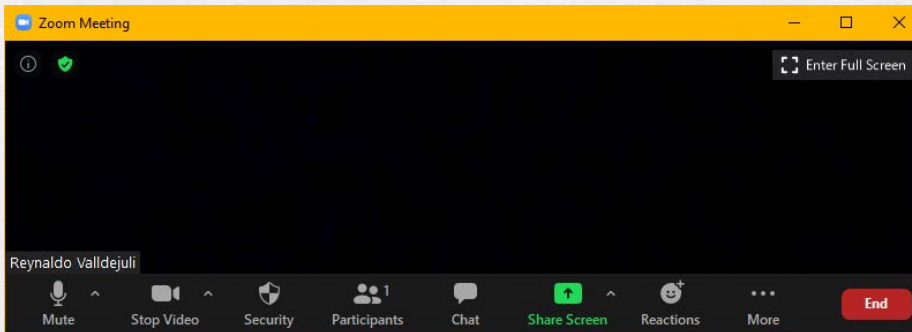


Zoom Meeting Preparation

- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”
- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”
- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.



NOTICE: In accordance with the Americans with Disabilities Act, if you need special assistance at this meeting please contact Idoecommunications@la.gov.



Data Coordinator Monthly Call June 10, 2021

Visit the [School Improvement Library](#) for a
copy of all webinar decks.

Believe to Achieve

The Department recently released [Believe to Achieve: Educational Priorities](#). This priorities plan serves as the Department's roadmap to improving outcomes for all Louisiana children.

Believe to Achieve includes the Department's new belief statements, state data to help track progress toward Louisiana's six critical goals, and the new priorities that will direct the LDOE's efforts as they work toward achieving the critical goals. Each priority outlines focus areas for the key actions and initiatives.

ACCESS

Believe to Achieve



Believes

Agenda

I. 2020-2021 Data Collections Closeout and New School Year Startups

- 2020-2021 eScholar Systems
- 2020-2021 Legacy Systems
 - EOY Deadlines
 - Validation Reports

I. Parallel Data Collections for 2020-2021

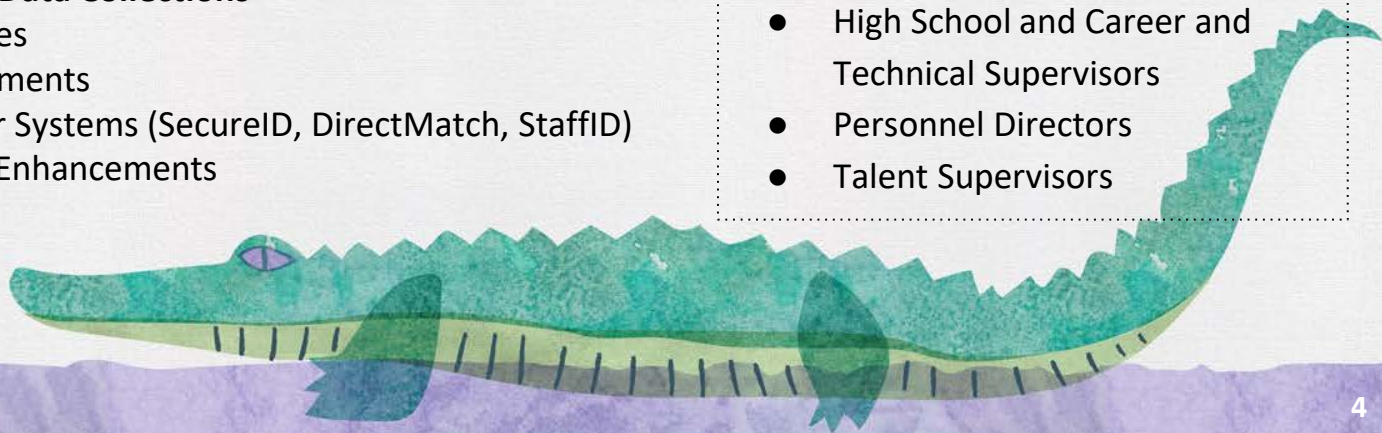
- EdLink 360 Passing of Historical Data for 2019-20 and 2020-21

I. Preparing For 2021-2022 Data Collections

- Sponsor Site Updates
- Data Sharing Agreements
- 2021-2022 eScholar Systems (SecureID, DirectMatch, StaffID)
- 2021-2022 System Enhancements

Suggested participants for this call:

- Early Childhood Supervisors
- Curriculum Supervisors
- Data Coordinators
- District Test Coordinators and Accountability Contacts
- Federal Program Supervisors
- High School and Career and Technical Supervisors
- Personnel Directors
- Talent Supervisors





2020-2021 Data Collections Closeout and New School Year Startup



2020-2021 Data Collection Calendar

Open Year Round

FALL Collections

SPRING Collections

END-OF-YEAR Collections

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Open Year Round: eScholar Uniq-ID, eScholar DirectMatch, eScholar StaffID, Open Year Round: Special Education Reporting (SER), Sponsor Site (SPS), Compass (CIS)											
	Oct 1 MFP/IDEA SPC, SIS, HTS					Feb 1 MFP SPC, SIS, HTS					
	K-3 Assessment										
	Oct 1 CLASS SPC, SIS, HTS, CUR, PEP								CVR Canceled		
	TSDL Fall					TSDL Spring					
STS End-Of-Year (Prior Year)						STS Mid-Year			STS End-of-Year		
								SPC, SIS, HTS End-Of-Year			
PEP End-Of- Year (Prior year)								PEP End-of-Year			
AFR End-Of-Year (Prior Year)											
Dropout Corrections (SIS EOY Prior Year)											

A listing of what data is collected during each data collection period [is available](#).

