STAFF -Demographics, Assignments, Class Schedules, Payroll, CONTRACT STAFF -Demographics, Assignments, Class Schedules

This collection of data is used for calculating Value Added Model (VAM), Interest and Opportunities (I&O), Budgeted salary reporting, teacher pay raise and CTE and CDF Funding.

Oct 1 CLASS Support Structure

Email Outreach	<ul style="list-style-type: none">● 11/13● 11/20● 12/4● 12/10, 12/12● 12/16, 12/18 & 12/20● 1/6, 1/7, 1/8 & 1/9
Targeted Phone Calls (Daily)	<ul style="list-style-type: none">● 11/12/24 - 12/6/24
Superintendent Email (4 weeks out)	<ul style="list-style-type: none">● 12/4/24
<u>1:1 Critical Support Meetings</u>	<ul style="list-style-type: none">● 12/9/24 - 1/9/25
Superintendent Email (2 weeks out)	<ul style="list-style-type: none">● 12/18/24
Accountability Outreach	<ul style="list-style-type: none">● Week of 1/20/25



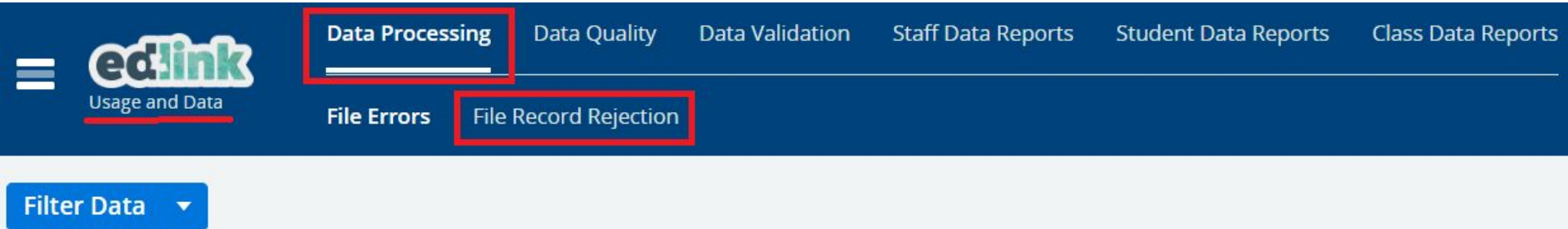
EdLink 360 - Tips for Success

Checking File Record Rejection



Usage and Data > Data Processing > File Record Rejection

- Why are the files not loading at 100%?
- Rejected records will cause K-codes
- Nearly all K-codes can be cleared by resolving File Record Rejection



The screenshot shows the top navigation bar of the edlink system. On the left is the edlink logo with the text "Usage and Data" below it. To the right of the logo is a horizontal menu with several items: "Data Processing", "Data Quality", "Data Validation", "Staff Data Reports", "Student Data Reports", and "Class Data Reports". The "Data Processing" item is highlighted with a red box. Below this menu is a secondary navigation bar with "File Errors" and "File Record Rejection". The "File Record Rejection" item is also highlighted with a red box. On the far left of this secondary bar is a blue button labeled "Filter Data" with a downward arrow.



How to read Data Processing File Record Rejections

FILE TYPE	LINE NUMB...	REJECT COLUMN	MESSAGE
EXTRACT STAFF_ASSIGNMENTS	2	PRIMARY_ASSIGNMENT_IND	Required field contains null value
EXTRACT STAFF_ASSIGNMENTS	2	STAFF_ASSIGNMENT_END_DATE	Required field contains null value
EXTRACT STAFF_ASSIGNMENTS_EXT	2	ANNUAL_MINUTES_WORKED	Required field contains null value
EXTRACT STAFF_ASSIGNMENTS_EXT	2	FUNCTION_CODE	Required field contains null value
EXTRACT STAFF_ASSIGNMENTS_EXT	2	OBJECT_CODE	Required field contains null value
EXTRACT STAFF_ASSIGNMENTS_EXT	2	OBJECT_CODE	Unaccepted value
EXTRACT STAFF_ASSIGNMENTS	3	PRIMARY_ASSIGNMENT_IND	Required field contains null value
EXTRACT STAFF_ASSIGNMENTS	3	STAFF_ASSIGNMENT_END_DATE	Required field contains null value

