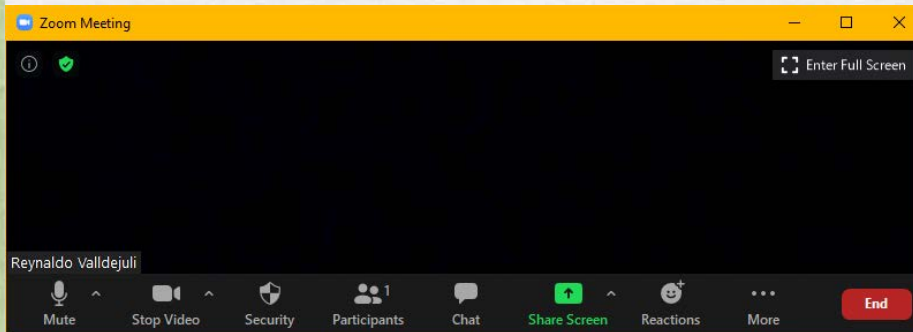


Zoom Meeting Preparation

- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”
- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”
- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.



NOTICE: In accordance with the Americans with Disabilities Act, if you need special assistance at this meeting please contact Idoecommunications@la.gov.



Data Coordinator Office Hours

August 19, 2021

Objectives

- Review 2020-21 EOY Data Collection Closeouts
- Review 2021-22 eScholar Applications and Data Submissions
- Review 2021-2022 Data Collections Startup Actions Reminders
- Review 2021-22 System Enhancements
 - EdLink 360
 - STS Legacy System
- Review 2021-2022 Data Reporting
 - Systems Overview for Data Reporting
 - Benchmark and Snapshot Calendar





2020-21 EOY Data Collection Closeouts

2020-21 EOY Data Collection Closeouts

- Profile of Educational Personnel (PEP) - **Deadline is August 27**
 - The most recent PEP EOY Validation report was dropped on the [DM FTP](#) on 8/18 (#3). Additional reports will be available the weeks of 8/23, and 9/6 (Final).
 - Refer to the [Data Coordinator webinar - July 15](#) for additional details (PEP validation reports, data elements, etc.)
 - Please refer to the [2020-21 AFR and PEP data alignment](#) guidance for information about the alignment of salary data between these systems for EOY reporting.
- Annual Financial Reporting System (AFR) - **Opens August 23** Update
- Student Transcript System (STS) - **Closing September 30**
 - Refer to the [Data Coordinator webinar - August 12](#) for additional details (STS Reports, 2020-21 graduate cleanup, etc.)
- Special Education Reporting System (SER) - **Deadline is August 20**
 - SER Exit Count report run date - **August 20**
 - ESYS data finalization - **September 3**



2021-2022 eScholar Applications and Data Submissions



2021-2022 eScholar Applications

Please refer to the [Data Coordinator webinar - August 12](#) slide deck or recording regarding eScholar submissions for Uniq-ID, DirectMatch, and StaffID

- Uniq-ID and StaffID data submissions
 - What data should be loaded for the beginning of the school year
 - What data should be loaded throughout the school year
- DirectMatch processing
 - For which months should school systems run DirectMatch
 - For which months will LDOE run DirectMatch
 - What should be done after DirectMatch is run
- What data from the eScholar should be reported in specific EdLink extracts
- eScholar frequently Asked Questions

Refer to the eScholar resources located [here](#) for detail information about the eScholar applications (Uniq-ID, DirectMatch, StaffID), the URL for accessing each application, data submission requirements, how the data is used, how/when to retire and/or split a LASID or StaffID



DirectMatch - CEP Elections

The CNP website was opened on May 3 for data submission.

By September 30, 2021: SFAs must make final elections regarding CEP participation for SY 2021-22 through the CNP website (<http://cnp.doe.louisiana.gov>). If needed, SFAs can re-submit the Population Data form. The ISP may be calculated using data drawn anytime between July 1, 2020 and June 30, 2021.