Please contact systemsupport@la.gov with questions.



Benchmark Calendar

- Provides information to guide LEAs in submitting data for all data collection periods for each LDOE Application System. Includes, Audits, Collection Open Dates, Collection Deadline Dates, Action Items.
- Posted on the [System Support page](#). Latest Revision: **06-10-21**

2020-21 Benchmark Calendar

Worksheet Descriptions:

Benchmarks: Action Items by collection/category for all systems

Key Dates: Major Collection Dates and Key Terms

Systems tabs (AFR, CIS, CUR, ECCS, eScholar, PEP, SER, SIS, TSDL, etc.)

Webinars & Trainings: Data Coordinator Webinar dates/link and Statewide collaboration dates

To review specific information, **filter** the **Action Item** column by **COLOR**

Audits

Collection
Open
Dates

Collection
Deadline
Dates

Intermediate
Benchmark
Dates

Final Data
Pulls and
Report
Runs

[Return to Benchmarks
tab](#)

User Guide

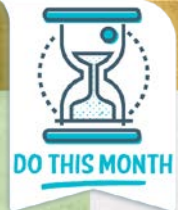
User Guides are posted on the Louisiana Believes website (under Data Systems).

2020-21 Student Information System (SIS) -- Provides a method of collecting student demographic, attendance, discipline, class schedule and free and reduced lunch data. For assistance, email Tara.Baylot@la.gov or SystemSupport@la.gov

Month	Date	System	Collection/Category	Action Item
-------	------	--------	---------------------	-------------

In each tab, you can review specific information, by filtering the columns by COLOR, date, system, and collection:

- Benchmark tab - Lists year-long summary of action items for ALL systems
- Key Dates - Lists major collection dates
- System tab - Lists action items by system



Louisiana SecureID System (eScholar)

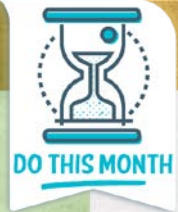
2020-2021 DirectMatch

eScholar DirectMatch <https://louisianasecureid.escholar.com/uid/login.do>

- **May SNAP and TANF** was loaded into eScholar DirectMatch on **June 3, 2021**
 - **LDOE ran the statewide DirectMatch for SNAP and TANF**
 - **SNAP batch #: 234564-234780**
 - **TANF batch #: 234565-235102**
 - Districts were notified when the statewide DirectMatch match was completed
 - Districts should resolve any near matches
 - Download the SNAP matched records from **MyStudents**
 - DM Index - loaded into food service system
 - 3.0 file format - loaded into local SIS

If a LASID has been split or retired, you will need to resend the student through DirectMatch for SNAP matching.

NOTE: MyStudents contains ALL students who were matched to the SNAP file from the start of the school year to the day the last DirectMatch was run.



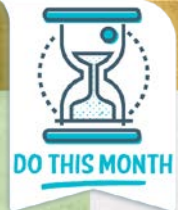
Louisiana SecureID System (eScholar) 2020-2021 DirectMatch - CEP Elections

The CNP website was opened on May 3 for data submission.

By June 15, 2021: SFAs must submit the Population Data form and CEP Worksheet though the CNP website (<http://cnp.doe.louisiana.gov>). The ISP may be calculated using data drawn anytime between July 1, 2020 and June 30, 2021 for this submission deadline.

By September 30, 2021: SFAs must make final elections regarding CEP participation for SY 2021-22 though the CNP website (<http://cnp.doe.louisiana.gov>). If needed, SFAs can re-submit the Population Data form. The ISP may be calculated using data drawn anytime between July 1, 2020 and June 30, 2021.

For more information refer to: [SFS-21-x118 COVID19 Nationwide Waiver 82- CEP Deadline.pdf](#)



2020-2021 eScholar Systems Closeout Timeline

June 2-9:

- (June 3) Statewide **DirectMatch** SNAP/TANF run completed
- (June 9) Last date for school systems to run additional **DirectMatch** updates for new enrollments

June 14:

- Submit all Retirement and Split ID requests to Anantha.Lakkakula@la.gov for processing
 - **SecureID:** [Student Uniq-ID RetireID/SplitID](#) requests
 - **StaffID:** [Staff RetireID/SplitID](#) requests

June 15-18:

- Ensure all updates have been made in SIS EOY for **Uniq-ID** retirements and splits, etc.
- DirectMatch Audit # 4 - Ensure all near matches have been resolved and counts are correct
- Ensure all lunch status updates have been reported to **SIS EOY**
- (June 18) **SPC/SIS EOY collection period will be closed for the 2020-2021 school year**



2020-2021 eScholar Systems Closeout Timeline

July 5:

- Final 2020-2021 enrollments should be submitted to eScholar **SecureID** (year-round schools)
- Final 2020-2021 staff data should be submitted to eScholar **StaffID**
- Ensure all updates have been made in **PEP EOY** for StaffID retirements and splits, etc.

July 6:

- **SecureID, DirectMatch and StaffID will be closed for the 2020-2021 school year and no further updates can be made**

July 7-18: **eScholar systems will be unavailable**

- **SecureID and StaffID:** 2021-2022 eScholar rollover and school updates (new schools, close schools, grade configuration, new user roles, etc.)
- **DirectMatch:** Version 2020 final checks and loading of June SNAP/TANF files (1st SNAP/TANF files for the 2021-2022 school year).



2021-2022 Startup Timeline for the eScholar Secure ID System

July 19: 2021-2022 New School Year - eScholar SecureID system

- School systems can begin their initial submission of **2021-22 student expected enrollments**
 - **ESSY = 2022**
 - **Location Active Flag** (*Active = "1" or Inactive = "0"*)
- The [System Support page](#) contains resources for creating and maintaining student Uniq-IDs (User Guide, upload/download template and SAMPLE, RetireID/SplitID templates, FAQ, training slide deck/recording, etc.)