Duplicate Rejected Records are often resolved by correcting other rejections



Data Processing > File Record Rejection

Row Labels	PAYROLL _LDOE	STAFF	STAFF_ASSIG NMENTS	STAFF_ASSIGN MENTS_EXT	STAFF_COURSE_OF FERING_LINK	STAFF_EXT	Grand Total
SCHOOL_YEAR	32	60	73	4	2137	81	2387
FUND_CODE	802						802
LOCAL_STAFF_KEY		30	34		427	40	531
STAFF_CLASS_END_DATE					525		525
CONTRACT_DAY_COUNT						220	220
ED_LEVEL_CODE						211	211
ANNUAL_MINUTES_WORKED				195			195
STAFF_EXPERIENCE_YEARS		177					177
EMPLOYEE_STATUS_CODE						160	160
DISTRICT_CODE	18	30	39			40	127
LOCAL_SCHOOL_KEY	19		97				116
PART_FULL_TIME_CODE						109	109
Grand Total	871	297	243	199	3089	861	5560

Rejected records do not make it to Data Quality or Data Validation



Data Processing > File Record Rejection

Row Labels	EXTRACT COURSE_OFFERINGS	EXTRACT COURSE_OFFERINGS_EXT	EXTRACT STUDENT_SCHEDULES	Grand Total
COURSE_SECTION_END_DATE	21			21
COURSE_SECTION_START_DATE	13			13
LOCAL_COURSE_KEY			1176	1176
SCHEDULE_END_DATE			1182	1182
SCHEDULE_START_DATE			9	9
SCHOOL_DEPARTMENT_CODE	98			98
SCHOOL_YEAR	645	563	4951	6159
STARTING_SEMESTER		2092		2092
Grand Total	777	2655	7318	10750

Rejected records do not make it to Data Quality or Data Validation



Data Processing > File Record Rejection

Row Labels	EXTRACT ENROLLMENTS_EXT	EXTRACT HOMELESS_SERVICES	EXTRACT STUDENTS	EXTRACT STUDENTS_EXT	Grand Total
READ_MATH_ACCOM_CODE				239	239
READ_SCI_ACCOM_CODE				239	239
READ_SS_ACCOM_CODE				239	239
READ_ELA_ACCOM_CODE				226	226
ENGLISH_PROFICIENCY_CODE	153				153
LOCAL_STUDENT_KEY			45	45	90
STUDENT_LANGUAGE			80		80
HOMELESS_REASON_CODE	56				56
STUDENT_STATE_ID			45		45
HOMELESS_STUDENT_TYPE		37			37
HOMELESS_CODE	5				5
Grand Total	214	37	170	988	1409

Rejected records do not make it to Data Quality or Data Validation



Students Interventions Extract



Update on the Student Intervention File Type

As part of our ongoing efforts to enhance our educational resources, we have made a few modifications to the INTERVENTION_TYPE codes. Specifically, code 01 (High Dosage Tutoring -HDT) will no longer be active, and we have added codes 02 (HDT ELA) and 03 (HDT Math), which are designed to better support data reporting and alignment with our students needs.

The new codes have been developed with careful consideration and aim to improve the efficiency and effectiveness of our intervention strategies and reporting.

INTERVENTION_TYPE:

- 01: HDTRead (High-Dosage Tutoring) **Expired 11/1/2024**
- 02: High-Dosage Tutoring (ELA) **New 2024-2025**
- 03:High-Dosage Tutoring (Math) **New 2024-2025**

The students_interventions.tsv extract sample and student reference table have been updated on the [EdLink Support Page](#). In addition, our coding reference table for “INTRVTP” has been updated.

Please work with your vendor to expire code 01 and add codes 02 (HDT ELA) and 03 (HDT Math).

Ad Hoc Collections



School Resource Officer

R.S. 17:3911, R.S. 17:3912, R.S. 17:416.19 (Act 148 of the 2019 Legislative Session) requires LDOE to collect the number of School Resource Officers by site.