For more information refer to: [SFS-21-x118 COVID19 Nationwide Waiver 82- CEP Deadline.pdf](#)

- **DirectMatch Training Session 3** - Friday, August 20, 2021 10:00 -12:00 noon
 - Registration: https://escholar.zoom.us/webinar/register/WN_ZR7V1c-ISDy9wQc4swAJew

Issues Requiring eScholar Updates

Missing demographic information delaying Transcript processing by LOSFA

- Some 2020-2021 graduates are missing demographic information in eScholar Uniq-ID:
 - update the students information in your local system (SSN, parental consent, etc.)
 - submit the student to Uniq-ID for the **2021-2022** school year: **ESSY = 2022** with **Location Active Flag = 0** (inactive)
 - Submit the student's information to the Student Transcript System (STS)
 - In STS, ensure the student's record has the graduation date
 - In STS, ensure the site has been certified

Error Message Received with attempting to log into the EdLink Dashboards

- You do not have a valid user ID and staff ID linked. Please contact your local security coordinator for assistance
- You are receiving this error because your StaffID is not currently reported to the 2021-22 StaffID system (ESSY=2022).
- To correct this error, you will need to work with your eScholar data manager to ensure your StaffID is reported in eScholar StaffID for 2021-22 and the StaffID is linked to your User ID.
- Once this has been completed, the overnight ETL process should restore your EdLink 360 access.

Please refer to the Data Coordinator Webinar - August 12 slide deck and recording and the eScholar resources located [here](#) for additional details.



2021-2022 Data Collections Startup Actions



Data Collections Startup Actions

Refer to the [Data Coordinator webinar - August 12](#) for additional details about 2021-22 startup activities

- Sponsor Site System (SPS) certification
- 2021-22 Data Sharing Agreements
- Passing of Student Historical Data by school systems - Please refer to the [Guidance for the submission of historical data](#) for detail instructions.
 - 2019-20 Student historical data - 82% - **past due**
 - 2020-21 Student historical data - 24% - **due by 8/20**
 - Please refer to the [EdLink Strategic Action Plan \(see the Historical Data tab\)](#) for a list of those school systems **have not** passed their student historical data.
- Passing of Staff Historical Data – via direct connection to EdLink



EdLink 2021-22 System Enhancements

- PowerSchool completed all [2021-2022 System Enhancements](#) in EdLink 360
- Vendors should incorporate all programming updates into their EdLink extracts and ensure those updates are included when they begin their 2021-22 EdLink submissions
- All documentation updates are posted on the [EdLink 360 support page](#) including extracts, samples, TBL tables and user guides.
 - Curriculum Distance Learning Codes - Expiring Codes
 - EdLink: course_offerings.tsv, Courses_Offerings-Schedules Extract SAMPLE
 - Student Virtual Indicator - Added an indicator to collect a student's status
 - EdLink: students_ext.tsv, students extract SAMPLE
 - K-3 & KEA Exception Code Updates - Expired codes and updated descriptions
 - EdLink: k3_assessments.tsv, K3 assessments extract SAMPLE



EdLink 2021-22 System Enhancements (contd.)

- Calendar to collect testing windows - Adding codes to table
 - EdLink: calendars.tsv, calendars extract SAMPLE
- Expire Pre-K Funding Code 03 - Expired code
 - EdLink: enrollments_ext.tsv, enrollments extract SAMPLE
- Data element, audit codes and TBL table changes have been updated in the user guides
 - 2021-22 User Guide for Creating Calendars and Attendance Data Extracts 1.0
 - 2021-22 User Guide for Student Data Extracts 1.0



STS System Enhancements for 2021-22

- STS Legacy System will be the system of truth for the 2021-22 school year.
- STS will open in late-November.
- LDOE has posted STS updates to the [2021-2022 System Enhancements](#) revised 08/18/21
 - Curriculum Distance Learning Codes - Expiring Codes
 - STS legacy system: STS transcript 020 record ** revised
 - Breakout Assessment Met Flags- Added additional assessment met field
 - STS legacy system: demographics 030 record ** revised
- Vendors should incorporate the STS system enhancements into the STS upload files when they begin their 2021-22 transcript submissions.