2021-2022 Startup Timeline for the eScholar StaffID System

July 19: 2021-2022 New School Year - eScholar StaffID system

- **eScholar StaffID:** School systems can begin submitting their initial submission of 2021-22 staff data with
 - **ESSY = 2022**
- If access is required to [EdLink 360](#), the State User ID field should be populated with the EdLink username created at <https://My.LA.gov> in EdLink Security.
- The [System Support page](#) contains StaffID resources (StaffID User Guide, FAQ, upload/download templates, RetireID/SplitID templates and sample, Security Coordinator guidelines for adding users, training slide deck/recording, etc.)



2021-2022 Startup Timeline for the eScholar DirectMatch System

July 19: 2021-2022 New School Year - eScholar DirectMatch system (**Version 2020**)

- New URL- **DirectMatch will no longer be accessible within the eScholar SecureID screen/application**
- The User's Email address will be used for login (e.g. PollyPelican@coastlineschools.org)
 - **June 14-18:** LDOE will reach out to security coordinators and DirectMatch users to ensure the email address in the contact list is up to date. (Posted on [System Support Page](#))
- Users will have the ability to reset their password within the application
- Will handle multiple program types (SNAP, TANF, Medicaid, etc.)
- Will be able to match student(s) through file upload, online entry, individually by LASID or address
- Will be able to identify DC extended children (siblings or children living in the same household; enrolled in Head Start or Even Start programs, migrants, runaways, homeless, foster care)
- Will be able to calculate Identified Student Percentage (ISP), view and submit Population and Elections data for Community Eligibility Provision (CEP)



2021-2022 Startup Timeline for the eScholar DirectMatch System

- eScholar will provide User training for eScholar DirectMatch
- The Registration link has been posted on the [System Support page](#) and [CNP site](#)
 - Session 1 - Monday, July 19 10:00 -12:00 noon
 - Registration: https://escholar.zoom.us/webinar/register/WN_qtISe5ObSya6PWcR00I13w
 - Session 2 - Monday, July 26 10:00 - 12:00 noon
 - Registration: https://escholar.zoom.us/webinar/register/WN_Nllg_LnPT-6idHwNvrLJg
 - Session 3 - Friday, August 20 10:00 -12:00 noon
 - Registration: https://escholar.zoom.us/webinar/register/WN_ZR7V1c-ISDy9wQc4swAJew

After registering, you will receive a confirmation email containing information about joining the webinar.



2021-2022 Startup Timeline for the eScholar DirectMatch System (contd.)

- School systems can begin running DirectMatch **after 2021-22 expected student enrollments** have been submitted to eScholar SecureID
- During the system rollover, the June SNAP/TANF file will be loaded to DirectMatch. This is the 1st file in the series for the 2021-22 school year.
- July - September 2021: School systems are responsible for running eScholar DirectMatch, resolving near matches and consuming the data into their local systems.
- October - June: LDOE will run a statewide DirectMatch and provide the batch numbers to school systems. School systems be responsible for resolving near matches for these batches and consuming the data into their local systems.
- The [System Support page](#) contains DirectMatch resources (DirectMatch User Guide, SNAP/TANF monthly update schedule, Sample Income survey for CEP schools, FAQ, upload/download templates, training slide deck/recording, etc.)



2020-2021 Legacy Systems EOY Closeouts



2020-2021 End-Of-Year Collection for Student Transcript System (STS)

Collection Name	Legacy System – What Data is Collected	Deadlines
EOY	Student Transcript System (STS) - The target deadline for traditional graduates and 9th graders is mid June. Prioritize these two groups first for LOSFA/BOR and DCAI. Verify the accuracy of transcripts, check for parental consent, and make sure the sites are certified each time a change is made.	Deadlines: • Graduates and 9th graders - mid June • Summer school - mid August • Closing for 2020-21 school year - September 30



2020-2021 STS

Max Quality and Quality Points Awarded

In STS, the max quality points should either be 400 or 500 in batch upload on position 44 of the 030 transcript record.

The quality point awarded should be 100, 200, 300, 400, or 500 on position 163 of the 030 transcript record. This is based on the rules set by LOSFA.

STS will not accept other values and will result in a record rejection.

The TOPS rules about quality points can be found in [Title 28, Part 4, Section F](#).



2020-2021 STS

BESE Regulation Flexibility for Graduating Seniors

Due to the ongoing COVID-19 pandemic, BESE has granted additional opportunities for high school seniors to meet the LEAP 2025 requirements. Documentation can be found [here](#).

In STS, graduating seniors utilizing the flexibility will use codes 1, 2, and 3 in the Met GEE/EOC field and **not use** the subject level flags. **Do not use for L1 or non graduates.**

1 = Graduate on TOPS University (TU) or Jump Start (CA) diploma pathway who uses one of the two available ACT options (≥ 17 Composite or ≥ 17 subject for needed assessment pair)

2 = Graduate on Jump Start diploma (CA only) pathway who uses WorkKeys Silver or higher certificate

3 = Graduate on either TOPS University (TU) or Jump Start (CA) diploma pathway who participates in 20+ hours of extended learning