JotForm Link: [School Resource Officer 24/25 Collection](#)



Student Transcript System (STS)



2024-2025 STS

School Year	System	Collection Start Date	Collection End Date
2024-2025	STS (Mid-Year Grads)	12/2/2024	2/24/2025
2024-2025	STS	12/2/2024	9/12/2025



STS Enhancements - 020 Record

148	FAFSA Application Flag	1	A	<p>Indicates whether a FAFSA application has been completed by the student. Required for Graduates, optional for non-graduates. Allowed Values:</p> <ul style="list-style-type: none">• 1 = FAFSA Completion• 2 = TOPS Form Completion• 3 = Parent/Guardian Waiver (Expire 24-25)• 4 = Hardship Waiver (Expire 24-25)• 5 = No Responses Received (New 24-25)	Optional
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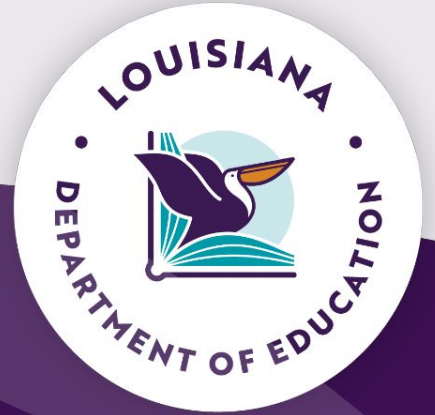


STS Enhancements - 030 Record

238	Internship Type	2	A	0	<p>For ONLY the course codes listed below, systems are required to report whether the internship is paid or unpaid. If this new field is blank for the below course codes, a transcript error will be returned.</p> <p><u>Courses</u> 080202-CDF-Qualifying CTE Internship I (1 CREDIT) 080200-CDF-Qualifying CTE Internship I (2 CREDITS) 080203-CDF-Qualifying CTE Internship II (1 CREDIT) 080201-CDF-Qualifying CTE Internship II (2 CREDITS)</p> <p>Code Values (INTRNTYP):</p> <p><i>01: Paid</i> <i>02: Unpaid</i></p>	Required for the course codes in the description column.
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Canopy



LDOE Professional Learning Platform - Canopy

- System and school level leaders can create professional learning modules in the LDOE Professional Learning Platform, known as Canopy.
- Access the [Canopy Training Videos](#) public collection for resources on best practices and how-to guides to leverage Canopy as a Learner, Instructor, and Leader.
- To access [Canopy](#), users need to complete all of the [steps to create](#) an EdLink Security Account.

Contact amanda.slaughter@la.gov with questions.



Louisiana Evaluation System (LES)



Louisiana Evaluation System (LES)

LES is live and all 2024-2025 evaluation data for educators can now be entered into LES. It is encouraged to collaborate with your LES system contact person to ensure that educators are able to access LES.

Some notes about LES:

- Rosters pre-populate from EdLink.
- Staff information related to eScholar and e360 data should be up to date.
- Users will access [EdLink Security](#) for LES.

Please contact leads@la.gov with questions.



Resources



EdLink 360 Support Page

EdLink 360 Support Page

- Announcements & Reminders
- Webinar slide decks
- Benchmark Calendar
- System Enhancements
- User Guides
- File Layouts and File Samples
- Code Reference Tables
- District Contact List
- One Pager Guidance
- ADQ List
- Collection Training

2024-2025 EdLink360

2024-2025 System Enhancements

- [2024-2025 System Enhancements](#)
- [2024-2025 System Enhancements RECORDING](#)
- [ENROLLMENTS LAYOUT](#)
- [ENROLLMENTS SAMPLE](#)
- [STUDENTS LAYOUT](#)
- [STUDENTS SAMPLE](#)
- [STUDENT REFERENCE TABLE](#)
- [students_interventions.tsv](#)
- [STS 020 Record Layout](#)
- [STS 030 Record Layout](#)

NEW 2024-2025 Benchmark Calendar

2024-2025 User Guides for data Included in EdLink 360

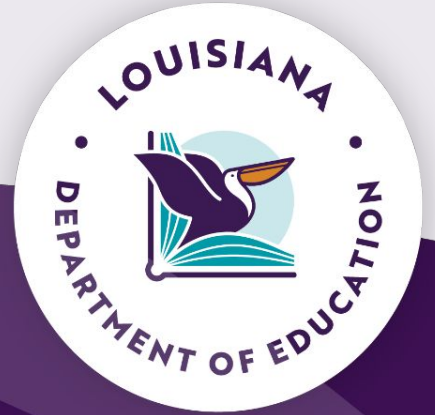
- NEW Calendars and Attendance: [2024-2025 Calendars and Attendance User Guide](#)
- NEW Student Data Extracts: [2024-2025 Student User Guide](#)
- NEW Staff Data Extracts: [2024-2025 Staff User Guide](#)
- NEW Dropout Corrections: [2024-2025 Dropouts User Guide](#)
- [EdLink Frequently Asked Questions \(FAQ\)](#)

