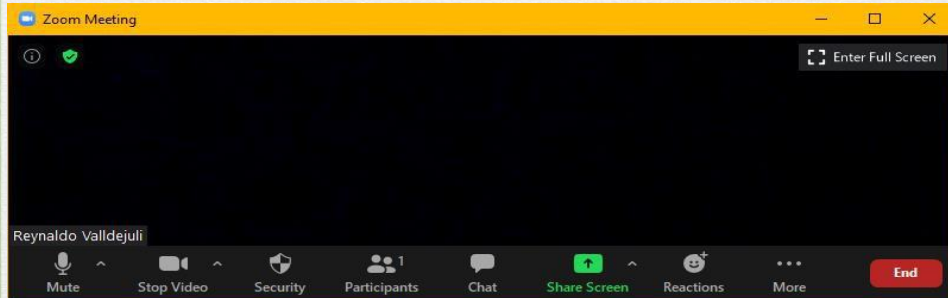


Zoom Meeting Preparation

- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”
- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”
- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.



NOTICE: In accordance with the Americans with Disabilities Act, if you need special assistance at this meeting please contact ldoecommunications@la.gov.



Data Coordinator Office Hours

July 1, 2021

Visit the [System Support Page](#) for a copy of the webinar deck.

Agenda

- Review the eScholar DirectMatch timeline
- Review the 2020-21 EOY collection timelines
- Review eScholar systems startup timelines for 2021-2022
- Review the timeline for passing historical data

2020-2021 Data Collection Calendar

Open Year Round

FALL Collections

SPRING Collections

END-OF-YEAR Collections

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Open Year Round: eScholar Uniq-ID, eScholar DirectMatch, eScholar StaffID, Open Year Round: Special Education Reporting (SER), Sponsor Site (SPS), Compass (CIS)											
	Oct 1 MFP/IDEA SPC, SIS, HTS					Feb 1 MFP SPC, SIS, HTS					
	K-3 Assessment										
	Oct 1 CLASS SPC, SIS, HTS, CUR, PEP								CVR Canceled		
	TSDL Fall					TSDL Spring					
STS End-Of-Year (Prior Year)						STS Mid-Year			STS End-of-Year		
								SPC, SIS, HTS End-Of-Year			
PEP End-Of- Year (Prior year)								PEP End-of-Year			
AFR End-Of-Year (Prior Year)											
Dropout Corrections (SIS EOY Prior Year)											

A listing of what data is collected during each data collection period [is available](#).

Please contact systemsupport@la.gov with questions.

Benchmark Calendar

- Provides information to guide LEAs in submitting data for all data collection periods for each LDOE Application System. Includes, Audits, Collection Open Dates, Collection Deadline Dates, Action Items.
- Posted on the [System Support Page](#).

2020-21 Benchmark Calendar

Worksheet Descriptions:

Benchmarks: Action Items by collection/category for all systems

Key Dates: Major Collection Dates and Key Terms

Systems tabs (AFR, CIS, CUR, ECCS, eScholar, PEP, SER, SIS, TSDL, etc.)

Webinars & Trainings: Data Coordinator Webinar dates/link and Statewide collaboration dates

To review specific information, filter the **Action Item** column by **COLOR**

Audits

Collection
Open
Dates

Collection
Deadline
Dates

Intermediate
Benchmark
Dates

Final Data
Pulls and
Report
Runs

In each tab, you can review specific information, by filtering the columns by COLOR, date, system, and collection:

- Benchmark tab - Lists year-long summary of action items for ALL systems
- Key Dates - Lists major collection dates
- System tab - Lists action items by system



2020-2021 eScholar and Legacy System Closeout and 2021-2022 Startup Timeline



2020-2021 eScholar and Legacy Systems EOY Closeout

July 5:

- Final 2020-2021 enrollments should be submitted to eScholar **Uniq-ID** (year-round schools)
- Final 2020-2021 staff data should be submitted to eScholar **StaffID**
- Ensure all updates have been made in **PEP EOY**.

July 6:

- **Uniq-ID, DirectMatch and StaffID** will be closed for the 2020-2021 school year and no further updates can be made

July 7-18:

- 2021-2022 New School Year: eScholar Uniq-ID, DirectMatch, StaffID systems are unavailable

July 19:

- 2021-2022 New School Year: Begin submitting **Uniq-IDs** for 2021-2022 school year
- 2021-2022 New School Year: Begin submitting **StaffIDs** for 2021-2022 school year
- 2021-2022 New School Year: School systems can begin running **DirectMatch** (1st SNAP/TANF files for 2021-2022 school year)



2021-2022 Startup Timeline for the eScholar DirectMatch System

July 19: 2021-2022 New School Year - eScholar DirectMatch system (**Version 2020**)