2020-2021 STS

Q08 Part Number Report - New

Print & Export ▸

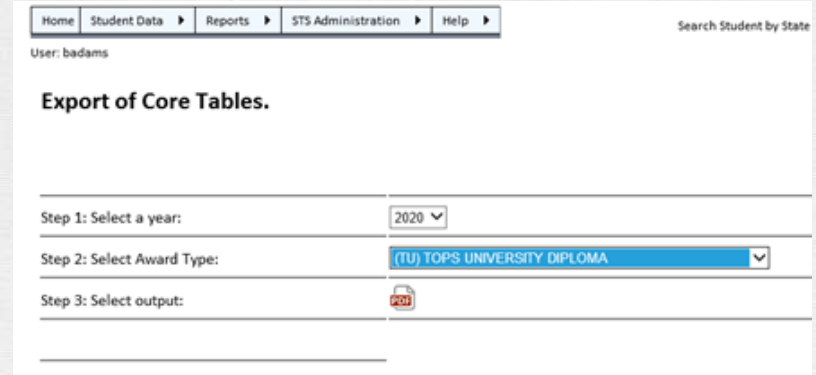
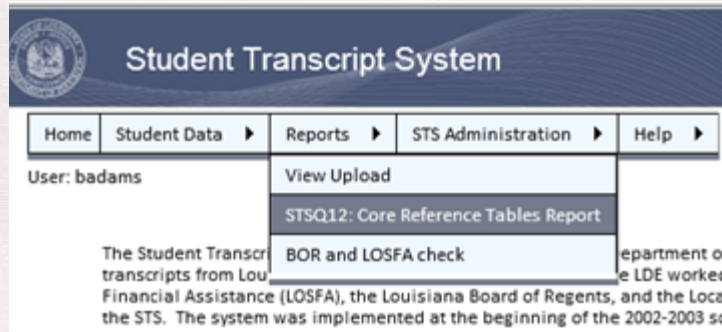
- Export Summary To Excel
- Print To PDF
- Core Progress Report
- Extract IBCs (050) Records
- Extract All Records
- Extract 050 Records from history records
- Extract All Records for RollOver
- Printing/Exporting Transcript Records
- Export IBCs (050) Records to Excel
- Extract All Records from prior year
- STSQ08: Course Part Number Edit Report.

Local ID	Year	Code	Course Description	Sem	Cred	G	Warning Message
8059943	2020	150401	1 CHEMISTRY	S1	.5	C	Part #1 exists, no part #2 for course
8049900	2020	160323	1 GEOMETRY	S1	.5	C	Part #1 exists, no part #2 for course
8079963	2020	160323	1 GEOMETRY	S1	.5	C	Part #1 exists, no part #2 for course
8049991	2020	220403	1 U. S. HISTORY	S1	.5	C	Part #1 exists, no part #2 for course
8049921	2020	220403	1 U. S. HISTORY	S1	.5	B	Part #1 exists, no part #2 for course
8049998	2020	220403	1 U. S. HISTORY	S1	.5	D	Part #1 exists, no part #2 for course
9229979	2020	160323	1 GEOMETRY	S1	.5	D	Part #1 exists, no part #2 for course
7049975	2020	122502	1 SPANISH II	S1	.5	D	Part #1 exists, no part #2 for course
9040579	2020	160323	1 GEOMETRY	S1	.5	D	Part #1 exists, no part #2 for course
9040579	2020	220403	1 U. S. HISTORY	S1	.5	D	Part #1 exists, no part #2 for course
8059945	2020	160323	1 GEOMETRY	S1	.5	C	Part #1 exists, no part #2 for course



2020-2021 STS

Q12 Export of Core Reference Table - **New**

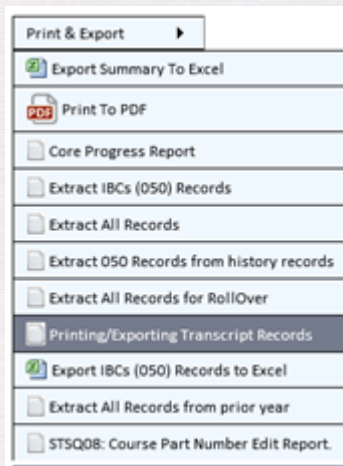




2020-2021 STS Official Transcripts

Since STS 2019, we no longer send official transcripts to OTS. Official transcripts are created in STS. You can get official transcripts for 2002-2020 in STS and can mass print. All other years are available in OTS.

Once you have a graduate at a site, you can go to Print & Export then go to Printing/Exporting Transcript Records. This will allow you to mass print them all.



Print or Export Transcript Records

Export/Print Type	Part	Student Count	Click to get
Official Transcripts (PDF)	1	98	»
OTS Rejection Reasons (XLS)	Grade 12	108	»
Non Official Transcripts (PDF)	Grade: 12 (1)	108	»
Non Official Transcripts (PDF)	Grade: 11 (1)	98	»
Non Official Transcripts (PDF)	Grade: 10 (1)	139	»
Non Official Transcripts (PDF)	Grade: 09 (1)	11	»
Export Transcripts in Excel (XLS)	All Grades	356	»
Export Transcripts in Excel (XLS)	Grade: 12	108	»
Export Transcripts in Excel (XLS)	Grade: 11	98	»
Export Transcripts in Excel (XLS)	Grade: 10	139	»
Export Transcripts in Excel (XLS)	Grade: 09	11	»



2020-2021 STS

Use the Export Summary to Excel for PC and DCAI

As a good double check go into your sites, go to Print & Export, and download the Export Summary to Excel. Apply a filter and check for the following:

- Check that graduates have parental consent (filter for N)
- Check your 9th graders for total credits earned (sort lowest to highest)



2020-2021 End-Of-Year Collections

SIS SER STS Exit Validation Reports and Rosters

EOY Exit SIS SER STS Validation reports and rosters [DM FTP](#) drops:

Completed: weeks of 5/17, 5/24, 5/31 **Upcoming:** weeks of 6/14, and 7/12 (Final).