2021-2022 LIQ

2020 -21 Test scores – Fall 2020-21 test scores have been loaded in LIQ

- Target date for loading Spring and Summer 2020-21 scores is late August

Historical Scores: There was an issue in LIQ and a couple of years of historical data (LEAP, ELPT, LAA 1) will need to be reloaded.

- Target data for reloading these scores is early September.

Future Scores: After 2020-21, no data will be loaded to LIQ. This data will be available on the EdLink Assessments dashboard

- Target date for the release of the EdLink Assessments dashboard is **August 18.**



2021-2022 Data Reporting & Reminders

2021-2022 Systems Overview

- **EdLink 360** – Replaces several legacy systems which capture school calendars, student enrollment, transcripts, course, staff, strategic accountability and other data
- **eScholar Applications**
 - **eScholar Uniq-ID and StaffID** – For protecting student and staff privacy, creates and maintains student unique identifiers (LASIDs) and staff unique identifiers (StaffID)
 - **eScholar DirectMatch** – For identifying student free lunch eligibility.
- **LEADS Portal**
 - **Special Education Reporting System (SER)**: For capturing SPED referrals and evaluations.
 - **Sponsor Site System (SPS)** – For collecting demographic information about Louisiana public and nonpublic schools used to link major data collection efforts of all LDOE application systems
 - **Annual Financial Reporting System (AFR)** – For capturing fiscal data for school systems
 - **Classroom Evaluation COMPASS System (HCS)** – For capturing staff observation and evaluation data
 - **Student Transcript System (STS)** – For capturing student transcript and IBC data

2021-2022 Benchmark and Snapshot Calendar

Application systems:

Data is reported during scheduled collection periods with specific open/close dates.

EdLink 360: Data is reported daily (when available) with snapshots taken at specific times during the school year

SNAPSHOT PERIODS:

FALL

SPRING

END-OF-YEAR

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Verification Systems: eScholar Uniq-ID, eScholar DirectMatch, eScholar StaffID Other Systems: Special Education Reporting (SER), Sponsor Site (SPS), Compass (HCS)											
	Oct 1 MFP/IDEA					Feb 1 MFP					
	K-3 ASSESSMENTS										
	Oct 1 CLASS								CVR		
	LEAP 2025 Fall Assessments					LEAP 2025 Spring Assessments					
End-Of-Year TRANSCRIPTS (Prior Year)						Mid-Year TRANSCRIPTS			End-Of-Year TRANSCRIPTS		
								Final Student Submissions End-Of-Year			
Final Staff Submissions End-Of-Year (Prior Year)									Final Staff Submissions End-Of-Year		
AFR System End-Of-Year (Prior Year)											
Student Dropout Corrections (Prior Year)											

2021-2022 EdLink Snapshots

- [2021-2022 Benchmark Calendar](#) - List of activities with benchmark and snapshot dates
 - Includes eScholar applications (Uniq-ID, DirectMatch, StaffID)
 - Includes LEADS Portal applications (AFR, HCS, SPS, SER, STS)
 - Includes EdLink Snapshot Dates **** Added/Revised**

School Year	Snapshot Group	Snapshot Start Date	Snapshot End Date	As of Date
2021-2022	Oct MFP	8/1/2021	11/19/2021	10/1/2021
2021-2022	Class	8/1/2021	12/10/2021 **	10/1/2021
2021-2022	Feb MFP	1/1/2022	2/25/2022	2/1/2022
2021-2022	EOY	3/1/2022	7/8/2022	N/A
** 2021-2022	PEP EOY	4/1/2022	8/26/2022	6/30/2022

Authorizations and Roles/Responsibilities

Refer to the [Data Coordinator webinar - August 12](#) for additional details about the following:

- Authorizing Security Coordinators for Legacy systems and EdLink 360
- Authorizing Data Manager System Access for Legacy systems and EdLink 360
- Support Staff Roles & Responsibilities
 - Security Coordinators
 - Sponsor Site Data Managers
 - eScholar Data Managers
 - Legacy System Data Managers
 - EdLink Data Managers
 - Other Support Staff
- Verify contact information on the 2021-22 LEA Contact list posted on the [system support](#) and [edlink360 support page](#)