- New URL- **DirectMatch will no longer be accessible within the eScholar SecureID screen/application**
- The User's Email address will be used for login (e.g. PollyPelican@coastlineschools.org)
 - **June 14-18:** LDOE reached out to security coordinators and DirectMatch users to verify the email address in the contact list is up to date. (Posted on [System Support Page](#))
- Users will have the ability to reset their password within the application
- Will handle multiple program types (SNAP, TANF, Medicaid, etc.)
- Will be able to match student(s) through file upload, online entry, individually by LASID or address
- Will be able to identify DC extended children (siblings or children living in the same household; enrolled in Head Start or Even Start programs, migrants, runaways, homeless, foster care)
- Will be able to calculate Identified Student Percentage (ISP), view and submit Population and Elections data for Community Eligibility Provision (CEP)



2021-2022 Startup Timeline for the eScholar DirectMatch System

- eScholar will provide User training for eScholar DirectMatch
- The Registration link are listed below and posted on the [System Support page](#) and [CNP site](#)
 - **Session 1** - Monday, July 19 10:00 -12:00 noon
 - Registration: https://escholar.zoom.us/webinar/register/WN_qtISe5ObSya6PWcR00I13w
 - **Session 2** - Monday, July 26 10:00 - 12:00 noon
 - Registration: https://escholar.zoom.us/webinar/register/WN_NIlg_LnPT-6idHwNvrLJig
 - **Session 3** - Friday, August 20 10:00 -12:00 noon
 - Registration: https://escholar.zoom.us/webinar/register/WN_ZR7V1c-ISDy9wQc4swAJew



Believes

After registering, you will receive a confirmation email containing information about joining the

Please contact Jeyanthi.Sethurajiah@ls.gov with questions.



2021-2022 Startup Timeline for the eScholar DirectMatch System (contd.)

- School systems can begin running DirectMatch **after 2021-22 expected student enrollments** have been submitted to eScholar SecureID
- During the system rollover, the June SNAP/TANF file will be loaded to DirectMatch. This is the 1st file in the series for the 2021-22 school year.
- July - September 2021: School systems are responsible for running eScholar DirectMatch, resolving near matches and loading the data into their local systems.
- October - June: LDOE will run a statewide DirectMatch and provide the batch number to school systems. School systems will be responsible for resolving their near matches and loading the data into their local systems.
- The [System Support page](#) contains DirectMatch resources (DirectMatch User Guide, SNAP/TANF monthly update schedule, Sample Income survey for CEP schools, FAQ, upload/download templates, training slide deck/recording, etc.)



2020-2021 End-Of-Year Collections

2020-2021 End-Of-Year Collection for School Calendar System (SPC)

Collection Name	Application System – What Data is Collected	Deadline
EOY	School Calendar (SPC) – Final and actual 2020-21 school year calendars which include all instructional days, teacher only days, holidays, emergency days, etc.)	CLOSED School system submissions: 165 (100%)

2020-2021 End-Of-Year Collection for Student Information System (SIS)

Collection Name	Application System – What Data is Collected	Deadline
EOY	Student Information System (SIS) – Final student data for all students enrolled including enrollment, attendance, discipline, lunch status, homeless and other indicators (504, Immersion, Extension Academy, etc.).	CLOSED School system submissions: 165 (100%)

Validation reports and rosters for the SIS End-Of-Year collection were dropped to the [DM FTP](#) the weeks of ~~5/17, 5/31, 6/14, 6/21~~. **Final to be dropped the week of 7/12.** Statement of Affirmation is due 7/23.



2020-2021 End-Of-Year Collection for Special Education Reporting (SER) System

Collection Name	Application System – What Data is Collected	Timeline
EOY	Begin verifying exit data -In preparation for the Exit Count Final run (for 20-21 school year). <u>Run and verify:</u> Exit Counted, Exit Summary	July 1, 2021
	Begin verifying data: State Performance Plan (SPP) Indicator 11 (Initial Evaluation) Compliance Preliminary Run , (Post School Transition; Initial Evaluation Compliance) <u>Reports to run and verify:</u> PST Missing, PST Listing Report, Parent/Guardian Listing, Parent/Guardian Missing	July 1, 2021



2020-2021 End-Of-Year Collection for Special Education Reporting (SER) System (contd.)

Collection Name	Application System – What Data is Collected	Timeline
EOY	Special Education Reporting System (SER) State Performance Plan /Annual Performance Report (SPP/APR) Indicator 4 (Discipline) Final Run <u>Reports to run and verify:</u> Disciplinary Removals-Summary, Disciplinary Removals-Detail (Out of School Expulsions-No, Out of School Expulsions-Yes)	Deadline: July 9, 2021
	Purge Job Student's inactive for 5 years or more purged from active database (count date as of June 30th)	Deadline: July 23, 2021

2020-2021 End-Of-Year Collection for Special Education Reporting (SER) System (contd.)