Validation Report Elements	Validation Roster Elements
- Exit Alignment in SIS, STS, & SER - Student Exits - STS/SIS Graduate Alignment - STS June BOR Student Count & Credit Accumulation by Student by Grade Level - STS June BOR Validation - COVID-Related & Miscellaneous	12th-grade students & 11th-grade graduates with exits that differ between SIS, STS, & SER - Students with graduate exits in SIS not equal to the last day of school - Students missing parental consent 12th-grade students missing LEA FAFSA flag & may or may not be identified by LOSFA - Students who have received fewer course credits for their grade level by the end of the school year than expected in order to be on track to graduate on time - Graduates given a COVID-related assessment waiver - Students in courses where “CourseCd” value is on a 4-point scale but “CourseTypeCd” is on 5-point scale (AP, HR, etc.) 8th through 11th graders receiving more than 2 Carnegie units by receiving “pass” grades instead of letter grades during this school year 12th-grade JumpStart students with a blank or incorrect IBC pathway & those who do not have at least 1 IBC.

Please contact Barrett.Adams@la.gov with questions.



2020-2021 End-Of-Year Collection for Annual Financial Reporting System (AFR)

Collection Name	Legacy System – What Data is Collected	Timeline
EOY	Annual Financial Reporting System (AFR) - Final district financial data used to prepare the Annual Financial and Statistical Report • To satisfy various fiscal information requirements of the Legislature, US Census Bureau, National Center for Education Statistics (NCES), and National Education Association (NEA)	Opens: August 18, 2021 Deadline: September 30, 2021

Please review the **AFR and PEP Salary Alignment** guidance posted on the [System Support](#) page.



2020-2021 End-Of-Year Collection for Profile of Educational Personnel System (PEP)

Collection Name	Legacy System – What Data is Collected	Timeline
EOY	Profile of Educational Personnel (PEP) - Final staff data including final LEA salary updates, tenure and teacher attendance. Refer to PEP User Guide for reports and verify after each submission including PEP Questionable Salary reports.	Deadline: August 27 , 2021 School system submissions: 26 (15%)
SRO	School Resource Officer (SRO) - Data reported in the SRO JotForm includes the number of school resource officers by site during the 2020-21 school year. When submitting the form, 0 or greater must be reported for each site.	Deadline: August 27 , 2021 School system submissions: 7 (4%)



2020-2021 End-Of-Year Collection for Profile of Educational Personnel System (PEP) (contd.)

EOY Validation reports and rosters [DM FTP](#) drops:

Completed: Upcoming: weeks of 7/26, 8/9, 8/16, 8/23, 9/6 (Final).

Validation Report Elements	Validation Roster Elements
• Total LEA Staff Headcount • Classroom Teacher Counts (FTE) • Principal/Assistant Principal Counts • Average Classroom Teacher Salary • Total Demand/Performance Pay • Average Principal/Assistant Principal Salary • Tenured/Lost Tenure Count • Non-Attendance Data Reported • School Resource Officer Count by Site	• Attendance Rate/Absence Days • Salary Check • October 1 Class Information • Missing Staff Information • Tenure Information PEP EOY Statement of Affirmation is due 9/24/21.

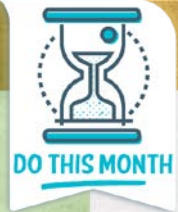


DO THIS MONTH

2020-2021 PEP EOY Training

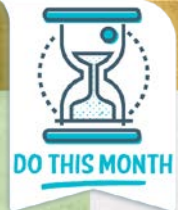
- **Time:** 1:00 p.m.
- **Dates:** June 17 (during Data Coordinator Office Hours)
- **Link:** <https://ldoe.zoom.us/j/93069704449>
- **Dial-In Phone Number:** (408) 638-0968
- **Meeting ID#:** 930 697 04449





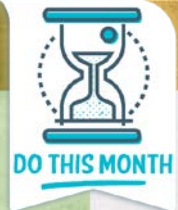
2020-2021 End-Of-Year Collection for School Calendar System (SPC)

Collection Name	Legacy System – What Data is Collected	Timeline
EOY	School Calendar (SPC) – Final and actual 2020-21 school year calendars which include all instructional days, teacher only days, holidays, emergency days, etc.)	Deadline: June 18, 2021 School system submissions: 158 (96%)



2020-2021 End-Of-Year Collection for Student Information System (SIS)

Collection Name	Legacy System – What Data is Collected	Timeline
EOY	Student Information System (SIS) – Final student data for all students enrolled including enrollment, attendance, discipline, lunch status, homeless and other indicators (504, Immersion, Extension Academy, etc.).	Deadline: June 18, 2021 School system submissions: 152 (92%)



2020-2021 End-Of-Year Collection for Student Information System (SIS) (contd.)

Validation reports and rosters [DM FTP](#) drops:

Completed: weeks of 5/17, 5/31

Upcoming: weeks of 6/14, 6/21, and 7/12 (Final).