EdLink 360 Resources

EdLink 360 resources are posted on the [EdLink 360 support page](#)

- 2021-2022 Benchmark Calendar with Snapshots
- EdLink Extract File Layouts and SAMPLES
- EdLink 360 User Guides (Calendars & Attendance, Student, Staff)
- EdLink Student and Staff Reference Tables
- EdLink Frequently Asked Questions (FAQ)
- EdLink Security Information
- eScholar Resources (Uniq-ID, DirectMatch, StaffID)
- 2021-22 System Enhancements
- EdLink 7-Week Training series, slide deck and recordings
- Other Trainings / slide deck and recording for previous trainings
- Webinar and Office Hours Schedules, slide decks and recordings
- Login URLs and Email addresses for support



Weekly Office Hours and Monthly Webinar

- eScholar Office hours **NEW** 10:00am each Thursday
 - Zoom link: <https://ldoe.zoom.us/j/96648596634>
 - Dial-In Phone Number: (408) 638-0968
- Data Coordinator Office hours 1:00 p.m. each Thursday (except the Thursdays when the monthly Data Coordinator webinar is held).
 - Zoom link: <https://ldoe.zoom.us/j/93069704449>
 - Dial-In Phone Number: (408) 638-0968
- Data Coordinator Monthly Webinar 1:00pm usually the first Thursday of each month
 - Thursday, September 2 See the full [2021-22 Data Coordinator Webinar schedule](#)
 - Zoom Link: <https://ldoe.zoom.us/j/976397929>
 - Dial-In Phone Number: (408) 638-0968
 - Meeting ID#: 976 397 929

Who to contact for support

Email the system data managers listed below if you need assistance with the collections.

- Data Systems Manager: Sherry.Randall@la.gov
- Special Education Reporting (SER) & EdLink LEAP 2025 Assessment Data & snapshots: Bernetta.Sims@la.gov
- EdLink Student data submissions & snapshots, Dropout Corrections: Tara.Baylot@la.gov
- Student Transcript System (STS) SystemSupport@la.gov
- Profile of Educational Personnel (PEP) & Annual Financial Reporting (AFR) and EdLink Staff data submissions: systemsupport@la.gov
- eScholar Uniq-ID, DirectMatch, StaffID: Jayanthi.Sothirajah@la.gov
- School Finder and Principal and Superintendent Secure Portal assistance: SystemSupport@la.gov
- 2021-2022 System Enhancements & Sponsor Site System (SPS): Kaylie.Loupe@la.gov
- EdLink Security for Dashboard Access and Other EdLink360 Issues: edLink360@la.gov
- PowerSchool sFTP Credentials and Whitelisting Requests: [LDOE LEA Support@powerschool.com](mailto:LDOE_LEA_Support@powerschool.com)
- Pandemic-EBT (P-EBT): Carol.Mosley@la.gov

Louisiana SecureID System (eScholar)

Who to contact for support

Who to Contact for Support	For assistance with
anantha.lakkakula@la.gov	Split a Shared LASID or StaffID, Retire a Duplicate LASID or StaffID, Audits
jayanthi.sothirajah@la.gov	- Uniq-ID, DirectMatch or StaffID general questions - eScholar User Access and Role Based Questions
support@escholar.com	- eScholar FTP Industry Based Credentials (IBCs) folders - eScholar FTP HiSet folders - Software bugs (system outage, security issues etc.) - Administrative functions such as system settings and configurations - File Format/Upload Questions - Requests for utilizing web services
Your LEA Security Coordinator	- System access for new users - Assistance with your eScholar login/password
wen.fan@la.gov or LDEdata@la.gov	- Security Coordinators needing eScholar credentials or assistance provisioning their school system staff with eScholar system access - Data Management FTP Updates and support

Q and A

Review the Getting Started Checklist for EdLink

[2021-22 Data Collections - EdLink 360 Getting Started Checklist](#)