Collection Name	Application System – What Data is Collected	Deadline
EOY	State Performance Plan/Annual Performance Report (SPP/APR), Part C Transition Compliance Report Reports to run and verify: Part C Transition Compliance	Deadline: July 30, 2021

2020-2021 End-Of-Year Collection for Profile of Educational Personnel System (PEP)

Collection Name	Application System – What Data is Collected	Deadline
EOY	Profile of Educational Personnel (PEP) - Final staff data including final LEA salary updates, tenure and teacher attendance. Refer to PEP User Guide for reports and verify after each submission including PEP Questionable Salary reports.	Deadline: August 27, 2021 School system submissions: 61 (37%)

Validation reports and rosters for the PEP End-Of-Year collection will be dropped to the [DM FTP](#) the weeks of 7/26, 8/9, 8/16, 8/23, 9/6 (Final). Statement of Affirmation is due 9/24/21.

PEP Communication

If you have not submitted your PEP data, we will be sending out emails reminding you to submit your PEP data.

First Reminder	June 7, 2021
Second Reminder	June 21, 2021
Third Reminder	July 12, 2021
Fourth Reminder	July 26, 2021
Daily Reminders	August 2-26, 2021

School Resource Officer (SRO) Collection

School Resource Officer (SRO) - Data reported in the [SRO JotForm](#) includes the number of school resource officers by site during the 2020-21 school year. When submitting the form, 0 or greater must be reported for each site.

Due: August 27, 2021

School system submissions: 72 (44%)

School Resource Officer Collection

Act 148 of the 2019 Legislative Session requires LDOE to collect the number of School Resource Officers by site.

Please provide contact information for the person submitting this information.

Name *

First Name Last Name

Email *

example@example.com

Phone Number *

Area Code Phone Number

Select your LEA *

003 Ascension Parish

003 *

	Number of School Resource Officers
003001 G. W. Carver Primary School	
003002 Donaldsonville Primary School	
003003 Donaldsonville High School	
003004 Dutchtown Middle School	
003005 East Ascension High School	
003006 Galvez Middle School	
003007 Gonzales Middle School	
003008 Gonzales Primary School	
003010 Lowery Middle School	
003011 Duplex Primary School	

School Resource Officer FAQ

Do I include security guards in the SRO count?	Yes. Security guards, policeman from local department, and sheriff deputies all count if they work on campus. This is about a count not funding.
How do I count the SRO that splits time between multiple sites?	If you have 1 SRO for 2 sites then it would be .5 for site 1 and .5 for site 2.
Do I need the ssn, email, and phone number of each SRO?	No

2020-2021 End-Of-Year Collection for Annual Financial Reporting System (AFR)

Collection Name	Application System – What Data is Collected	Timeline
EOY	Annual Financial Reporting System (AFR) - Final district financial data used to prepare the Annual Financial and Statistical Report • To satisfy various fiscal information requirements of the Legislature, US Census Bureau, National Center for Education Statistics (NCES), and National Education Association (NEA)	Opens: August 18, 2021 Deadline: September 30, 2021

2020-2021 End-Of-Year Collection for Student Transcript System (STS)

Collection Name	Application System – What Data is Collected	Deadlines
EOY	Student Transcript System (STS) - The target deadline for traditional graduates and 9th graders is mid June. Prioritize these two groups first for LOSFA/BOR and DCAI. Verify the accuracy of transcripts, check for parental consent, and make sure the sites are certified each time a change is made.	Deadlines: Graduates and 9th graders - mid June Summer school - mid August Closing for 2020-21 school year - September 30



2020-2021 End-Of-Year Collection for Student Transcript System (STS)

Error code 2 - less than 24 credits

Error code 3 - missing one category

Error code 6 - CA student missing an IBC

Use the Export Summary to Excel to double check parental consent on graduates

Old AP to new AP course code

CA might need to be recalculated a few times

TU might not pick the best losing solution

Official transcripts can be printed from STS - you can mass print them

Remember to check site certification daily



Data Sharing Agreements



PowerSchool Data Sharing Agreement

The **2021-22 Data Sharing Agreement for PowerSchool** (Formerly known as Hoonuit) is available now – **Please complete prior to submitting your historical data**

- Use this [link](#) to download the Data Sharing Agreement
- Use this [link](#) to download the PowerSchool addendum
 - Get the appropriate signatures for the addendum and scan
- Use this [link](#) to submit the completed PowerSchool addendum to LDOE