Validation Report Elements	Validation Roster Elements
• SIS EOY Enrollment • SIS EOY Exits • Attendance, Truancy & Discipline • SIS EOY Potential Dropouts • SIS EOY Lunch Status • Grade Level Discrepancies • Special Populations • SIS & HTS Homeless Status SIS EOY Statement of Affirmation is due 7/23.	• Roster of multiple and duplicate enrollments • Roster of students on Academic Improvement Plan • Roster of students in Oct 1 MFP, or Oct 1 CLASS, or Feb 1 MFP but not in EOY • Roster of current T9 students who were T9 at any time the prior school year • Roster of 504 students with accommodations • Roster of student discipline events • Roster of students with 30 or more absences • Roster of homeless students • Roster of migrant students • Roster of students in foster care • List of CEP sites • Students in EOY with a difference of at least 2 grade levels from Feb 1 MFPS • Students in EOY with an increase of at least 2 or decrease of at least 1 grade level from 2019-20 EOY



2020-2021 End-Of-Year Collection for Special Education Reporting (SER) System

Collection Name	Application System – What Data is Collected	Timeline
EOY	Report to run and verify: SER/SIS Exit Cross Check verify exit data.	Deadline: June 18, 2021
	LDOE: Student Profile Grade Rollover	Deadline: June 30, 2021
	Begin entering Extended School Year (ESY) data	June 30, 2021
	Begin verifying exit data -In preparation for the Exit Count Final run (for 20-21 school year). <u>Run and verify:</u> Exit Counted, Exit Summary	July 1, 2021



2020-2021 End-Of-Year Collection for Special Education Reporting (SER) System

Collection Name	Application System – What Data is Collected	Timeline
EOY	Begin verifying data: State Performance Plan (SPP) Indicator 11 (Initial Evaluation) Compliance Preliminary Run , (Post School Transition; Initial Evaluation Compliance) Reports to run and verify: PST Missing, PST Listing Report, Parent/Guardian Listing, Parent/Guardian Missing	July 1, 2021
	State Performance Plan /Annual Performance Report (SPP/APR) Indicator 4 (Discipline) Final Run Reports to run and verify: Disciplinary Removals-Summary, Disciplinary Removals-Detail (Out of School Expulsions-No, Out of School Expulsions-Yes)	Deadline: July 9, 2021

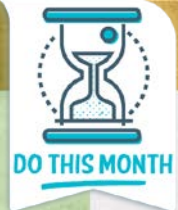
Please contact Bernetta.Sims@la.gov with questions.



2020-2021 End-Of-Year Collection for Special Education Reporting (SER) System (contd.)

SER/SIS Exit Cross Check Report

- Count date as of June 30th
- Exits reported for students 14 and older
- Compares only certain exits from SER
 - **HS diploma**
 - **Moved out of State/Known to be Continuing**
 - **Certificates of Achievement, LHSD**
 - **Death**
- SER exit reason must be comparable to SIS exit reason



2020-2021 End-Of-Year Collection for Special Education Reporting (SER) System (contd.)

Disciplinary Removals: Disciplinary Removals-Summary, Disciplinary Removals-Detail (Out of School Expulsions-No, Out of School Expulsions-Yes)

Disciplinary Removal Detail Report-run both versions

- Select **NO** for a detail listing of all students with disciplinary removals.
- Select **YES** for a detail listing of just students with out of school expulsions who are NOT receiving services. This report corresponds with section 6A on the summary report.

Reports are available under the **General Reports** folder on the Reports tab.

For detailed information the **Understanding Discipline Table Report** can be found on the [System Support page](#).in the SER section.

Reevaluation Data Review and Waiver Processes for Special Education Reporting (SER) System

In July, all school systems will have access to the new “Reevaluation Data Review” tab in SER, and the “Add Triennial Waiver” option on the Evaluation tab will no longer be available. Pupil Appraisal staff, special education coordinators and directors, data coordinators, SER managers, SER clerks, and any other staff who work with reevaluation and waiver processes in SER should be aware of these upcoming changes.

The Department hosted informational webinars and office hours in March and April regarding these changes. The [slides](#) and [recording](#) of the informational webinar are posted in the Students with Disabilities library on the Louisiana Believes website, along with new [guidance](#) for the tab, a [sample printout](#), and the [slides](#) and recording from the Teacher Leader Summit presentations.

Supporting documentation can be found on the [System Support page](#) in the SER section.



Updating Learning Modes in Sponsor Site (SPS)

LDOE has a statutory responsibility to monitor technology readiness and to publish a readiness assessment at least twice a year as well as provide updates to BESE, the Governor's office and other agencies.

Knowing the current Learning modes of our schools and students is critical for making pandemic decisions as well as timely academic and technology policy and financial decisions.

Please ensure your system's learning modes are accurately reflected in SPS and update the system as changes occur. If you have any questions, please send them to edtech@la.gov .



Updating Learning Modes in Sponsor Site (SPS)

When a school's learning mode changes, update that information in the School Sponsor Site (SPS) as soon as possible. When updates to SPS are made, those changes are reflected in public-facing Digital Learning Modes webpages for [schools](#) and [systems](#) by the next day. This information is used by the Department, BESE, and other governmental agencies to help inform decisions about the pandemic as well as future financial and educational policies.

If you have any questions, please contact the EdTech team at edtech@la.gov.

Please refer to the 2020-2021 Sponsor Site (SPS) User Guide for additional information about updating learning modes.



Parallel Data Collections for 2020-2021 and Passing of Historical Data



Parallel Data Collections for 2020-2021

- Continue with 2020-2021 parallel data collections for **Legacy Systems**
 - Data collected in the legacy systems during the 2020-21 school year will be the **source of truth** for funding, accountability and reporting.
 - Continue to Report EOY data to all [open collections](#)
 - Continue to report issues to legacy system data managers or systemsupport@la.gov
- Continue with 2020-21 parallel data collections for **EdLink 360**
 - Review the [2020-2021 Parallel data submission schedule](#)
 - Create and drop extract files on PowerSchool sFTP server
 - Review the [List of All Extract and TBL Updates made since beginning of the Pilot](#) document to remain abreast of any recent updates.
 - Continue to submit and maintain eScholar StaffIDs
 - Review resources posted on the [EdLink 360 Support page](#) (User Guides, Extract Layouts, Sample Extracts Frequently Asked Questions, etc.)
 - Report any issues to edlink360@la.gov



Passing of **2019-20** Historical Student Data to EdLink

June 18: 2020-21 EOY SPC/SIS data collections will close and school systems will be required to pass their **2019-20 student** historical data to the EdLink360 data warehouse.