For troubleshooting and reporting issues, please email systemsupport@la.gov

2024-2025 STUDENT DATA File Layouts and Samples	2024-2025 STAFF DATA File Layouts and Samples
<p>Audit Codes and Messages-Tool for Correcting Errors</p> <h4>CALENDARS</h4> <ul style="list-style-type: none">• calendars.tsv• calendars_ext.tsv<ul style="list-style-type: none">• SAMPLE calendars extracts <h4>STUDENTS</h4> <ul style="list-style-type: none">• students.tsv• students_ext.tsv<ul style="list-style-type: none">• SAMPLE students extracts <h4>STUDENT ATTENDANCE</h4> <ul style="list-style-type: none">• attendance.tsv<ul style="list-style-type: none">• SAMPLE attendance extract	<p>Audit Codes and Messages-Tool for Correcting Errors</p> <h4>STAFF</h4> <ul style="list-style-type: none">• staff.tsv• staff_ext.tsv• staff_assignments.tsv• staff_assignments_ext.tsv• staff_course_offering_link.tsv• staff_absences.tsv• payroll_idoe.tsv• mentor_teacher_link.tsv <p>SAMPLE STAFF extracts</p>



Support Meetings



Weekly Support Calls

- All Data Collection questions to be emailed to systemsupport@la.gov.
- EdLink Weekly Calls:

<u>EdLink Weekly Q&A Session</u> <u>Tuesdays @ 11:00AM</u>	
Month	Session Dates
August	8/13, 8/20, 8/27
September	9/3, 9/10, 9/17, 9/24
October	10/1, 10/8, 10/15, 10/22, 10/29
November	11/5, 11/12, 11/19, 11/26
December	12/3, 12/10, 12/17
January	1/7, 1/14, 1/21, 1/28
February	2/4, 2/11, 2/18, 2/25
March	3/4, 3/11, 3/18, 3/25
April	4/1, 4/8, 4/15, 4/22, 4/29
May	5/6, 5/13, 5/20, 5/27
June	6/3, 6/10, 6/17, 6/24
July	7/1, 7/8, 7/15, 7/22, 7/29



Monthly Support Calls

- All Data Collection questions to be emailed to systemsupport@la.gov.
- EdLink Monthly Calls:

<u>Data Coordinator Monthly Webinar</u> <u>@ 1:00pm</u>	
Month	Session Dates
August	Thursday, August 15, 2024 (Bootcamp)
September	Thursday, September 05, 2024
October	Thursday, October 03, 2024
November	Thursday, November 07, 2024
December	Thursday, December 05, 2024
January	Thursday, January 09, 2025
February	Thursday, February 06, 2025
March	Thursday, March 06, 2025
April	Thursday, April 10, 2025
May	Thursday, May 08, 2025
June	Thursday, June 05, 2025
July	Thursday, July 10, 2025

Each month, Webinar materials are posted on the [Webinar Support page](#)

→ [Register](#) for the 2024-2025 School Year.



eScholar Support Calls

- All Data Collection questions to be emailed to systemsupport@la.gov.
- eScholar Office Hours:

2024-2025 eScholar Office Hours - Thursdays @ 10:00AM

Month	Session Dates
August	8/1, 8/15, 8/29
September	9/12, 9/26
October	10/10, 10/24
November	11/7, 11/21
December	12/5, 12/19
January	1/16, 1/30
February	2/6, 2/20
March	3/6, 3/20
April	4/3, 4/17
May	5/1, 5/15, 5/29
June	6/12, 6/26

Each month, Webinar materials are posted on the [eScholar Support page](#)



Helpful Links

Websites
EdLink 360
EdLink Security
eSER
STS
AFR
CVR
Office Hours and Webinars
eScholar

Topic	Email
System Support <ul style="list-style-type: none"> • AFR • LEA Contact List Updates • CVR • EdLink Security • eSER • EdLink360 • STS • Sponsor Site 	systemsupport@la.gov
eScholar	Jayanthi.Sothirajah@la.gov or Wanggan.Yang@la.gov
Canopy	amanda.slaughter@la.gov
Louisiana Evaluation System (LES)	leads@la.gov
Interests & Opportunities Act 1 LA GATOR	accountability@la.gov