EdLink 360 - Passing of Historical Data



Passing of **2019-20** Historical Student Data to EdLink

Security Coordinators should review the [Guidance for the submission of the 2019-20 and 2020-21 historical data](#) and complete the steps required to submit your historical data

June 30:

- LDOE created a zipped folder of **2019-20 student** historical data and dropped on the [DM FTP](#) (1 zipped folder with multiple files - Folder should not be opened)
Folder: *Historical Data for EdLink* **Filename:** *LEACODE_**2019-20**_historical_data*

June 30 - July 19: School systems will download their zipped folder of **2019-20 student** historical data from the [DM FTP](#) and upload to PowerSchool sFTP server

PowerSchool sFTP Folder: `./SIS_Extracts/SIS`



2019-20

Passing Historical Data to PowerSchool sFTP

Once your school system has submitted your 2019-20 Historical Data to the PowerSchool sFTP, please complete the [2019-20 Historical data submission verification form](#)

2019-2020 Passing Historical Data to PowerSchool sFTP

Name *

First Name

Last Name

Email *

example@example.com

Phone Number *

-

Area Code

Phone Number

I hereby certify that the 2019-2020 Historical Data has been submitted by this school system. *

Submit



Passing of **2020-21** Historical Student Data to EdLink

Security Coordinators should review the [Guidance for the submission of the 2019-20 and 2020-21 historical data](#) and complete the steps required to submit your historical data

Aug 6: LDOE creates zipped folder of **2020-21 student** historical data and drops on the [DM FTP](#) (1 zipped folder with multiple files - Folder should not be opened)

Folder: *Historical Data for EdLink* **Filename:** *LEACODE_2020-21_historical_data*

Aug 6 - Aug 20: School systems will download their zipped folder of **2020-21 student** historical data from the [DM FTP](#) and upload to PowerSchool sFTP server

PowerSchool sFTP Folder: `./SIS_Extracts/SIS`

Aug 6 - Sep 3: PowerSchool completes the load of all historical **student** data to EdLink 360

If **2019-20** and **2020-21** historical data is not dropped on PowerSchool sFTP server for loading to EdLink, you will not be ready to submit data to EdLink for the 2021-22 school year.



Passing of **2019-20** and **2020-21** Staff Historical Data to EdLink by Direct Connection

August 27: 2020-21 PEP EOY collection will close

September 3 - September 20: Staff data will be passed through direct connection of PEP and EdLink.

- The loading of staff data can occur at any time when EdLink opens for the 2021-22 school year and will not be dependent upon the loading of prior year staff that is being captured by direct connection



Dropout Corrections



Dropout Corrections

July 19 - August 1:

- SIS 2020-21 EOY will reopen for correcting potential dropout data and for exiting students who have completed graduation requirements

After August 1 - early December

- A Dropout Corrections dashboard will be available in EdLink 360 for correcting potential dropout data and for exiting students who completed graduation requirements during the regular school year and summer school (by August 31, 2021)
- A Dropout Corrections User Guide and additional details will be provided by August 1

Next Steps...

- Review the [2020-2021 Benchmark Calendar](#) for upcoming EOY opens and deadlines
- Submit data for 2020-2021 EOY Data Collections to meet collection deadlines
- Attend the [July 15th Data Coordinator webinar](#)
- Pass [2019-20 historical data](#)

Who to contact for support

Email the system data managers listed below if you need assistance with the collections.

- Data Systems Manager: Sherry.Randall@la.gov
- Special Education Reporting (SER), Teacher Student Data Link (TSDL): Bernetta.Sims@la.gov
- Student Information System (SIS) & School Calendar (SPC): Tara.Baylot@la.gov
- Student Transcript System (STS) & Curriculum (CUR): SystemSupport@la.gov
- Profile of Educational Personnel (PEP) & Annual Financial Reporting (AFR): Jara.Bode@la.gov
- Early Childhood CLASS: Anantha.Lakkakula@la.gov
- eScholar Unique ID, DirectMatch & StaffID: Jayanthi.Sothirajah@la.gov
- 2021-2022 System Enhancements & Sponsor Site System (SPS): Kaylie.Loupe@la.gov
- School Finder and Principal and Superintendent Secure Portal assistance:
SystemSupport@la.gov

EdLink 360 Office Hours

- EdLink Office Hours **10:00 am**
- Thursday 7/8, 7/15, 7/22, 7/29
- <https://ldoe.zoom.us/j/96068167577>

Data Coordinator Office Hours

- Data Coordinator Office Hours **1:00 pm**
- Thursday 7/8, 7/22, 7/29
- <https://ldoe.zoom.us/j/93069704449>

Data Coordinator Monthly Webinar

- Data Coordinator Webinar **1:00 pm**
- Thursday 7/15
- [Registration Link](#)