June 25:

- SIS 2020-21 EOY will reopen for Dropout corrections and exiting of summer graduates.
- LDOE creates zipped folder of **2019-20 student** historical data and drops on the [DM FTP](#) (1 zipped folder with multiple files - Folder should not be opened)

Folder: *Historical Data for EdLink* **Filename:** *LEACODE_2019-20_historical_data*

June 25- July 9: School systems will download their zipped folder of **2019-20 student** historical data from the [DM FTP](#) and upload to PowerSchool sFTP server

PowerSchool sFTP Folder: `./SIS_Extracts/SIS`

Detailed instructions will be posted on the [EdLink360 Support Page](#) by **June 18th**.



Passing of **2020-21** Historical Student Data to EdLink

June 25-August 1: SIS EOY is available for correcting potential dropout data and for exiting students who have completed graduation requirements during summer school.

Aug 6: LDOE creates zipped folder of **2020-21 student** historical data and drops on the [DM FTP](#) (1 zipped folder with multiple files - Folder should not be opened)

Folder: *Historical Data for EdLink* **Filename:** *LEACODE_2020-21_historical_data*

Aug 6 - Aug 20: School systems will download their zipped folder of **2020-21 student** historical data from the [DM FTP](#) and upload to PowerSchool sFTP server

PowerSchool sFTP Folder: `./SIS_Extracts/SIS`

Aug 6 - Sep 3: PowerSchool completes the load of all historical **student** data to EdLink 360

If **2019-20** and **2020-21** historical data is not dropped on PowerSchool sFTP server for loading to EdLink, you will not be ready to submit data to EdLink for the 2021-22 school year.



Passing of **2019-20** and **2020-21** Staff Historical Data to EdLink by Direct Connection

August 27: 2020-21 PEP EOY collection will close

September 3 - September 20: Staff data will be passed through direct connection of PEP and EdLink.

- The loading of staff data can occur at any time when EdLink opens for the 2021-22 school year and will not be dependent upon the loading of prior year staff that is being captured by direct connection



Office Hours and Other Updates



Data Coordinator Office Hours

Weekly office hours are being held for the legacy systems (SPC, SIS, SER, STS, eScholar SecureID, DirectMatch, StaffID, etc.):

- **Time: 1:00 p.m.** each Thursday (except the Thursdays when the monthly Data Coordinator webinar is held).
- **Dates:** June 17 (**PEP EOY training will be held during Office Hours**)
June 24
July 1, 8, 22 and 29
- **Link:** <https://ldoe.zoom.us/j/93069704449>
- **Dial-In Phone Number:** (408) 638-0968
- **Meeting ID#:** 930 697 04449



EdLink 360 Office Hours

EdLink weekly office hours are being held to discuss issues and concerns regarding the EdLink 360 Data Warehouse (e.g. Extracts, sample extracts, submission schedules, file processing dashboards, Data Quality and Data Reporting dashboards, security, etc.).

- **Time:** 10:00 a.m. each Thursday
- **Dates:** June 17, 24; July 1, 8, 15, 22 and 29
- **Link:** <https://ldoe.zoom.us/j/96068167577>
- **Dial-In Phone Number:** (408) 638-0968
- **Meeting ID#:** 960 6816 7577

Data Management FTP

The following files are available on the [DM FTP](#):

Data	File Names (s)	LEA Staff Who Will Need File
2020-2021 I&O Survey Results	LEACode_LEAName 2020-2021 I&O Survey Results	Data and accountability Manager
April 2021 Home Study Report	LEACode_LEAName_April2021_HomeStudyReport	Superintendent, child welfare/attendance office, home study personnel, and data management FTP coordinators



Preparing for 2021-2022 Data Collections



2021-2022 Sponsor Site System (SPS) Updates

- **April 1, 2021** - 2021-2022 [Sponsor Site Information Forms](#) collection begins
- **June 1, 2021** - Sponsor Site rolled over for the 2021-2022 school year
 - Changes can be made directly in Sponsor Site for certain fields that are updatable by school systems (administrator information, links-website, twitter, facebook, drop-off and pickup times, clubs and sports offered)
 - Submit a [Sponsor Site Information Form](#) to request all other updates
- **June 25, 2021** - Deadline to submit closure forms
- **July 16, 2021** - Deadline to submit new school requests
- **August 23, 2021** - Sponsor Site Certification begins
- **September 30, 2021** - Deadline for certifying sponsors and sites
- **February 1, 2022** - Sponsor Site replacement goes live (EdLink Ops)



Data Sharing Agreements for 2021-2022

Pursuant to R.S. 17:3914, school systems are required to have a contract or data sharing agreement in place with private vendors that deliver services in order to share personally identifiable student data.

For the 2021-2022 school year, school systems will need to opt-in to the following data sharing agreements. By the **July 15 Data Coordinator webinar**, links for downloading agreements and uploading approvals will be available for all data sharing agreements for the 2021-2022 school year.

- ACT by LDOE - Assessment Administration
- ACT (Other Realms)
- College Board - College related assessment and services
- DRC - Non-summative assessment
- MCSE - National Center for Education Statistics
- PowerSchool - Formerly known as Hoonuit
- Teaching Strategies Gold - Early Childhood Assessment



2021-2022 System Enhancements

- The [2021-2022 System Enhancements](#) document is final and includes all 2021-22 updates that will be included in EdLink
- PowerSchool will complete all 2021-22 system enhancements prior to the EdLink GoLive in August 2021
- In July, LDOE will perform system testing in the DEV environment
- Vendors should incorporate all programming updates into their EdLink extracts and ensure those updates are included in extracts when they begin their EdLink submissions in August 2021



EdLink Training Groups and Opportunities

Data Systems & User Support team will be offering a 7 week training series designed to get LEAs ready for EdLink Go Live in August. Weekly training topics and the invitation for the weekly meeting was sent to all data managers on Thursday June 9th.

Training Next Steps	Timeline
Data Systems & User Support team worked to place each LEA in a training group	week of May 31st - June 4th
Data Systems & User Support team sent out an email to each training group. This email contained the weekly training time, link and training topics through end of July	week of June 7th - June 11th
7 week Training Series begins: LDOE and LEAs meet weekly to participate in both training and QA time. Goal is to increase knowledge and proficiency in the EdLink system ahead of EdLink Go Live in August 2021.	week of June 14th - end of July



Data Systems Highlights and Next Steps

- Continue with 2020-2021 Parallel Data Collections
 - **Legacy Systems**
 - Submit data and prepare to closeout EOY collections
 - Review validation reports/rosters and make any necessary data updates
 - Prepare to pass student historical data for 2019-2020 and 2020-2021
 - Participate in [PEP training](#)
 - **EdLink 360**
 - Continue to build and make programming updates to EdLink 360 extracts
 - Continue to drop extracts on PowerSchool sFTP for loading to EdLink
 - Review results in EdLink360 file processing and Reporting dashboards
 - Ensure your vendor has programmed the 2021-2022 system enhancements for EdLink
 - [Attend EdLink Training](#)
- Prepare for [2021-2022 Data Collections](#)
- Participate in [Data Coordinator Office Hours](#), [EdLink 360 Office Hours](#)

Who to contact for support

Email the system data managers listed below if you need assistance with the collections.

- Data Systems Manager: Sherry.Randall@la.gov
- Special Education Reporting (SER) & Teacher Student Data Link (TSDL): Bernetta.Sims@la.gov
- Student Information System (SIS) & School Calendar (SPC): Tara.Baylot@la.gov
- Student Transcript System (STS), Curriculum (CUR): Barrett.Adams@la.gov
- Profile of Educational Personnel (PEP) & Annual Financial Reporting: Jara.Bode@la.gov
- Early Childhood CLASS: Anantha.Lakkakula@la.gov
- eScholar SecureID, DirectMatch, StaffID; and CVR: Jayanathi.Sothirajah@la.gov
- School Finder and Principal and Superintendent Secure Portal assistance: SystemSupport@la.gov
- 2021-2022 System Enhancements & Sponsor Site System (SPS): Kaylie.Loupe@la.gov
- EdLink Security for Dashboard Access and Other EdLink360 Issues: edLink360@la.gov
- PowerSchool sFTP Credentials and Whitelisting Requests: LDOE_LEA_Support@powerschool.com

Louisiana SecureID System (eScholar)

Who to contact for support

Who to Contact for Support	For assistance with
anantha.lakkakula@la.gov	Split a Shared LASID, Retire a Duplicate LASID, LASID Audits
jayanthi.sothirajah@la.gov	- SecureID, DirectMatch or StaffID general questions - eScholar User Access and Role Based Questions
support@escholar.com	- eScholar FTP Industry Based Credentials (IBCs) folders - eScholar FTP HiSet folders - Software bugs (system outage, security issues etc.) - Administrative functions such as system settings and configurations - File Format/Upload Questions - Requests for utilizing web services
Your LEA Security Coordinator	- System access for new users - Assistance with your eScholar login/password
wen.fan@la.gov or LDEdata@la.gov	- Security Coordinators needing credentials or assistance provisioning their LEA staff with system access - Data Management FTP Updates and support



Looking ahead ...

Next Webinars

- **Date and Time:** July 15 and Aug 12 at 1:00 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/976397929>
- **Webinar Name:** Data Coordinator Webinar
- **Phone:** (408) 638-0968
- **Meeting ID#:** 976 397 929

If there are other agenda items and/or topics you would like to include for the next webinar, please email your suggestions to sherry.randall@la.gov.

Copies of the current and prior month webinar slides are located in the School Improvement library: <https://louisianabelieves.com/resources/library/school-improvement>



Important Reminders/Call Summary

Call Summary

Month	Key Deadlines	Support and Resources
June	• Submit STS Transcripts for Graduating Seniors and 9th graders - mid-June • SPC/SIS EOY Collection Deadline - 6/18 • Submit final Retirement and Split ID requests - 6/14 • Download 2019-20 historical data and pass to EdLink – 6/25	• Data Coordinator Monthly Call: June 10 • Data Coordinator Office Hours 1:00pm Thursdays 6/17, 6/24 https://ldoe.zoom.us/j/93069704449 • EdLink Office Hours 10:00am Thursdays 6/17, 6/24 https://ldoe.zoom.us/j/94229589822
July	• Submit STS Transcripts for summer school students • Begin initial submission of 2021-22 student expected enrollments to eScholar SecureID system 6/19 • Begin submission of 2021-22 staff data to eScholar StaffID 6/19 • Begin 2021-22 DirectMatch runs (after SecureID has run) 6/19	• Data Coordinator Monthly Call: July 15 • Data Coordinator Office Hours 1:00pm Thursdays 7/1, 7/8, 7/22, 7/29 https://ldoe.zoom.us/j/93069704449 • EdLink Office Hours 10:00am Thursdays 7/1, 7/8, 7/15, 7/22, 7/29 https://ldoe.zoom.us/j/94229589822